Staff at the Student Helpdesk can be contacted at **730-3743**.  For after hours assistance, leave a detailed voicemail including your name, Banner ID, and description of your problem and we will return your call the next business day.

**Monday - Thursday: 7:30a - 8:00p**

**Friday: 7:30a - 4:00p**

**Saturday: 10:00a - 2:00p**

Located in the Learning Resource Center (Lodgepole Building) is an area for students who need to write or print papers, access Canvas courses, email or do other academic work. Included in this area is the Student Helpdesk. Staff at the Student Helpdesk can assist you with a wide range of issues including resetting student MyGiant (Universal Login) passwords, general questions regarding Canvas, Email, or Banner Web, and document formatting.

[Instructions for Universal Login​](http://www.cos.edu/StudentServices/TechnologySupport/Pages/MyGiant-Student-FAQ.aspx)  (Universal Login is used to access all Student Accounts and for Computer Access)

[Instructions for Using Canvas ​](http://www.cos.edu/Academics/OnlineLearning/Pages/Canvas.aspx)

**Equipment Available:**

* 120 PC Workstations with Windows 7 Professional
* 2 scanners
* Printer:   Black/White - $.10 per page    Color - $.25 per page

**Conduct:**

* No Pornography/Nudity real or animated
* Under no circumstances will software brought in be loaded
* No children shall be left unsupervised or allowed to use the computers
* Keep food and drink away from the computers
* Those students not conducting academic work can be asked to leave

*Students violating these rules may be asked to leave the Learning Center. Those students who wish to continue to violate the rules will be reported to the Dean of Students and will have their login accounts removed.*

**Software & Programs Available on the PCs**

* Google Earth
* Hurtado Simulations  
      Simuair  
      Simugas  
      Simumkt  
      Simuefr  
      Simupump
* Internet Links  
      FAFSA - Financial Aid Application  
      Health & Wellness  
      Math Competency Practice  
      Nutrition
* Nursing Programs (for Nursing students only)  
      IM Meds  
      PO Meds
* Office 2016  
      Microsoft Access  
      Microsoft Excel  
      Microsoft Power Point  
      Microsoft Publisher  
      Microsoft Word