

COLLEGE OF THE SEQUIOIAS COMMUNITY COLLEGE DISTRICT
Board of Trustees Meeting
September 9, 2019

CONSENT CALENDAR

3

Minutes of Previous Meetings

Status:	Action
Presented by:	Brent Calvin Superintendent/President

Issue

Minutes of the COS Board of Trustees meetings are being presented for approval.

- August 12, 2019 – Regular Meeting

Recommended Action

Approval of the Board of Trustees minutes is recommended.

**MINUTES OF THE BOARD OF TRUSTEES
OF THE
COLLEGE OF THE SEQUIAS COMMUNITY COLLEGE DISTRICT**

Monday, August 12, 2019

4:00 pm – Closed Session – President’s Conference Room

5:00 pm – Regular Session – Board Room

Board of Trustees

Greg Sherman, Kenneth Nunes, Raymond Macareno, Lori Cardoza, John Lehn,
Rihab Boumzough, Student Trustee; Brent Calvin, Superintendent/President

MEMBERS PRESENT: Lori Cardoza, Greg Sherman, Kenneth Nunes, Raymond Macareno, John Lehn, Rihab Boumzough

COS STAFF PRESENT: Brent Calvin, Jennifer La Serna, Jessica Morrison, Ron Perez, John Bratsch, Dali Ozturk

I. CALL TO ORDER

President Nunes called the meeting to order at 4:00 pm.

II. PUBLIC COMMENT

None.

III. RECESS TO CLOSED SESSION – PRESIDENT’S CONFERENCE ROOM

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (GC §54957)

- One position

2. CONFERENCE WITH LABOR NEGOTIATOR (GC §54957.6)

- College of the Sequoias Adjunct Faculty Association (COSAFA)
Chief Negotiator: Brent Calvin
- California School Employees Association (CSEA), Chapter 408
Chief Negotiator: Brent Calvin
- College of the Sequoias Teachers Association (COSTA)
Chief Negotiator: Brent Calvin

IV. RECONVENE TO OPEN SESSION

President Nunes reconvened the meeting into open session at 5:00 pm.

- Closed Session Reportable Actions: President Nunes reported that, by a unanimous vote, the Board took action in closed session to approve a “Resignation, Settlement Agreement and Release of All Claims” regarding an Employee (identified by Banner ID #00348443). AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None.
- Pledge of Allegiance: Student Trustee Boumzough led the Pledge of Allegiance.
- Student Trustee: Superintendent Calvin administered the oath of office to new Student Trustee Rihab Boumzough.

V. PUBLIC COMMENT

- Public Comments Concerning Items **On** Agenda: None.
- Public Comments Concerning Items **Not** on the Agenda: None.

VI. BOARD AND EXECUTIVE STAFF REPORTS (NON-DISCUSSION ITEMS)

a. STUDENT TRUSTEE REPORT

Trustee Boumzough reported that Student Senate held a Board Retreat over the summer to plan for the fall semester. Four new members joined the student leadership class.

b. BOARD MEMBER REPORTS

Trustee Sherman reported his attendance at Convocation.

Trustee Macareno reported his attendance at the Brew Fest, Convocation, and the Football Fundraiser.

Trustee Lehn reported his attendance at the Meta Majors Summit, Convocation, and the Football Fundraiser. He commented how impressed he was with the organization of the summit and Superintendent Calvin's convocation presentation.

Trustee Nunes reported his attendance at Convocation.

c. FOUNDATION REPORT

Mr. Foster reported the following:

- The 3rd Annual Brew Fest co-hosted by the COS Foundation and the Visalia Rotary Community Foundation was a success with over \$45,000 in net proceeds. The proceeds will be split 50/50 with the Visalia Rotary Community Foundation.
- The Hall of Fame inductees have been announced.
 - John Zumwalt – retired COS Trustee
 - Earl Mann – retired COS Trustee
 - Liz Wynn – Director of KDHC Foundation
 - Ralph Homan (posthumously) – COS Art Instructor and artist
- The Foundation board committed to launching an alumni engagement campaign with up to \$190,000 toward costs over three years. The expected benefits from increased alumni engagement include: college publicity over alumni stores, volunteers for the college and foundation, attendees to college programs and events, attendees to foundation events, and donor prospects.

d. ACCREDITATION REPORT

Vice President La Serna provided a handout regarding the National Advisory Committee on Institutional Quality and Integrity (NACIQI) recommendation for a five-year renewal of the ACCJC. Dr. La Serna will be presenting a webinar for the ACCJC, Commendations: Achieving and Maximizing Excellence.

e. SUPERINTENDENT/PRESIDENT'S REPORT

- New Faculty Introductions:
 - Emily Froese – Professor, English
 - Monica Urban – Professor, English
 - Charles Neumann – Professor, 3D Art

- Tim Houk – Professor, Philosophy
- Kenan Caymaz – Professor, Physics (Full-time Temporary)
- Dallas Jensen – Men’s Basketball Head Coach

- New Administrator Introduction:
 - Elise Garcia – Director, Student Success

VII. REPORTS

a. ACADEMIC SENATE PRESIDENT’S REPORT/UPDATE

Mr. Turner reported that the year-end report will be presented at the September board meeting.

b. COSTA PRESIDENT’S REPORT/UPDATE

Mr. Hurst made positive comments regarding the Convocation social with staff and faculty. Mr. Hurst reported that faculty voted 81% in favor of the new union contract.

c. CSEA PRESIDENT’S REPORT/UPDATE

No report.

d. COSAFA PRESIDENT’S REPORT/UPDATE

Dr. Erickson commented on the positivity exuded at Convocation. Adjunct faculty voted in favor of the new union contract.

VIII. INFORMATION

1. ANNUAL REPORT ON DISTANCE EDUCATION

Dr. Nolan presented the annual report on Distance Education with updates on classes, FTES, rate comparisons, support, software, and the Online Teaching Certification Program. The Chancellor’s Office is still working on establishing an online college, which is structurally different and separate from Distance Education.

2. ANNUAL UPDATE ON THE COS TRAINING RESOURCE CENTER

Mr. Zegarra presented the annual update, which included the activities of the Training Resource Center (TRC), contract education, community education, partnerships, current and future training offerings, and financial results. Trustee Lehn commented that the TRC is a tremendous benefit to local employers. Short discussion followed regarding financials. Mr. Zegarra explained that bank reserves covers the current deficit, but the overall deficit has been decreasing over the years. Mr. Zegarra also explained that increased marketing and outreach has increased the number of employers and partnerships.

3. YEAR END GOVERNANCE REPORT

Dean Morrison presented a PowerPoint summarizing the District’s year-end evaluation and assessment of its governance system and processes according to the COS Governance and Decision-Making Manual. Short discussion followed regarding the “strongly disagree” responses in the survey, and the board asked the District to find out why. Ms. Morrison explained the District’s annual revision process to the planning manuals.

4. ANNUAL STAFFING REPORT

Dean Bratsch presented the annual staffing report including a staffing history report. Discussion followed regarding the Faculty Obligation Number (FON) and the equity of FON across all districts in the system.

5. ACTUARIAL STUDY OF RETIREE HEALTH LIABILITIES AND OPEB TRUST UPDATE

Vice President Perez presented a PowerPoint reviewing the actuarial study. The study is completed every two years in compliance with Governmental Accounting Standards. In addition, districts will have a “roll-forward valuation” each interim year. Mr. Perez referred to page 3 of the report reviewing the recommendations from the study. Discussion followed regarding the validity of the numbers and the trustworthiness of the report.

IX. CONSENT CALENDAR

Trustee Sherman moved to approve the Consent Calendar as presented; Trustee Lehn seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

6. MINUTES OF THE PREVIOUS MEETING:

- July 8, 2019 – Regular Meeting

7. PERSONNEL REPORT 02-2019-2020

8. PAYMENT OF BILLS

9. RATIFICATION OF STUDENT/ATHLETE ACCIDENT INSURANCE CONTRACT

It is recommended that the Board ratify the contract with S.A.I.N. for student and athlete accident insurance coverage for the 2019-2020 school year.

10. RATIFICATION OF CONTRACT FOR LIFE INSURANCE – LINCOLN INSURANCE COMPANY

It is recommended that the Board ratify the new three-year contract for life insurance coverage through Lincoln Financial for fiscal years 2019-20 through 2021-22, effective August 1, 2019.

X. ACTION

11. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND COSTA ON A NEW COLLECTIVE BARGAINING AGREEMENT

Dean Bratsch presented the Collective Bargaining Agreement between the District and COSTA reached on July 25, 2019. COSTA has ratified the agreement.

Trustee Cardoza moved to approve the Collective Bargaining Agreement between the District and COSTA as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

12. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND CSEA ON 2019-2020 REOPENERS

Dean Bratsch presented the 2019-2020 reopeners reached between the District and CSEA on July 15, 2019. CSEA has ratified the agreement.

Trustee Sherman moved to approve the 2019-2020 Reopeners between the District and CSEA as presented; Trustee Cardoza seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

13. RATIFICATION OF TENTATIVE AGREEMENT REACHED BETWEEN THE DISTRICT AND COSAFA ON A NEW COLLECTIVE BARGAINING AGREEMENT
Dean Bratsch presented the Collective Bargaining Agreement between the District and COSAFA reached on July 29, 2019. COSAFA has ratified the agreement.

Trustee Lehn moved to approve the Collective Bargaining Agreement between the District and COSAFA as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

14. APPROVAL TO INCREASE THE SALARY SCHEDULES AND THE MEDICAL CAP FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES

Dean Bratsch presented the District's recommendation to increase the salary schedules and medical caps for managers and confidential employees to align with COSTA and CSEA negotiated settlement agreements.

Trustee Cardoza moved to approve the increase to the salary schedules and the medical cap for management and confidential employees as presented; Trustee Sherman seconded. AYES: Cardoza, Lehn, Macareno, Nunes, Sherman. ABSENT: None. Motion carried.

XI. ADJOURNMENT:

President Nunes adjourned open session at 7:02 pm.

Respectfully Submitted,

Date:

Lori Cardoza, Board Clerk