

EQUIVALENCY INITIATION SHEET / EQUIVALENCY COMMITTEE / ACADEMIC SENATE  
**Sequoias Community College District/Administrative Procedure/Board Policy 7211,  
 Revised May 2024**

**Hiring committees/division chairs:** Please fill out this form with the name of the applicant, the discipline, equivalency method, and signatures of faculty, and submit it to HR to begin the Equivalency process.

**Human Resources:** Upon receipt of this form and Equivalency paperwork from the applicant, please initiate the Equivalency Process with the Equivalency Chair.

Name →	
Discipline →	
Applicant's Documentation/Evidence Attached →	Choose equivalency method: <input type="checkbox"/> Coursework <input type="checkbox"/> Eminence Attach all documents necessary to determine equivalency as outlined in the Equivalency for Disciplines Requiring/Not Requiring a Master's Degree packets (as applicable).

**SIGNATURES OF DIVISION FACULTY SUPPORTING EQUIVALENCY**

Division/Hiring Committee Chair →		Date:
Division Faculty →		Date:
Division Faculty →		Date:

If applicant is claiming eminence, a statement of written justification signed by three faculty members in support of candidate's claim for eminence must be attached.