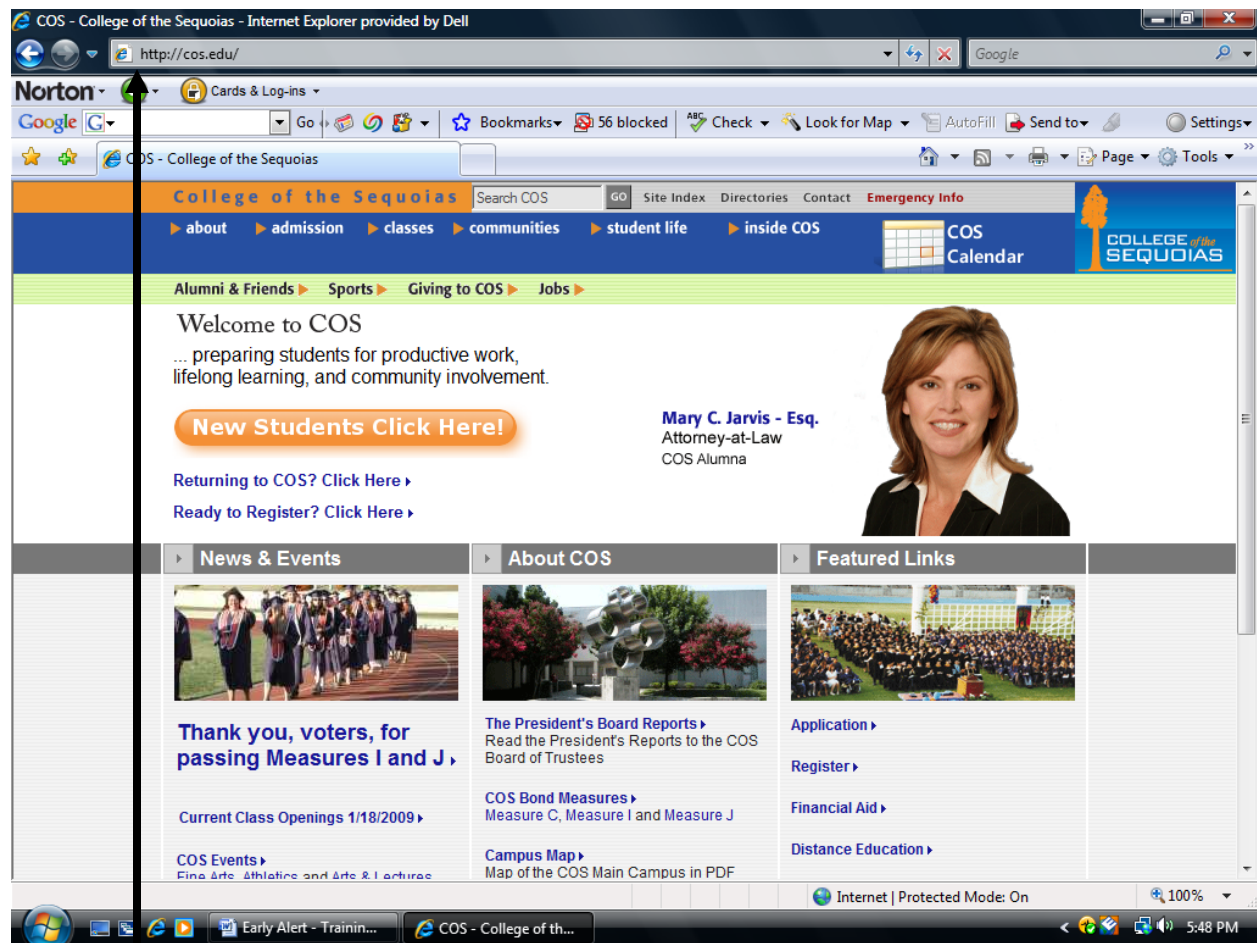


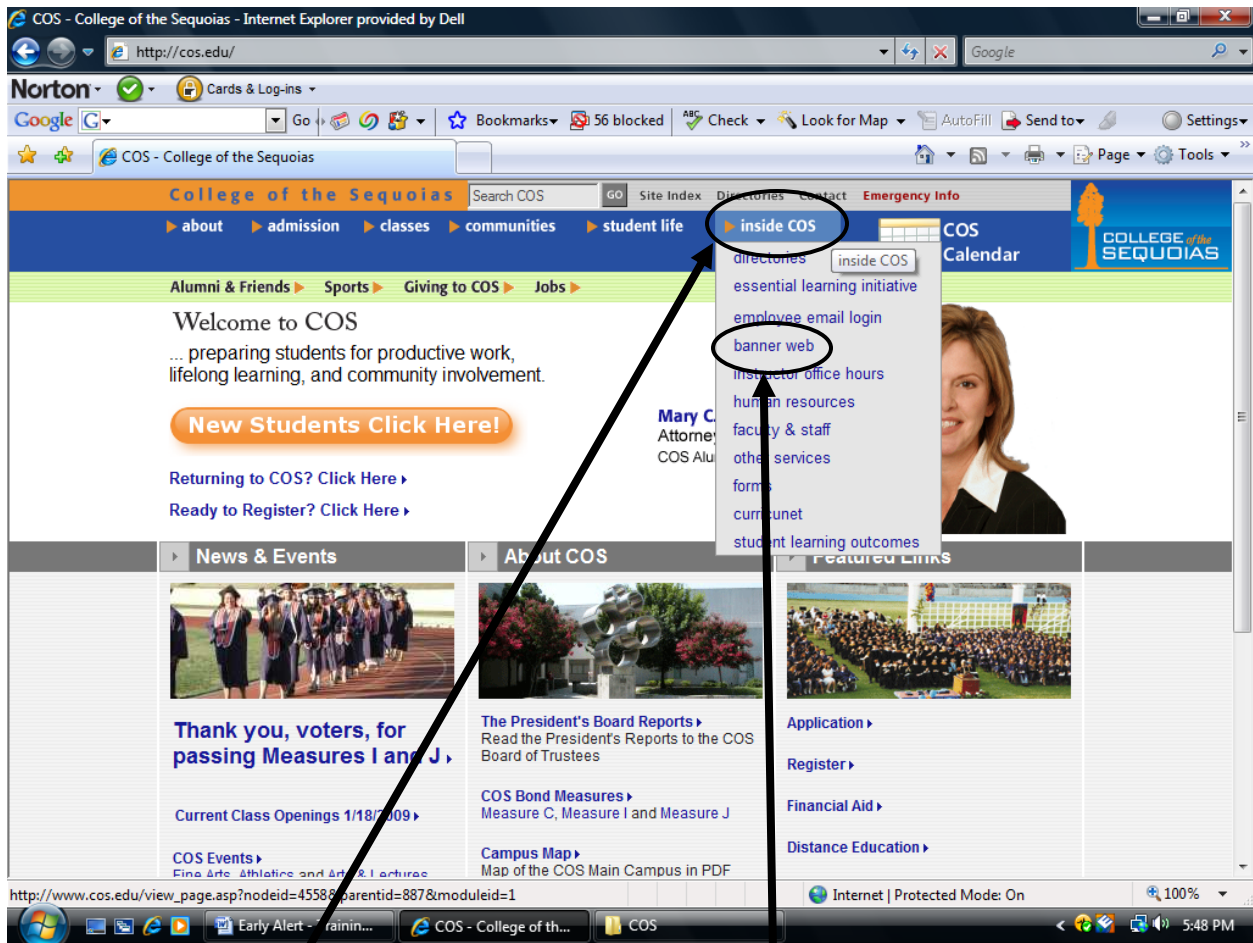
# Early Alert Initiative Self-Training Guide for Students

## Step #1 – COS Home Page



1 www.cos.edu

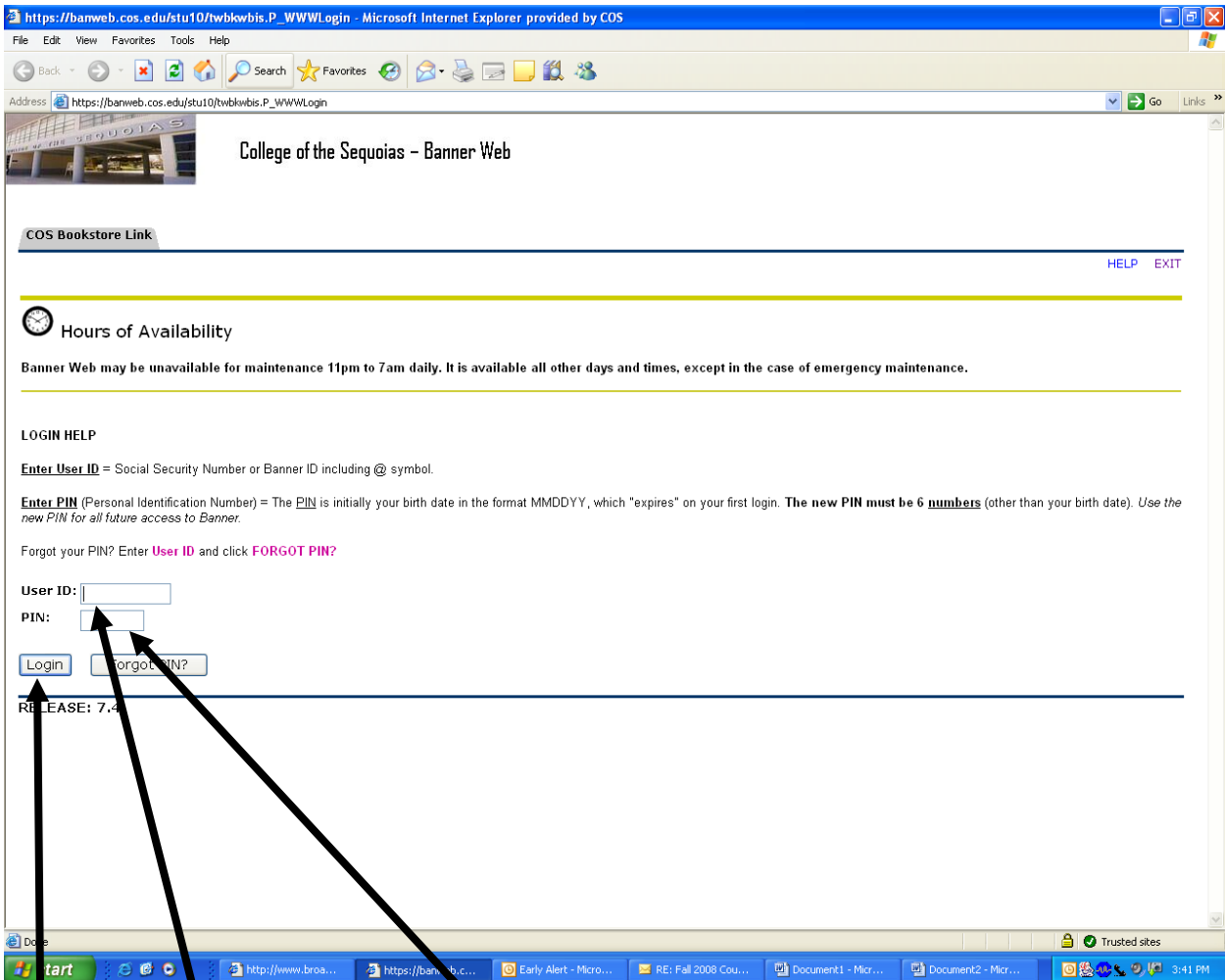
## Step #2 – Inside COS – Banner Web



1 Click "Inside COS"

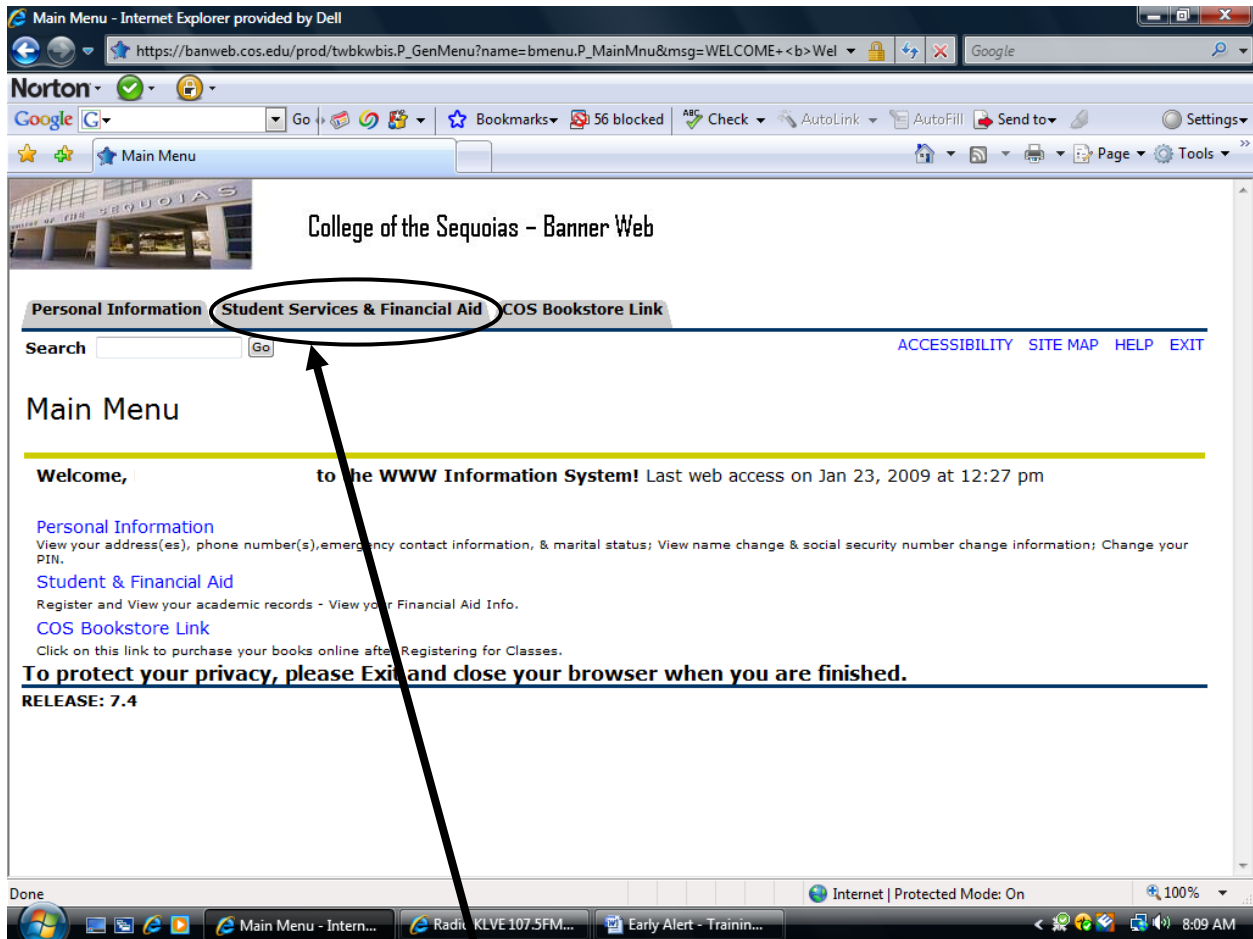
2 Click "Banner Web"

## Step #3 – Banner Web Login



- 1 Enter User ID  
(SSN or Banner ID)
- 2 Enter PIN  
(Initially DOB)
- 3 Click "Login"

## Step #4 – Banner Web – Main Menu



1

Click "Student Services & Financial Aid"

## Step #5 – Banner Web – Student and Financial Aid

Student & Financial Aid - Internet Explorer provided by Dell

https://banweb.cos.edu/prod/twbkwbis\_P\_GenMenu?name=bmenu.P\_StuMainMnu

Norton

Google

Student & Financial Aid

College of the Sequoias – Banner Web

Personal Information Student Services & Financial Aid COS Bookstore Link

Search  Go RETURN TO MENU SITE MAP HELP EXIT

### Student and Financial Aid

- [Registration](#)  
Check your registration status; Add or drop classes; Display your class schedule.
- [Student Records](#)  
View your holds; Display your grades; Review charges and payments.
- [Financial Aid](#)  
Review the status of your financial aid application; View your awards. Check status of document requirements.
- [Payment Plan for NEW COS Classes](#)  
Pay for your **NEW COS Classes** with e-Cashier FACTS Payment Plan.
- [Make Credit Card Payment](#)  
Pay for your Classes by Credit Card.
- [OLD DEBT Payment Plan](#)  
Pay your **Old Debt** with a FACTS long term debt plan.
- [Course Catalog](#)  
View COS Course Catalog

**To protect your privacy, please Exit and close your browser when you are finished.**

RELEASE: 7.3.2

Done Internet | Protected Mode: On 100% 8:12 AM

Student & Financial ... Radio KLVE 107.5FM... Early Alert - Trainin...

1

Click “Student Records”

## Step #6 – Banner Web – Student Records

Student Records - Internet Explorer provided by Dell  
https://banweb.cos.edu/prod/twbkwbis.P\_GenMenu?name=bmenu.P\_AdminMnu

Norton  
Google  
Student Records

College of the Sequoias - Banner Web

Personal Information Student Services & Financial Aid COS Bookstore Link

Search  Go RETURN TO MENU SITE MAP HELP EXIT

### Student Records

**nelnet**  
Account Summary  
Facts Account Summary  
Pay for your **NEW** Classes with e-Cashier FACTS Payment Plan.  
Final Grades  
Grade Detail  
Order Official Transcript  
Print Unofficial Transcript  
Tax Notification  
View Holds  
**Early Alerts**

To protect your privacy, please Exit and close your browser when you are finished.  
RELEASE: 7.3.2

Internet | Protected Mode: On 100% 8:14 AM

Student Records - In... Radio KLVE 107.5FM... Early Alert - Trainin...

1

Select "Early Alerts"

## Step #7 – Early Alert

Early Alert - Internet Explorer provided by Dell  
https://banweb.cos.edu/prod/kwskearl.P\_ViewTermAlrt

Norton

College of the Sequoias - Banner Web

Personal Information Student Services & Financial Aid COS Bookstore Link

Search  Go RETURN TO MENU SITE MAP HELP EXIT

Early Alert Feb 15, 2009 08:17 am

**⚠ You have no alerts**

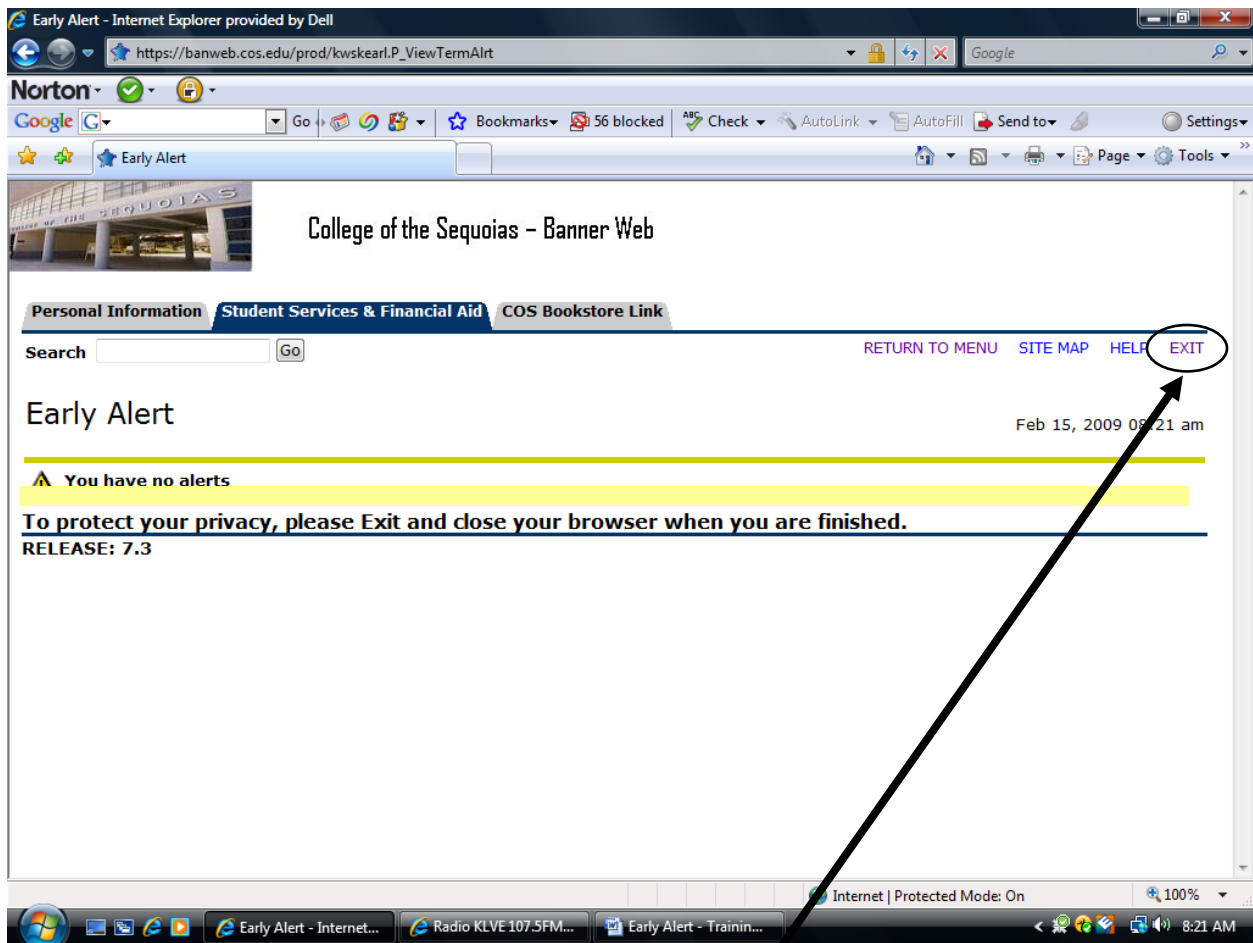
**To protect your privacy, please Exit and close your browser when you are finished.**

RELEASE: 7.3

Done Internet | Protected Mode: On 100% 8:18 AM

**1** Early Alerts will be listed here

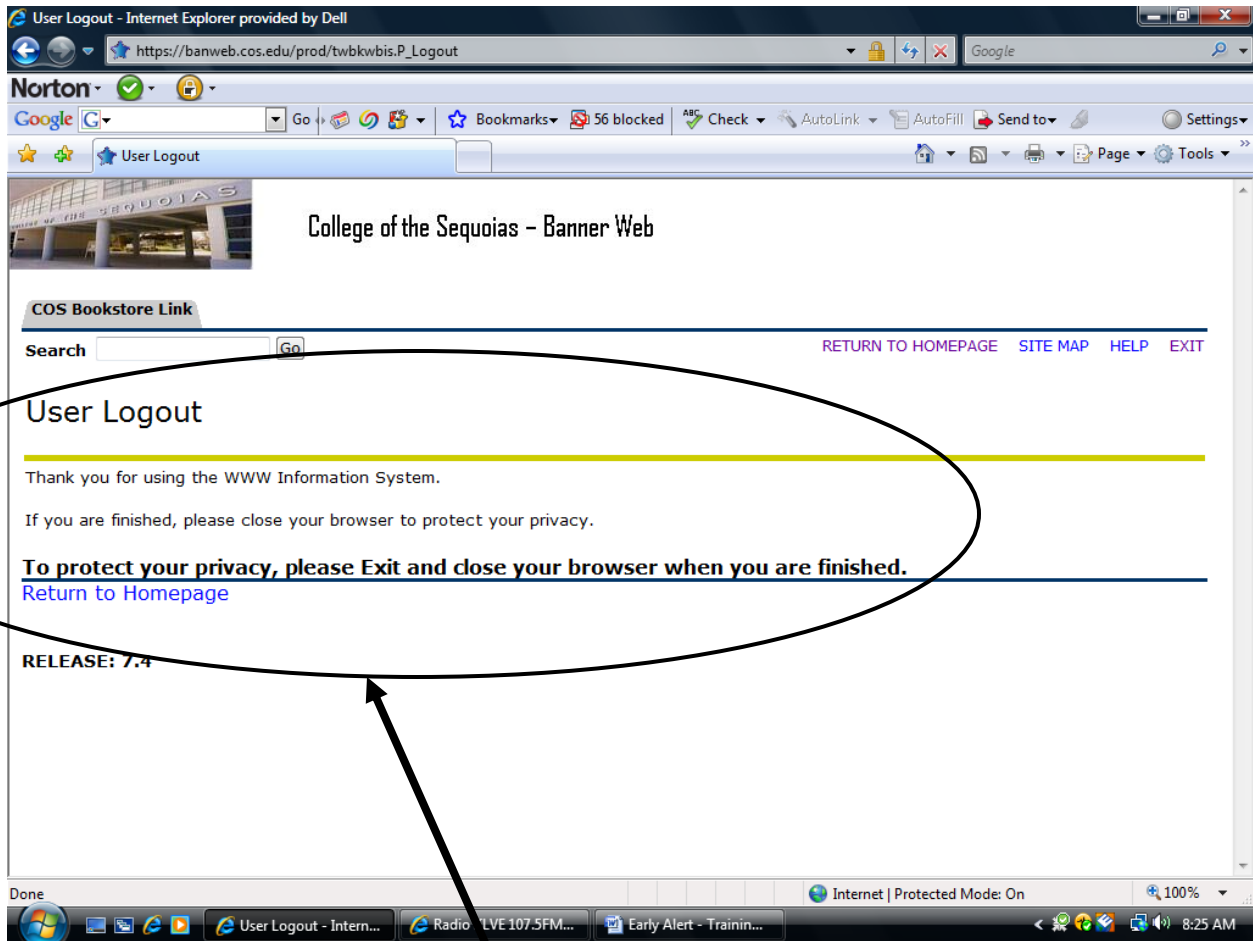
## Step #8 – Exit



1 Click "Exit" when done reviewing Early Alerts



## Step #9 – User Logout



1

User Logout Confirmed –  
Please close your browser to  
protect your privacy.