

**COLLEGE OF THE SEQUOIAS COMMUNITY COLLEGE DISTRICT
MEASURE I CITIZENS' OVERSIGHT COMMITTEE**

College of the Sequoias
Sequoias Building, Room 18
915 South Mooney Boulevard
Visalia, CA 93277

Tuesday, March 04, 2014, 3:00 pm

Citizens' Bond Oversight Committee for Measure I

Josh McDonnell, Juan Lopez, Matt Seals, Myron Sheklian, Tom Giampietro, Betty Anthony, Trent Terry (Student Senate Representative)

Members Present: Josh McDonnell, Juan Lopez, Myron Sheklian, Tom Giampietro, Betty Anthony, Trent Terry

Members Absent: Matt Seals

COS Representatives Present:

Christine Statton, Vice President Administrative Services
Eric Mittlestead, Dean, Facilities and Planning
Linda McCauley, Chief Accounting Officer
Meghan Tierce, Executive Assistant, President's Office

1. Call to Order

Meeting was called to order at 3:04 pm.

2. Public Comments

Christine Statton presented the Proposition 39 General Obligation Bonds Audit Report for fiscal year 2012-2013. She reported that both the financial and performance audits were "clean" and contained no findings. She also informed the committee that Prop. 39 laws require committee members to receive and review the audit report. Statton will verify any need for action by the committee for the audit report, but believes it is an informational item only. If action is required, the report will be included on the agenda for the September meeting.

3. Approval of November 7, 2013 Minutes

Tom Giampietro moved to approve the minutes of November 7, 2013; Juan Lopez seconded. Motion carried by unanimous vote.

4. Financial Report/Progress Report on Measure I Projects

Eric Mittlestead reviewed the financial report for 2nd quarter of fiscal year 2013-14. Funds expended during this quarter were for scheduled maintenance projects: 1) parking lot 4 refurbishment and 2) HVAC unit replacements in Yokut building.

Christine Statton informed the committee that the COP payoff was finalized and is saving the District over \$2M in payments between now and 2027.

5. Committee Member Report on Feedback from the Community

Committee members commended the District for proper and effective use of the Measure I funds. Discussion followed about how well the new track has been maintained and the public's response to the "rules of use" and hours of operation.

6. Completion of Measure I – Projections

Christine Statton projected that the committee will need to meet one time in fall 2014 and possibly one last time in spring 2015 to accept the 2013-14 bond audit report.

7. Measure I Summary Publication

Christine Statton will work with the COS Public Information Office and Josh McDonnell to develop a brochure which will highlight the 7 or 8 major projects completed by Measure I. The intent will be to post the brochure on the COS website and to have copies available for the community and service organizations within the district.

Betty Anthony suggested that an article be written highlighting the Measure I projects to be included in the local newspaper. Josh McDonnell will take the lead for submitting an article or op-ed to the local newspaper and will work with Christine Statton and Eric Mittlestead to craft the article.

8. Date of Next Meeting ~ Tuesday, September 16, 2014

Committee agreed to meet September 16, 2014 at 3:00 pm.

9. Items for Next Agenda

The committee asked for the following items to be included on the next agenda:

- Expenditure report
- Measure I summary publication
- Measure I article for newspaper

10. Adjourn

Meeting adjourned at 3:37 pm.