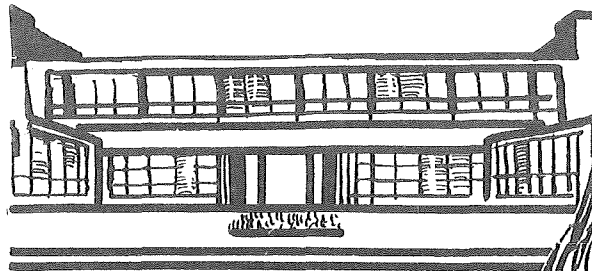


COLLEGE OF THE SEQUOIAS

CATALOG
1957-1958

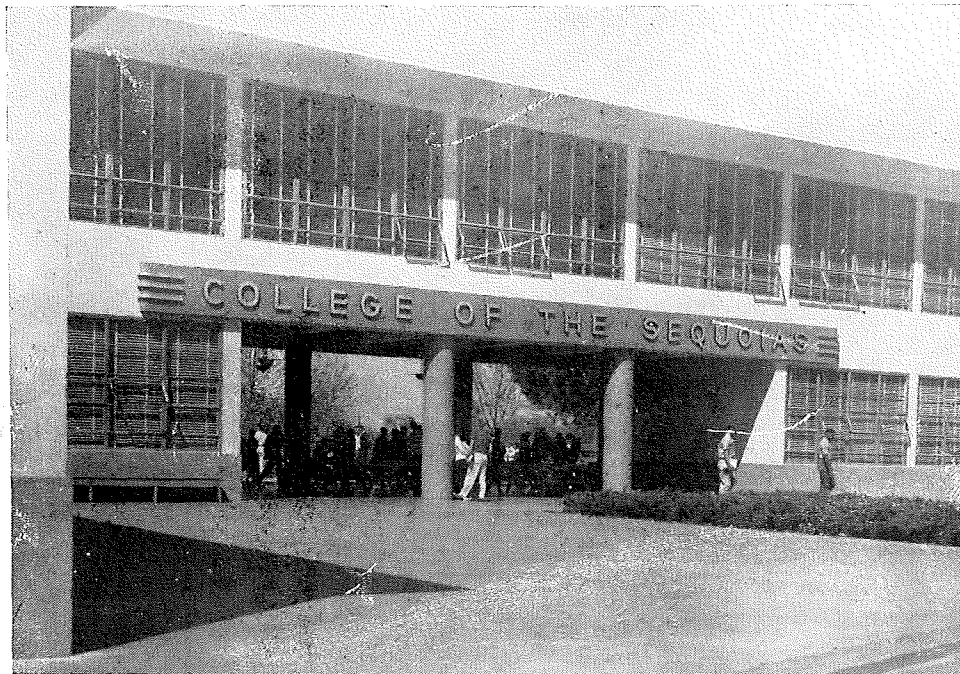
SEQUOIAS



College of the Sequoias

A PUBLIC JUNIOR COLLEGE

Catalogue 1957-1958



College of the Sequoias Junior College District
Mooney Boulevard
VISALIA, CALIFORNIA

Published by the Board of Trustees

The College of the Sequoias is a member of the American Association of Junior Colleges, the California State Junior College Association, and the Central California Junior College Association.

The college is officially accredited by the Western College Association and the California State Department of Education.

The University of California and other colleges and universities of high rank give full credit for appropriate courses completed at College of the Sequoias.

APPLICATION FOR ADMISSION

Detach and return this completed information blank to the Registrar, College of the Sequoias, Visalia, California

Date.....

Name Mr. _____
Miss _____
Mrs. _____
Last First Middle

I plan to attend College of the Sequoias in the _____ semester, 19____
Fall
Spring

Permanent home address.....
No. Street City County State

Place of birth.....

Date of birth..... Citizenship.....

Single..... Married..... Children.....

Husband/Wife address.....

Father's name in full.....

Father's home address.....
No. Street City County State

Father's occupation.....

If your mother (and not your father) is your guardian, give her name in full.....

Mother's home address.....
No. Street City County State

Mother's occupation.....

If neither your father nor your mother is your guardian, but if you have a guardian appointed by court, give your guardian's name.....

Guardian's home address.....
No. Street City County State

(See reverse side)

High School or Other College Attended

NAME OF SCHOOL	LOCATION	DATES	
		OF ATTENDANCE	OF GRADUATION

Service Veteran? Yes..... No..... PL 550..... PL 346..... PL 16.....

Branch of Service..... Dates of service: From..... To.....

Service schools attended.....

.....

All high school and college transcripts must be on file prior to counseling and registration. Please note that the Scholastic Aptitude and the Placement Test(s) must also be on file prior to counseling and registration.

.....
Student's Signature

TABLE OF CONTENTS

College Calendar for 1957-1958	3
Board of Trustees and Administration	4
Faculty	5
General Information	8
The College	8
Counseling and Guidance	9
Curricula	10
The Associated Students	10
Student Activities	10
Veterans' Education	12
State Aid to the Physically Handicapped	12
The Military and Selective Service	12
Transportation	12
Living Accommodations	13
Employment	13
Expenses	13
Student Insurance Coverage	14
Library	14
Scholarships and Loans	14
General Regulations	15
Admission	15
Matriculation Deficiencies	15
Registration	15
Amount of Work	16
Auditing	16
Scholastic Honors	16
Placement Tests	16
Attendance	17
Physical Education Requirements	17
Conduct	17
Leaves of Absence	18
Withdrawals From Course or College	18
Deficiency Notices	18
Grading Procedures	18
Scholastic Regulations	19
Requirements for Graduation	20
Extended Day Program	21
General Information	21
Extended Day Program Opportunities	21
Lower Division Requirements	21
General Information	21
University of California, College of Letters and Science	22
University of California at Los Angeles, College of Letters and Science	23
University of California at Los Angeles, College of Applied Arts	24
Stanford University	26
University of Southern California	27
California State Colleges:	
Fresno State College	28
San Jose State College	29
Suggested Programs	
Agriculture	30
Art	31

Business	32
Dentistry	36
University of California at Berkeley and at Los Angeles.....	36
University of Southern California	37
Drafting	38
Education	38
Engineering and Physical Science	39
Home Economics	40
University of California at Berkeley or Davis.....	41
State Colleges	41
Law Enforcement	42
Medicine	43
University of California at Berkeley and at Los Angeles.....	43
University of Southern California	44
Music	44
Nurses' Training	45
Universities and University Hospital Training Schools.....	46
Hospital Training Schools	47
Pharmacy	47
University of California at Berkeley and at Los Angeles.....	47
University of Southern California	48
Trades and Industries	49
Description of Courses	
Agriculture	51
Art	53
Business	55
Pre-Business Administration	55
Secretarial and Clerical	55
Merchandising	58
Accounting	58
Business Background	59
Education	60
Engineering	60
English	61
Composition and Literature	61
Speech Arts	63
Foreign Languages	64
Home Economics	65
Hygiene	68
Industrial Arts	68
Law Enforcement	68
Library Science	70
Mathematics	70
Military	71
Music	71
Philosophy	74
Photography	74
Physical Education	74
Psychology	75
Science	76
Social Science	82
Trades and Industries	85
Building Trades	85
Metal Trades	85

CALENDAR 1957 - 1958

FIRST SEMESTER

September 3, 1957 — January 24, 1958

August 19-23 and August 26-30 - - - - - Student Counseling
August 24 - - - - - Aptitude and Placement Tests
September 2 - - - - - General Faculty Meeting
September 3 - - - - - Registration of all Students
September 4 - - - - - Class Instruction Begins
September 16, 18, 20, 23 and 25 - - - - - Orientation of New Students
September 17 - - - - - Last Day to Add Classes
October 11 - - - - - Last Day to Drop Courses Without Penalty
November 1 - - - - - Deficiency Notices Mailed
November 11 - - - - - Veterans' Day
November 28, 29 - - - - - Thanksgiving Vacation
December 23 through January 3 - - - - - Christmas Vacation
January 17, 20, 21, 22, 23 - - - - - Semester Examinations
January 24 - - - - - End of First Semester

SECOND SEMESTER

January 28, 1958 — June 6, 1958

January 11 - - - - - Aptitude and Placement Tests
January 22, 23 - - - - - Counseling of New Students
January 28 - - - - - Registration of all Students
January 29 - - - - - Class Instruction Begins
February 7 - - - - - Last Day to Add Classes
March 7 - - - - - Last Day to Drop Courses Without Penalty
March 28 - - - - - Deficiency Notices Mailed
March 31 through April 4 - - - - - Easter Vacation
May 17 - - - - - Aptitude and Placement Tests
May 29, June 2, 3, 4, 5 - - - - - Semester Examinations
May 30 - - - - - Memorial Day
June 6 - - - - - End of Second Semester
June 8 - - - - - Commencement



BOARD OF TRUSTEES

EMMETT W. PAREGIEN, President

DR. CHARLES M. MATHIAS

W. LELAND SWALL

WESLEY LINK

FRED B. CARROLL, Clerk

ADMINISTRATION

IVAN C. CROOKSHANKS, Superintendent

WILLIAM C. MCKINNEY, JR., Director of Curriculum

JOHN S. HANSEN, Dean of Students

LOIS A. TILLMAN, Dean of Women

JERRY H. GIRDNER, Director of Counseling

MAURICE V. CORBETT, Director Extended Day Program

AGNES STROM, Registrar

FACULTY

BOCK, RUTH C. - - - - - Business
 A. B., Fresno State College

BRICKER, JOHN F. - - - - - Social Science
 A. B., Michigan State University; M. A., University of California

BRYANT, A. E. - - - - - Science
 A. B., M. A., University of California

CAREY, KEITH R. - - - - - Business
 B. S., University of California; M. A., San Francisco State College

CLEVELAND, WILLIAM R. - - - - - Science
 B. S., M. S., California Institute of Technology

CORBETT, MAURICE - - - - - Speech
 A. B., University of California

COX, PAUL R. - - - - - Music
 B. M., University of Southern California

CROOKSHANKS, IVAN - - - - - Superintendent
 A. B., M. A., Redlands University; Ed. D., University of California

CUNNINGHAM, WILLIAM - - - - - Science
 B. S., University of Chicago; M. A., University of Illinois

DEETZ, LINCOLN - - - - - Engineering
 B. S., River Falls State, Wisconsin

DELMATIER, ROYCE D. - - - - - Social Science
 A. B., M. A., Ph. D., University of California

EGGLESTON, STEPHEN - - - - - Psychology, Counseling
 A. B., M. S., University of Southern California

ESSEX, WILFRID L. - - - - - Science
 A. B., University of Southern California

FINNI, MILDRED HOLLIS - - - - - Home Economics
 A. B., San Jose State College

FISCHER, CURT - - - - - English, German
 A. B., M. A., Fresno State College

FISCHER, HAROLD L. - - - - - Social Science
 A. B., University of Wisconsin; M. A., University of Southern California

FOTIAS, C. A. - - - - - French, Spanish, English
 A. B., M. A., University of Michigan

FRITZ, IRVING - - - - - Music
 A. B., College of the Pacific

GIRDNER, JERRY H. - - - - - Counseling
 A. B., San Jose State College; M. A., Stanford University

GROGAN, AGNES - - - - - Physical Education
 A. B., Fresno State College

GUARISCO, JOSEPH A. - - - - - Building Trades
 B. V. E., Fresno State College

HALL, LINCOLN H. - - - - - Social Science
 B. S., University of California at Los Angeles; M. A., Claremont

HANSEN, JOHN S. - - - - - Student Activities, Counseling
 A. B., Fresno State College; M. A., Stanford University

HATCHER, GWENDOLYN N. - - - - - English
 B. S., Southeast Missouri State College; M. A., University of Michigan

✓ JENSEN, BRUCE F. - - - - - Agriculture
 B. S., University of California

KILER, FRANK E. - - - - - Metal Trades
 A. B., Santa Barbara State College

KING, JOSEPH A. - - - - - English
 A. B., Long Island University; M. A., University of Utah

KNIGHT, FRED V. - - - - - Agriculture
 B. S., Oklahoma Agricultural and Mechanical College

LAPIKE, NATALIE - - - - - Librarian
 A. B., University of California

LEWIS, JAMES GORDON - - - - - Social Science
 A. B., M. A., Occidental College

McCULLEY, KATHERINE - - - - - Psychology
 A. B., Pomona College; M. A., University of California

McKINNEY, WILLIAM C., JR. - - - - - Social Science
 A. B., Saint Mary's College; M. A., University of California

MURRAY, THOMAS - - - - - English, Philosophy
 A. B., Seattle Pacific College; M. Th., Berkeley Divinity School; Ph. D., Yale University

MYERS, DOROTHY - - - - - Business
 B. B. A., University of Washington; M. S., University of Southern California

✓ OTTO, JOHN D. - - - - - English
 A. B., Fresno State College; M. A., Stanford University

✓ PAPPAS, GEORGE C. - - - - - Speech, Drama
 A. B., Fresno State College; M. A., University of Southern California

POLLOCK, EDWIN - - - - - Mathematics
 B. S., University of Southern California

PRATT, IRA P., JR. - - - - - Engineering, Science
 B. S., M. A., Fresno State College

PUSATERI, SAMUEL J. - - - - - Science
 A. B., M. A., University of Buffalo; Ph. D., University of Southern California

QUINN, JAY G. - - - - - Business
 A. B., M. A., San Francisco State College

✓ RAPHAEL, HOWARD L. - - - - - Mathematics, Science
 A. B., University of California at Los Angeles

REID, WILLIAM L. - - - - - Science
 A. B., Fresno State College

ROBERTSON, GLEN E. - - - - - English
A. B., University of Utah

ROBINS, FRED P. - - - - - Engineering
B. S., California Institute of Technology

ROULEAU, ALICE G. - - - - - Art
A. B., M. A., University of California

ROUTEN, WILLIAM E. - - - - - Agriculture
B. S., University of Kentucky; M. Ed., University of Illinois

RUSSELL, JO A. - - - - - Art
B. S., Oklahoma Agricultural and Mechanical College; M. A., Colorado State College

SCHOR, IRVING M. - - - - - Science
A. B., New York University; M. S., University of Virginia; M. D., Medical Col. of Virginia

SPIGARELLI, DINO - - - - - Physical Education
B. S., M. S., Kansas State College

STALEY, HUGH - - - - - Physical Education, Education
A. B., San Jose State College

STRINGARI, LAWRENCE - - - - - Science
B. S., University of Santa Clara; M. S., College of the Pacific

STROM, AGNES - - - - - Registrar
B. S., Armstrong College

TAYLOR, ROY D. - - - - - Physical Education, Hygiene
A. B., Fresno State College

THOMPSON, LEWIS A. - - - - - Business
A. B., University of Nebraska; M. A., University of California at Los Angeles

TILLMAN, LOIS A. - - - - - English
A. B., University of California

WILHELMSSEN, P. - - - - - Physical Education
A. B., Fresno State College

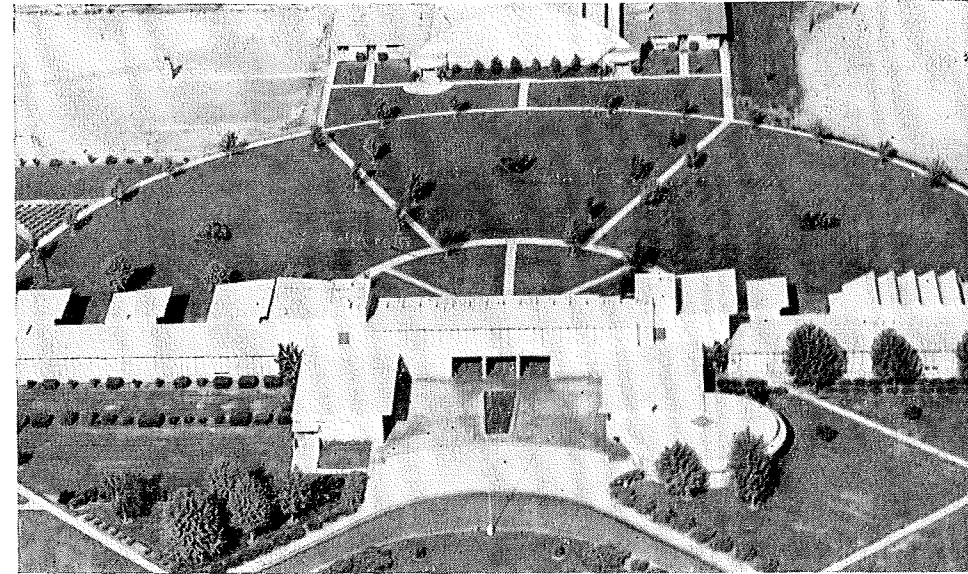
TO BE APPOINTED - - - - - Business

TO BE APPOINTED - - - - - Home Economics

TO BE APPOINTED - - - - - Journalism

TO BE APPOINTED - - - - - Law Enforcement

TO BE APPOINTED - - - - - Physical Education, Hygiene



GENERAL INFORMATION

THE COLLEGE

The college was established by the Visalia Union High School Board of Trustees as Visalia Junior College in 1925, and offered the first post-high school instruction to students of this area beginning September, 1926. College classes were housed in the Visalia Union High School plant until September, 1940. At that time the college moved to its own fifty-acre campus southwest of Visalia where new buildings had been completed.

On January 18, 1949, the voters of the Tulare Union High School District and the Visalia Union High School District elected to organize the areas in those two high school districts into a junior college district. During the spring the students voted on a name for the newly-formed junior college district. From the names suggested by the students, the board of trustees chose the name, College of the Sequoias.

On January 18, 1950, the voters within the Exeter Union High School District and the Woodlake Union High School District voted to join the College of the Sequoias District.

On September 19, 1950, the voters within the Lindsay Unified School District voted to join the College of the Sequoias District.

College of the Sequoias serves an area of more than three thousand square miles in the heart of the San Joaquin Valley. Its offerings include an educational program for students who plan to continue their education at a university or state college, or who desire further general education, as well as terminal courses for specific occupations. The college provides counseling service for all students with especial emphasis on vocational problems.

The general aim of the College of the Sequoias is to provide educational service for the various communities of its area. This aim requires of

it a variety of functions and programs which include training for occupational competency, for civic competency, and for personal efficiency. The College of the Sequoias will provide formal college education for the youth of the communities and will, as well, serve as an active cultural center, attempting to meet the total post-high school needs of the communities.

The specific aims of the College of the Sequoias are:

1. To provide comprehensive training to those students who will finish their period of formal education in the junior college. This is designed to achieve occupational competence.
2. To provide every student that training which will prepare him to function effectively as a citizen.
3. To assist its students to "find themselves" through proper counseling and guidance.
4. To provide an adequate lower division offering for those students who plan to transfer to a university or college after completing two years in junior college.
5. To provide instruction to meet the needs of adults living in the region.
6. To provide an opportunity for students to remove any deficiencies they may have in entrance requirements to a university.

Our college occupies a fifty-acre site. The buildings are modern and well equipped. Additions have been made each year, and we now have plans being developed by our architect for a new library.

In addition to the fifty-acre site on which the main buildings are located, we have a farm consisting of 160 acres. This farm has many buildings which include a shop, grade A dairy barn, beef, hog and poultry units. This farm is used as an experimental laboratory by the agriculture department.

It is the plan of the administration to continue our addition of physical facilities on a pay-as-you-go-basis.

College of the Sequoias, with its strategic location, its excellent buildings and facilities, together with a well-trained staff, will continue to serve the youth of this area. Constructive suggestions from students and patrons are always welcome.

COUNSELING AND GUIDANCE

Counseling and guidance are important aspects of the College program. The counselors and the deans constitute the regular counseling staff. All faculty members participate as advisers, and students are encouraged to consult them on problems concerning their courses.

Specialized counseling services are available from the counseling staff. The purpose of these services is to give students guidance in personal problems and counseling in vocational and educational fields. Professionally-trained counselors use modern scientific personnel methods in assisting students to analyze their aptitudes, interests, abilities, and personality traits. Up-to-date information about vocational training and opportunities is available.

CURRICULA

Junior college students may be classified into two major groups: those students who are planning to continue their education in four-year colleges or universities and those students who expect to enter some occupation either before or after graduation from junior college. The curricula are designed to meet the needs of the students in both groups.

Courses numbered 50 to 100 are in general not transferable to a university. The purpose of these courses is two-fold: (1) cultural courses designed for students who wish to complete a general education in the junior college and to assume immediately their places as active citizens of the community; (2) semi-professional or vocational courses designed for students who wish to enter the business and industrial world after finishing their junior college studies.

THE ASSOCIATED STUDENTS

The Associated Students of College of the Sequoias is the official student body organization. Upon payment of the eight dollar student activity fee at registration each semester, the student receives a student body card which entitles him to participate in the activities of the organization so long as he remains in good standing. All activities which concern the student body as a whole are sponsored by the associated students.

The business of the associated students is carried on by the Student Executive Board, the members of which are elected by the students. Comprising the executive board, which has the financial control over expenditures of the student body money, are the president, vice-president, sophomore class president, freshman class president, Inter-Club Council president, Associated Men Students president, Associated Women Students president, and the commissioners of art, finance, records, activities, athletics, and publications.

STUDENT ACTIVITIES

At College of the Sequoias the responsibility of a junior college to help develop the social, emotional, and physical, as well as the intellectual growth of students is recognized. Consequently, a variety of out-of-class, or extra-curricular, activities are provided. These activities include responsible, self-governing student government, assembly programs which are both educational and entertaining, a diversified athletic and recreation program, and social events which are designed to appeal to all students.

There are 30 actively-functioning clubs or college-wide committees on the College of the Sequoias campus. These groups are headed by the Inter-Club Council, which works with, but is subordinate to, the student executive



board. The constitution of the Associated Students of College of the Sequoias vests financial control over student body funds in the executive board, which is composed of elected representatives of the student body. This governing group, which is advised by the dean of students, also makes final decisions on virtually all matters concerning extra-curricular activities.

Clubs and Organizations: Headed by the Inter-Club Council, the 30 organizations presently active on the campus are Alpha Gamma Sigma (honor scholarship society), Associated Veteran Students, Beta Phi Gamma (honorary journalism organization), Business Club, Canterbury Club, Chess Club, Circle K (a men's service society), College "Y", Foreign Language Club, Future Teacher's Club, Gunnery Club, Home Economics Club, International Relations Club, Medical Arts Club, Newman Club, Physical Science and Engineering Club, Ski Club, Varsity Club, Young Democrats, Young Republicans, Young Farmers, Associated Men Students, Associated Women Students, Art Services Committee, Assembly Committee, Rally Committee, Social Committee, Student Properties Committee, and Technical Assistance Committee. The Building Trades Alumni, composed of former students majoring in building trades, also cooperates with the student body in connection with certain student activities.

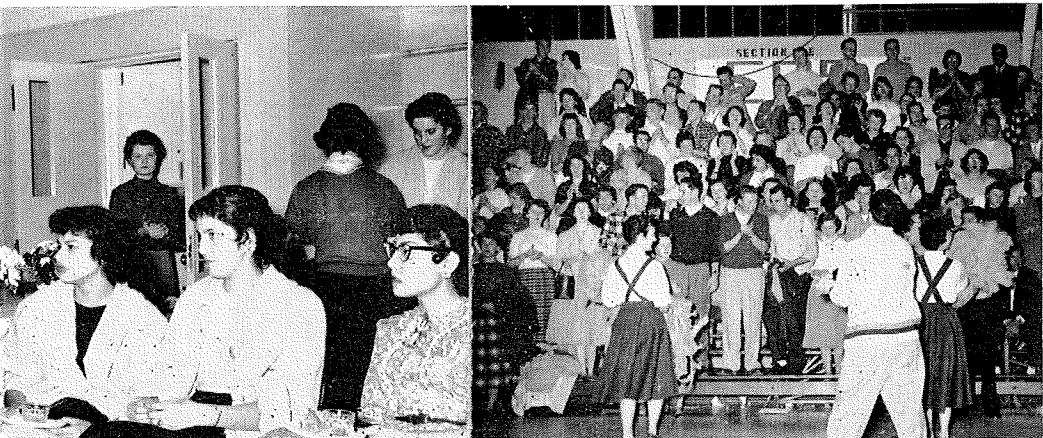
Athletics: The College of the Sequoias is represented by teams in football, basketball, baseball, cross country, track, tennis, and golf. Athletically speaking, the College of the Sequoias has been a stand-out in the Central California Junior College Association, winning, on the average, at least two conference championships each year in major sport activities.

Intramural sports also are stressed, with physical education activities such as bowling, golf, swimming, tennis, tumbling, badminton, weight lifting, boxing, archery, wrestling, folk-dancing, social dancing, and modern dancing available to students. Most of these classes are offered on a co-educational basis.

Dramatics: An experimental theater group offers interested students the opportunity to participate in both one-act and three-act plays.

Music: The choir, many smaller vocal groups, a marching band, a dance band, and various instrumental ensembles furnish music for assemblies and many special occasions during the school year.

Operetta: For several years the College of the Sequoias has presented an outstanding operetta or light opera in the spring to packed houses in the Montgomery Auditorium. Recent productions include "The Song of Norway,"



"Showboat," "Oklahoma," and "South Pacific." The drama, music, and physical education departments, together with almost all other divisions of the college, combine efforts in these annual presentations.

Publications: College of the Sequoias journalism students publish a weekly newspaper (The Campus) and an annual (Koh-Kyo). Both publications have won many awards in rating contests. A handbook is published for distribution to students when they register in the fall. Last year for the first time a college literary magazine (The Tangent) was published.

Social Affairs: Activities in the social sphere include a number of dances, both formal and sport, an all-school carnival, picnics, teas, barbecues, and luncheon meetings. Many of these functions are college-wide in their participation while others are held mainly by and for the benefit of individual clubs or organizations.

VETERANS' EDUCATION

The college is approved for training veterans under the provisions of Public Law 16, Public Law 346, Public Law 550, and Public Law 894. Public Law 16 veterans must present an original or supplemental certificate of eligibility. All students planning to receive benefits from any of the aforementioned veterans bills should contact the college registrar as soon as possible.

STATE AID TO THE PHYSICALLY HANDICAPPED

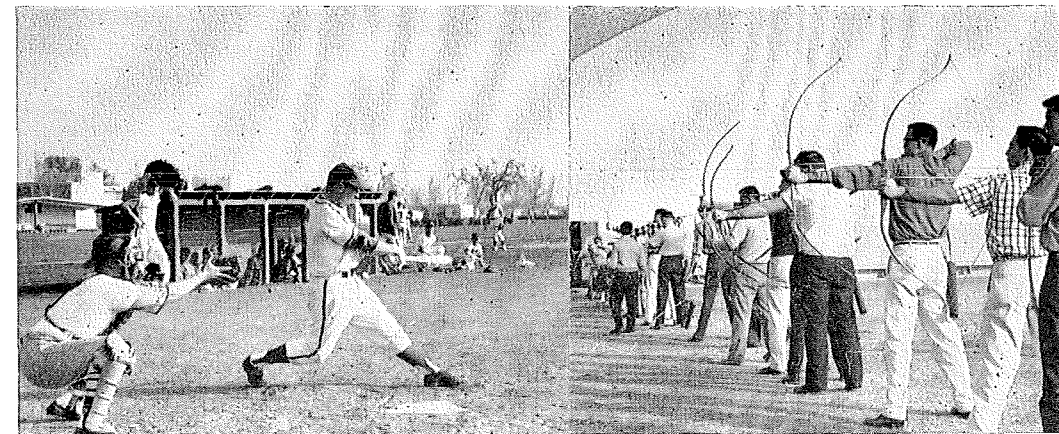
The State of California, through its Bureau of Vocational Rehabilitation, provides financial assistance to students, both civil and military, who have physical disabilities. This assistance equals the necessary school expenses and may include an additional amount to help cover the cost of living. Students who may be entitled to this assistance should consult either the dean of women or the dean of students.

THE MILITARY AND SELECTIVE SERVICE

The college cooperates fully with various military programs to aid students in preparing themselves for their military obligations while remaining in college. College of the Sequoias officials also are in close contact with Selective Service and are in a position to give maximum help to students who desire to be deferred so that they may continue with their education.

TRANSPORTATION

Transportation is provided to and from the college by a modern well-kept fleet of busses. These busses operate on "shoe string" runs, staying over-night at the end of the run. Areas served by busses include Alpaugh,



Corcoran, Delano, Dinuba, Exeter, Hanford, Kingsburg, Ivanhoe, Laton, Le-moore, Lindsay, Orosi, Riverdale, Stratford, Strathmore, Three Rivers, Tulare, Visalia, and Woodlake.

Any student is eligible to ride these busses providing he lives a sufficient distance from the college.

LIVING ACCOMMODATIONS

Information regarding rooms or room-and-board situations available for students who wish to live in the local area may be obtained from the Dean of Women and the office. Students are required to have such living accommodations approved by the Dean concerned before they make final arrangements.

Women must have the approval of their parents or guardians and must check with the Dean of Women if they are not residing at home. Living in apartments, except in the case of married students, is not encouraged by the college.

A veterans' housing project where married veterans or small groups of single veterans can be accommodated has been set up on the campus.

EMPLOYMENT

The College recognizes that one of the tests of its programs is the success with which students, graduates, and former students meet the requirements of employers. The College has centralized its placement services in the Student Personnel Office. Here all students who are interested in part-time or full-time employment may file application forms for work. Every effort is made to place students in jobs for which they will be best suited in terms of interest, aptitudes, and past work experience. The College considers that satisfactory part-time work experience is an important part of the vocational adjustment of students, and the Student Personnel Office, whenever possible, places applicants where the experience will be most beneficial.

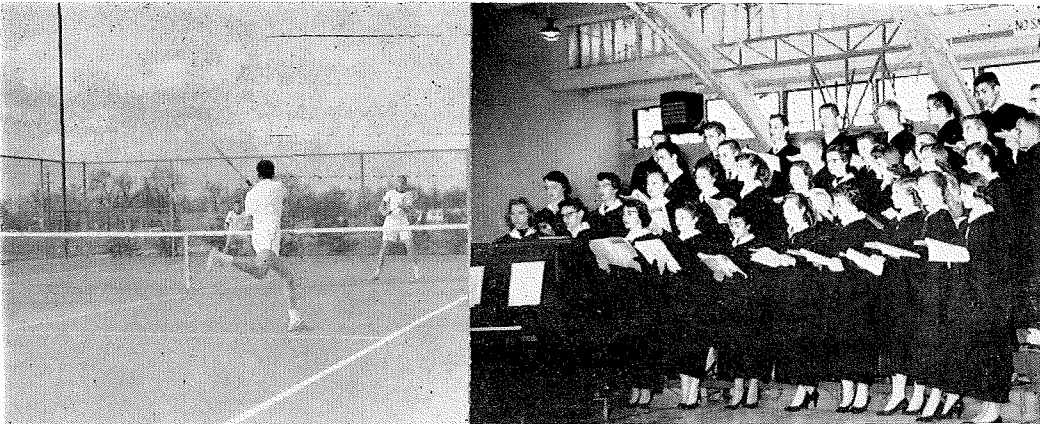
Students who wish to work in private homes for room and board should consult the Dean of Women or the Dean of Students. No definite arrangements may be made by correspondence since a personal interview is always necessary.

EXPENSES

No tuition is charged. An activity fee of eight dollars is payable each semester at the time of registration.

There are no laboratory, gymnasium, library, locker, or shop fees.

Text books and school supplies will cost approximately thirty-five dollars a semester. However costs for supplies will vary by student's majors—consult



counselor. New and used text books and essential stationery supplies may be purchased on the campus at the Associated Students Store.

STUDENT INSURANCE COVERAGE

Members of the Associated Students of College of the Sequoias are covered for personal accident or injury by a unique policy paid for by the student body and the College of the Sequoias district. In addition to other benefits, this policy provides non-deductible coverage for accidents occurring during curricular or extra-curricular activities either on or off the campus.

LIBRARY

The library is centrally located in the south wing of the Administration Building. The book collection of approximately 15,000 volumes has been carefully selected to meet course requirements and the recreational reading needs of students and faculty. More than 200 current magazines and newspapers are received regularly. The resources of other libraries in the state are available through interlibrary loans.

SCHOLARSHIPS AND LOANS

A number of scholarships sufficient to cover the cost of student activity fees, books, and supplies are awarded to outstanding incoming students by the College of the Sequoias student body. Some of the specific fields in which these scholarships are offered are agriculture, pre-educational, pre-engineering, home economics, science and mathematics, business, dramatics, journalism, art, music, and pre-eminence in student citizenship and leadership.

In addition to student body scholarship recipients, College of the Sequoias students during the 1956-57 school year also received scholarships from the following organizations or individuals: American Legion, Visalia; Building Trades Alumni Association; Cherry Avenue School, Tulare; C. O. S. Faculty; C. O. S. Future Teachers Club; C. O. S. Inter-Club Council; Crowley School P. T. A., Visalia; Cutler-Orosi Kiwanis Club; Fred G. Kline, Visalia; Hanford Business and Professional Women; Kiwanis Club, Visalia; Kiwanis Club, Tulare; Optimist Club, Visalia; Opti-Mrs., Visalia; Orosi Rebekah Lodge; Rotary Club, Mexico and Visalia; SPSI, Oakland; Standard Oil Co., San Francisco; Torch Bearers, Tulare High School; Visalia Emblem Club, and Visalia Sportsmen's Club.

For the 1957-58 school year, Bank of America junior college business awards will be offered for the first time to C. O. S. students.

A faculty committee encourages and aids outstanding students to obtain scholarship awards upon the completion of their work at the College of the Sequoias. Organizations which sponsor scholarships specifically for the benefit of College of the Sequoias graduates who continue their education at four-year colleges or universities are the Soroptimist Club, the Business and Professional Women's Club, the Sequoia Branch of the American Association of University Women, and Delta Kappa Gamma.

Small temporary loans are readily available to students through the offices of the deans. In addition, more substantial sums of money may be borrowed by qualified students who need financial assistance to complete their education after leaving College of the Sequoias. One requirement for such a loan is that the applicant must have completed at least one year's work at College of the Sequoias or two year's work if this college offers a satisfactory two-year curriculum for the student's major.

GENERAL REGULATIONS

ADMISSION

Graduates of any high school, regardless of high school courses, are admitted to this College, as well as such other persons over eighteen years of age who may be approved for admission by the administration. In cooperation with the high schools of the area, courses taken in the college by students over eighteen years of age but who are not high school graduates may be credited by the high schools towards meeting high school graduation requirements.

Non-high school graduates will be required to take a scholastic aptitude test prior to counseling or registration for day classes.

Applicants for admission should secure application for admission blanks from the office of the registrar. Registration may not be completed until such blanks have been filled out and returned to the registrar. Transcripts of high school and any college records must be on file in this office sufficiently early to be evaluated before individual counseling.

Students from institutions of collegiate rank may be admitted upon the presentation of transcript from such institutions, subject to approval by the administration of the College of the Sequoias.

Students from out of the State of California may enroll at the College of the Sequoias without payment of special fees.

Extended Day Students: Any individual 18 years of age, or older, or high school graduates under 18 years of age, may enroll.

MATRICULATION DEFICIENCIES

In the case of an applicant not eligible for clear admission to a standard college or university at the time of his entrance to junior college, deficiencies in both subject and grade requirements for such admission may be removed in the junior college.

Repetition of a college course for the purpose of removing a grade deficiency is permissible only in a case where the student has received a grade below "C".

REGISTRATION

Students are urged to register on the specified days as indicated in the college calendar on page 3. Late registration retards the progress not only of the student himself but of every class to which he may be admitted. Those who register after registration day will find many classes closed and their choice of subjects limited.

ONLY UNDER EXTRAORDINARY CIRCUMSTANCES WILL REGISTRATION BE PERMITTED AFTER THE END OF THE SECOND WEEK OF CLASS WORK.

It is essential that a transcript of the student's high school record be on file in the office of the registrar before counseling or registration.

Students may register as "Special Students" if they are enrolled for eight units of work or less.

Extended Day Students may register in the administration office during the first week of classes. Counseling services from the counseling staff are available to adults at the time of registration. Appointments may be made to see the counselors. Late registrations are handled through the administration office.

AMOUNT OF WORK

The normal requirement for a College schedule comprises fifteen units of work. No student will be granted credit in excess of eighteen units a semester, except in the case of a student of proven ability who needs additional units to complete required work for graduation.

AUDITING

A student may audit a course if he receives permission in advance from the instructor and from a dean. In the event of crowded conditions, students taking a course for credit will be given preference. A student will not receive either credit or a grade for auditing a course. The privileges of examinations and other facilities for credit in a course are not available to auditors. Normally, a student may not change from audit to credit after the last day for adding classes as shown on the calendar.

SCHOLASTIC HONORS

Upon application by the student, at the end of each semester, grade point averages are computed to determine the students with 45 or more grade points. This scholastic record entitles the student to temporary membership in Alpha Gamma Sigma, California Junior College Honor Society. Not over ten percent of the members of each graduating class may become permanent members. Permanent members must have earned a total grade point average of not less than 3.3 and must have been temporary members for three semesters. At commencement they are awarded the Alpha Gamma Sigma pins and certificates and are graduated with honors.

PLACEMENT TESTS

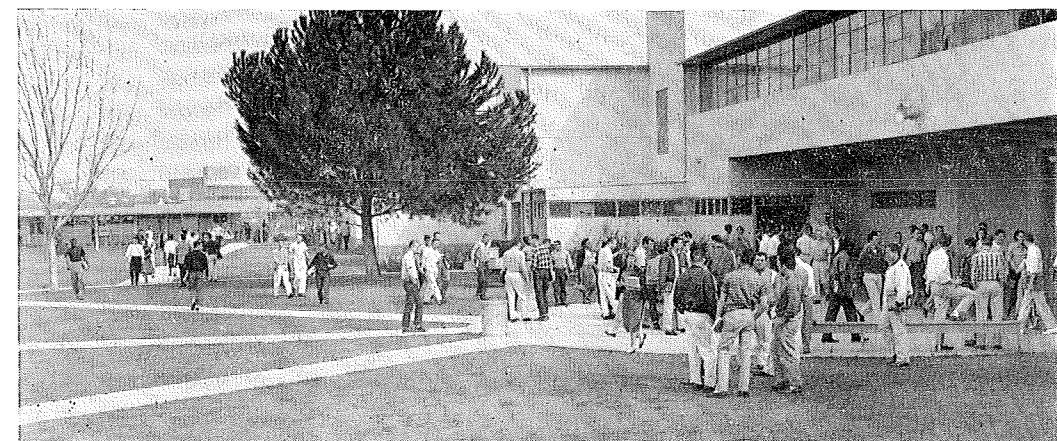
Placement tests are given in May, August, and January of each year in English, chemistry, shorthand, typewriting, and accounting.

For those who wish to take courses in English or speech, the English test is given to determine the placement of the student in the various English courses. A "C" grade in the test is required for admission to the basic courses, such as English 1a, English 10a, and Speech 1a.

All students planning to take a college level chemistry course will be required to take the chemistry placement test.

For those who have had previous training in either shorthand, typewriting, or both, tests are given to determine the placement of the students in the various shorthand and typewriting classes.

The Scholastic Aptitude Test is given on the same day as the placement tests and is required of all entering students. A student may not be counseled or permitted to register before he has taken the scholastic aptitude test and the placement test(s).



ATTENDANCE

Regularity of attendance is fundamental to satisfactory progress in school work. Every student should assume the responsibility of regular attendance, not only because he can thus study most effectively, but also because his attendance assures the financial support which enables the institution to provide better facilities for all students.

The absence policy which has been adopted for College of the Sequoias follows:

- A. Any unexcused absence shall result in "F" for the day's work.
- B. Excused absences are to be made up to the instructor's satisfaction or they shall become unexcused.
- C. Absences in excess of the number of class units must be explained by the student to the satisfaction of the instructor. A student who fails to give such explanation shall be dropped from the class with a grade of "F".
- D. Upon his return to school after having been absent because of illness, a student shall fill out in duplicate the form for Verification of Absence Due to Illness. The instructor issuing the forms shall keep one copy to turn in to the office; the other copy should be retained by the student to present for initialing to all instructors whose classes he has missed. When all instructors concerned have signed this second copy, the student shall leave it at the office where it will be placed in the student's personal file.

PHYSICAL EDUCATION REQUIREMENTS

All students carrying over eight units of work and under twenty-five years of age are required by an act of the state legislature to enroll in the regularly prescribed courses in physical education for four semesters, unless proper medical exemptions are presented.

Any full time student who fails to maintain attendance or is recommended for withdrawal from P. E. classes will have his program reduced to eight units or less.

CONDUCT

Students are expected to set and observe among themselves a proper standard of conduct. Failure to show such respect for order, morality, and personal honor as is expected of good citizens may be sufficient cause for removal from the College.



LEAVES OF ABSENCE

Students finding it necessary to be absent for a period of three days or more are requested to see the proper dean in order to obtain a leave of absence form. The reason for the absence is indicated on this form as well as the dates of the proposed absence. If the leave is granted the student has the privilege of making up the work missed in his classes. A leave of absence in no way relieves the student of the responsibility of completing all work to the satisfaction of the instructors involved.

WITHDRAWALS FROM COURSE OR COLLEGE

Students desiring to withdraw from a course or from college should file the proper request with a dean. Any withdrawal filed by the student before the end of the first six weeks of a semester entitles him to receive a "W". After the first six weeks period, a student will receive a "WP" if his course work has been satisfactory, "WF" if his work has been unsatisfactory.

If a student withdraws unofficially from a course or from college and does not follow the proper withdrawal procedure, he will receive the grade of "WF".

DEFICIENCY NOTICES

Deficiency notices are mailed to the student at mid-term (the end of the first nine weeks of a semester) for all classes in which his teachers think he is doing unsatisfactory ("D" or "F") work.

A student receiving deficiency notices is urged to discuss with his teachers the reasons and possible remedies for his lack of academic success.

GRADING PROCEDURES

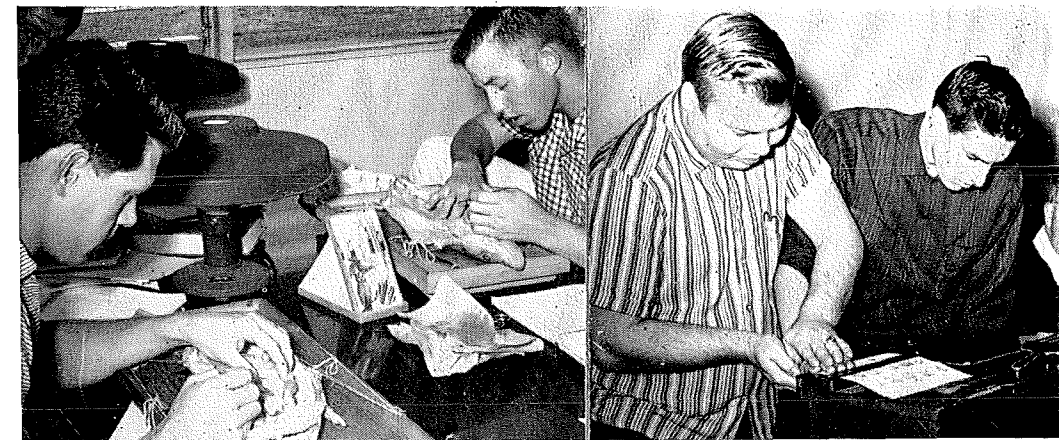
All college work is measured in terms of both quantity and quality. The measure of quantity is the unit and the measure of quality is the grade point.

High school courses for which credit was received in high school may be repeated as remedial work in college for improvement in grade, but no college credit will be granted for such work.

For purpose of graduation or transfer to other collegiate institutions, it is necessary for the student to obtain a "C" average.

"A", "B", "C", and "D" are passing grades, corresponding to excellent, good, average, and passing, "F" failure. An incomplete (inc.) grade will be given only with the special approval of the dean. This approval will be given only in cases of illness or other circumstances beyond the student's control and will indicate that the student is entitled to all grade points upon satisfactory completion of assignments within the first six week of the next semester of college. Failure to remove the incomplete within the designated period will result in a grade of "F".

It is understood that instructors' grades when handed in are final and not



subject to change by reason of revision of judgment on the part of the instructor.

When a student repeats a course in which he has received a "D" grade, he will be entitled to the grade and grade points which he earns, but he will receive no additional units. When he repeats a course in which he has received an "F" grade, he will receive the grade, grade points, and units earned. Units and grade points will not be revised for repeated courses in which a "C" grade has been earned.

SCHOLASTIC REGULATIONS

The Scholarship Average is obtained by dividing the total number of grade points by the total number of units for which the student was registered. Grade points are assigned as follows:

- Grade A receives 4 points per unit of the course taken.
- Grade B receives 3 points per unit of the course taken.
- Grade C receives 2 points per unit of the course taken.
- Grade D receives 1 point per unit of the course taken.
- Grade F receives 0 point per unit of the course taken.

Satisfactory Scholarship means at least a "C" (2.0) average. To achieve at least a "C" (or 2.0) average, a student must have a minimum of twice as many grade points as he has units attempted.

Transfer Students—Any student transferring from another college shall be subject immediately to these same scholastic regulations.

Warning—Whenever a student receives less than a "C" average for a semester's work, but is not deficient to the point where he is placed on probation, he will receive a warning notice in the mail.

Probation—A student is placed on probation and notice thereof entered on his permanent record card whenever his scholastic record shows either of the following deficiencies:

1. A deficiency of more than 6 grade points in the first semester's record.
2. A cumulative deficiency of more than 8 grade points.

A student who is placed on probation will be notified by letter of his status. He will remain on probation until he attains a cumulative "C" (2.0) average.

Students on probation will be limited to a maximum program of 15½ units except on approval of the Academic Council.

Disqualification—A student on probation will be disqualified if at the end of a semester he falls below a "C" (2.0) average in the units taken that semester.

A student who is disqualified will be so informed by letter and notice of his status entered on his permanent record card. A disqualified student normally shall not be permitted to enroll for the next semester.

A student who has been disqualified may petition the Academic Council through a counselor for readmission. Any student readmitted after disqualification is on probation until he attains a cumulative "C" (2.0) average.

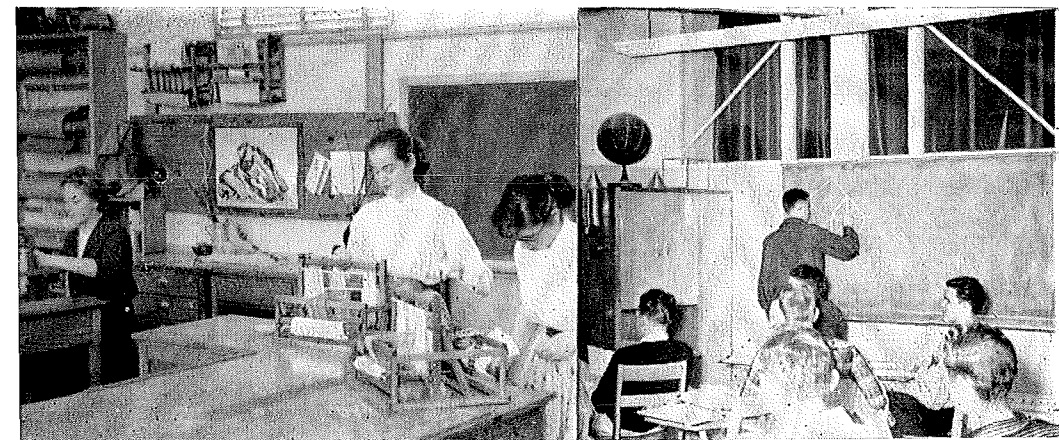
REQUIREMENTS FOR GRADUATION

The degree of Associate in Arts will be awarded to all students upon the satisfactory completion of the following requirements:

1. A minimum of 60 units of college work with a "C" (2.0) average. To achieve a grade point average of "C", a student must earn twice as many grade points as units attempted.
2. Two units in physical education earned at the rate of one half unit per semester.
3. Two units of community and personal hygiene, including the study of fire prevention, home safety, and accident prevention.
4. Three units in the Constitution of the United States, including the principles of state and local government.
5. A minimum of three units in American History, including a study of American institutions and ideals.
6. Six units of English or speech. For students majoring in pre-engineering or building trades this requirement is reduced to three units. Non-transfer students majoring in business are required to complete four courses in English, or speech.
7. A major consisting of at least 20 units of satisfactory work in specific subjects or approved related fields. Among the subjects in which a student may major are agriculture, art, building trades, business, drafting, drama and speech, engineering, English (including journalism), foreign language, home economics, law enforcement, liberal arts, mathematics, metal trades, music, science, and social science.
8. Fifteen of the total 60 units required for graduation must be completed in residence at the College of the Sequoias in order to qualify for graduation.

When preparing a program which meets the requirements for graduation, a student should plan to enroll in as many courses as is feasible in the field in which he is primarily interested. If he is planning to transfer to another institution upon graduation from the College of the Sequoias, the student also should prepare, with the aid of his counselor, an educational program which will enable him to transfer to a college or university of his choice with full junior standing.

— 20 —



EXTENDED DAY PROGRAM

GENERAL INFORMATION

The Extended Day Program is an integral part of the college. It offers lower division subjects leading to graduation from college and high school, and work to meet the special needs and interests of adults. A regular class schedule of sixteen weeks is planned for each semester. College terminal and transfer credit is granted. Some non-credit courses of varying lengths also are conducted during semesters.

Most classes meet once or twice a week for two or three hours. They are planned to assist the adult learner. These classes are scheduled for both day and evening, from eight o'clock in the morning to ten o'clock in the evening, Monday through Saturday.

EXTENDED DAY PROGRAM OPPORTUNITIES

Because of the flexibility of its organization and its variety of courses, the Extended Day Program is able to serve individuals of post-high school age irrespective of their background, training, and experience. Its aims include the extension of opportunities for improved living.

The Extended Day School Program serves the young college student who finds it convenient to take courses in the evening hours as part of his regular studies or who wishes to make up deficiencies.

The veteran or older adult who is employed during the daytime may enroll in the evening course of his leisure or vocational interest. He may also earn credit leading to graduation from college or high school.

Of immediate use to students are the subjects in general education, business, semi-professional, and technical fields. Featured, also are upgrading courses in industry, work experience under supervision, as well as refresher, coaching, and avocational courses.

These services for adults are developed in cooperation with the community through representatives from trades, business, industry, commerce, professions, and community agencies.

FEES

The Extended Day Program charges no tuition fees. Laboratory, shop, and material fees are assessed according to the amount of materials used. There are no fees for academic courses.

LOWER DIVISION REQUIREMENTS

GENERAL INFORMATION

A student who expects to transfer to the University of California or another institution maintaining equivalent standards must meet three principal kinds of requirements in order to attain full junior standing. These requirements are:

1. The removal of all matriculation (entrance) deficiencies.
2. The completion of the specific requirements for junior standing in the proposed senior college.
3. The completion of the lower division prerequisites for the upper division major and minors. These prerequisites vary according to the major and minors selected and also according to the institution in which the student expects to enroll. All students expecting to transfer to some other college or university should consult the catalog of that institution regarding specific requirements for upper division standing. It is highly desirable that every student decide upon a major as early as possible after entering the junior college. The basic junior standing requirements in certain fields of some of California's colleges and universities are here presented.

UNIVERSITY OF CALIFORNIA
College of Letters and Science

The Degree of Associate in Arts will be granted on the completion of not less than 60 units of college work with a "C" average and the fulfillment of the following general and specific requirements:

- A. General University requirements
Subject A or its equivalent
Hygiene, two units
Physical education, 4 semesters
- B. Foreign Languages
At least 16 units in not more than two languages, with not less than 4 units in any one language. The first two years of high school work in a foreign language will be counted in satisfaction of 4 units of this requirement and each year thereafter as 4 units.
- C. Mathematics
Elementary algebra and plane geometry. If these subjects have not been completed in high school, or if they were completed during the tenth, eleventh, or twelfth years with a grade of "D", they must be taken in the junior college without college transfer credit.
- D. Natural Science
At least 12 units chosen from the following:
High school physics*, 3 units (1 high school credit)
High school chemistry*, 3 units (1 high school credit)
Bacteriology 1*; Botany 1*;
Chemistry 1a*, 1b*, 5*, 8; Geography 1;
Geology 1a, 1b; Paleontology 10;
Physics 1a*, 1b*, 1c*, 1d*, 2a*, 3a*, 3b*, 10;
Physiology 1a, 1c*; Zoology 1a*, 1b*, 10;
The student must include among the courses taken in satisfaction of the requirement in natural science at least one course in laboratory science. Such courses are marked with an asterisk.
- E. Additional—a sequence (of 5 or 6 units) in subjects of college level, in each of four of the following six groups, one of which may be postponed to the upper division:
1. English 1a-1b, Speech 1a-1b
 2. Foreign language (additional to B). This may be satisfied by one college course of four units or by two years of high school Latin.
 3. Mathematics. Any two courses chosen from the following groups: High school trigonometry or Mathematics C or 2, 3a, 3b. (Mathematics 2 will not be accepted for this requirement for anyone entering after September, 1958.)
 4. Social Sciences. History 4a-4b, History 8a-8b, History 17a-17b, Economics 1a-1b, Geography 1-2 (if not included in requirement D) Political Science 1-5, 2; Sociology 1a-1b; Psychology 1a-33.
 5. Philosophy 6a-6b.
 6. Fine Arts. English 4a, 4b, 5a, 5b; Art 19; Music 10, 16a, 16b. This may be satisfied by two or more courses which may or may not form a sequence.

UNIVERSITY OF CALIFORNIA AT LOS ANGELES
College of Letters and Science

Admission to Upper Division will be granted upon completion of not less than 60 units of college work with a "C" average and upon fulfillment of the following requirements:

- A. General University requirements
Subject A or its equivalent
Physical Education, 4 semesters
Hygiene, 2 units
- B. Foreign Language. At least 16 units in not more than two languages.
 - 1. The first two years of high school work in a foreign language will be counted in satisfaction of 4 units of this requirement and each year thereafter as 4 units. Only work of grade "C" or higher may be counted.
 - 2. If a new language is begun on the college level it will not apply on this requirement unless at least 2 semesters are completed.
- C. Mathematics
Elementary algebra and plane geometry. If these subjects have not been completed in high school or if they were completed during the tenth, eleventh, or twelfth years with a grade of "D", they must be taken in the junior college without college transfer credit.
- D. English composition. (English 1a)—3 units.
At least 3 units with a grade of "C" or better.
- E. Natural Sciences
 - 1. At least 5 units in physical science chosen from the following:
Chemistry 1a; Geography 1;
Geology 1a, 1b; Mathematics C, D, 1, 3a;
Meteorology 1; Physics 1a, 1b, 1c, 1d, 2a, 2b, 10.
 - 2. At least 5 units in biological science chosen from the following:
Bacteriology 1; Botany 1; Zoology 1a, 1b.
- F. Social Sciences
 - 1. A 6 unit year course in history chosen from the following:
History 4a-4b, 17a-17b, 8a-8b.
 - 2. At least 6 units in social sciences exclusive of history and including courses in at least two subjects chosen from the following:
Economics 1a; Geography 2;
Political Science 1-5, 2; Psychology 1a; Sociology 1a.
- G. Humanities. Two of the following three groups
 - 1. Literature (English 5a-5b)
 - 2. Philosophy 6a-6b
 - 3. The Arts. At least 4 units selected from the following:
Music 10, 16a, 16b; Art 6a, 6b.

UNIVERSITY OF CALIFORNIA AT LOS ANGELES

College of Applied Arts

This college, established to meet the needs of certain technical and professional fields, offers degree majors in art, music, the theater arts, business education, home economics, physical education, apparel design, apparel merchandising, and dance, and non-degree curricula in prenursing, preoptometry, preoccupational therapy, and pre-public health.

Admission to Upper Division will be granted upon completion of not less than 60 units of college work with a "C" average and upon completion of the following requirements:

A. General University Requirements

Subject A or its equivalent

Physical Education, 4 semesters

Hygiene, 2 units

B. EITHER:

B1) Foreign Language. At least 16 units in one foreign language. The first two years of high school work in a foreign language will be counted in satisfaction of 4 units of this requirement and each year thereafter as 4 units. Only work of grade "C" or higher may be counted.

OR

B2) Natural Science. At least 12 units chosen from the following:

Bacteriology 1*, 2; Botany 1*;

Chemistry 1a*, 1b*, 5*, 8, 9*; Geography 1, 2;

Geology 1a, 1b; Meteorology 1;

Physics 1a*, 1b*, 1c*, 1d*, 2a*, 2b*, 10;

Zoology 1a*, 1b*.

The student must include among the courses taken in satisfaction of this requirement at least one course in laboratory science. Such courses are marked with an asterisk.

OR

B3) A combination of foreign language and natural science to be distributed as follows:

Foreign Language. At least 16 units in not more than two languages. The first two years of high school work in a foreign language will be counted in satisfaction of 4 units of this requirement and each year thereafter as 4 units. Only work of grade "C" or higher may be counted. If a language is begun on the college level it will not apply on this requirement unless at least 2 semesters are completed.

Natural Science. At least 9 units chosen from the natural science list above, including at least 1 unit in laboratory work.

C. Mathematics

Elementary algebra and plane geometry. If these subjects have not been completed in high school, or if they were completed during the tenth, eleventh, or twelfth years with a grade of "D", they must be taken in the junior college without college transfer credit.

D. Three year-courses chosen from three of the following seven groups, one sequence to be selected from Groups 1, 2, or 3.

1. English, Speech

English 1a-1b

Speech 1a-1b

English 1a and Speech 1a

2. Foreign language. Courses offered in satisfaction of this requirement may not include any of the work offered as part of requirement "B" above. No high school work may be counted on this requirement.

French 1a, 1b, 1c, 1d (any two consecutive courses)

German 1a, 1b, 1c, 1d (any two consecutive courses)

Spanish 1a, 1b, 1c, 1d (any two consecutive courses)

3. Mathematics. Any two of the following courses:

Mathematics C, D or 1, 3a, 3b, 4a, 4b

4. Social Sciences:

Economics 1a-1b; Geography 1-2;

History 4a-4b, 17a-17b, 8a-8b; Political Science 5, 2;

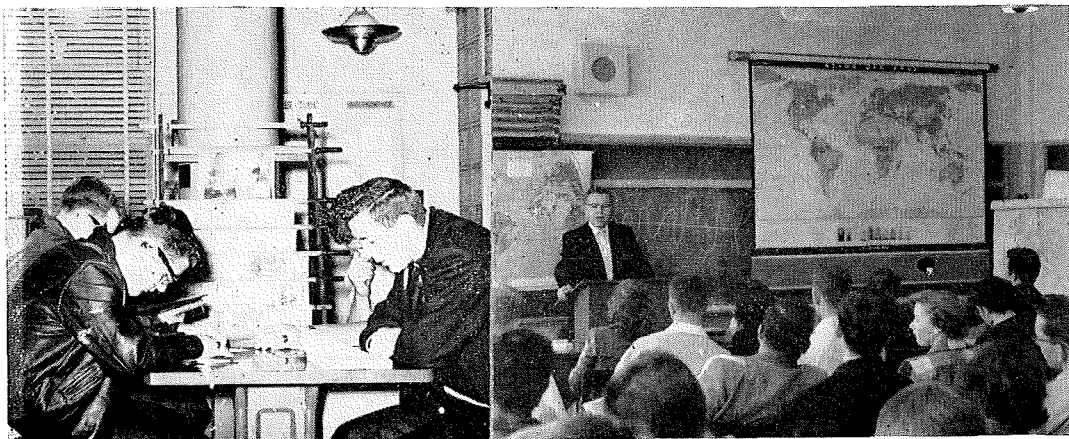
Sociology 1a-1b.

5. Psychology 1a, 33

6. Philosophy 6a-6b

7. Music, Art (acceptable only when the sequence is not the student's major)

Art 6a-6b; Music 4a-4b, 12-13, 16a-16b.



STANFORD UNIVERSITY

The work of the lower division at Stanford University is divided into three study areas. All students are required to take at least ten semester units (fifteen quarter units) in each of these three groups during the first two college years.

General requirements:

Four semesters of Physical Education

Group I—Humanities:

- (a) The completion in college of a second year reading course of a foreign language, or of a more advanced foreign language course.
- (b) Subject A or its equivalent
- (c) English 1a-1b
- (d) Electives to make up a total of ten units in this group if the above requirements have not totaled that number

Group II—Natural Sciences, Mathematics:

- (a) A year course in a laboratory science during the first year
 1. Biology 1a-1b for those who have completed a year of high school Physics or Chemistry only
 2. Physics 1a-1b or Chemistry 1a-1b for those who have completed a year of Biological Science only
 3. Biology 1a-1b and Physics 1a-1b or Chemistry 1a-1b for those who have completed neither in high school
 4. Biology 1a-1b, Physics 1a-1b, or Chemistry 1a-1b for those who have completed a year of both high school Biological Sciences and Chemistry or Physics
- (b) Electives to make up a total of ten units in this group

Group III—Social Sciences:

- (a) First year: A year course (6 units) in History of Western Civilization (History 4a-4b)
- (b) Second year: A year sequence course in Sociology 1a-1b, Economics 1a-1b, Political Science 5-2, or Philosophy 6a-6b, or a combination of any two of the following: Sociology 1a, Psychology 1a, Political Science 2.

UNIVERSITY OF SOUTHERN CALIFORNIA

The first two years in the College of Letters, Arts, and Sciences are devoted to general education and certain lower division subjects required of all students who are candidates for the Bachelor of Arts degree.

- A. Art Appreciation (Art 19) or Music Appreciation (Music 10), 2 units.
(Students who transfer with 60 or more units may substitute 2 units of electives in fine arts or music).
- B. English 1a-1b, 6 units.
- C. Foreign Language (French, German, or Spanish), 12 units. Twelve units in a single language. A student may enroll in the college course for which his previous high school training has prepared him. However, the student must complete the twelve unit requirement in college work; no unit credit is allowed for work below the college level.
- D. General Studies, 14 units.
 - 1. Man and Civilization (History 4a-4b), 6 units.
(Students who transfer with 60 units may substitute 6 units in social studies but these units may not be substituted also for item 3 below).
 - 2. Three units to be selected from:
 - a. Problems of Human Behavior (Psychology 1a), 3 units
 - b. Problems of Human Values (Philosophy 6a), 3 units
(Students who transfer with 60 units of advanced standing may substitute 3 units of Psychology for "a" or 3 units of Philosophy for "b").
 - 3. United States History including the study of American institutions and ideals. This requirement for the degree may be met by History 10, History 8a-8b, or History 17a-17b, AND Political Science 5.
- E. Literature (English 4a-4b or 5a-5b), 6 units.
- F. Physical Education, 2 units.
- G. Health Education (Hygiene 1 or Hygiene 2), 2 units.
- H. Science, 11 units.
Courses may be chosen from the following offered at College of the Sequoias: Astronomy 10, Bacteriology 1, Botany 1a-1b, Chemistry 1a-1b, Geology 1a or 1b, Physics 1a-1b, or 2a-2b plus 3a-3b or 10, Zoology 1a-1b or 10. At least 4 units must be in biological science and at least 4 units in physical science. The student must include at least 3 units in laboratory courses. Each high school unit of chemistry or physics with laboratory may count as 3 units toward the fulfillment of this requirement.

CALIFORNIA STATE COLLEGES

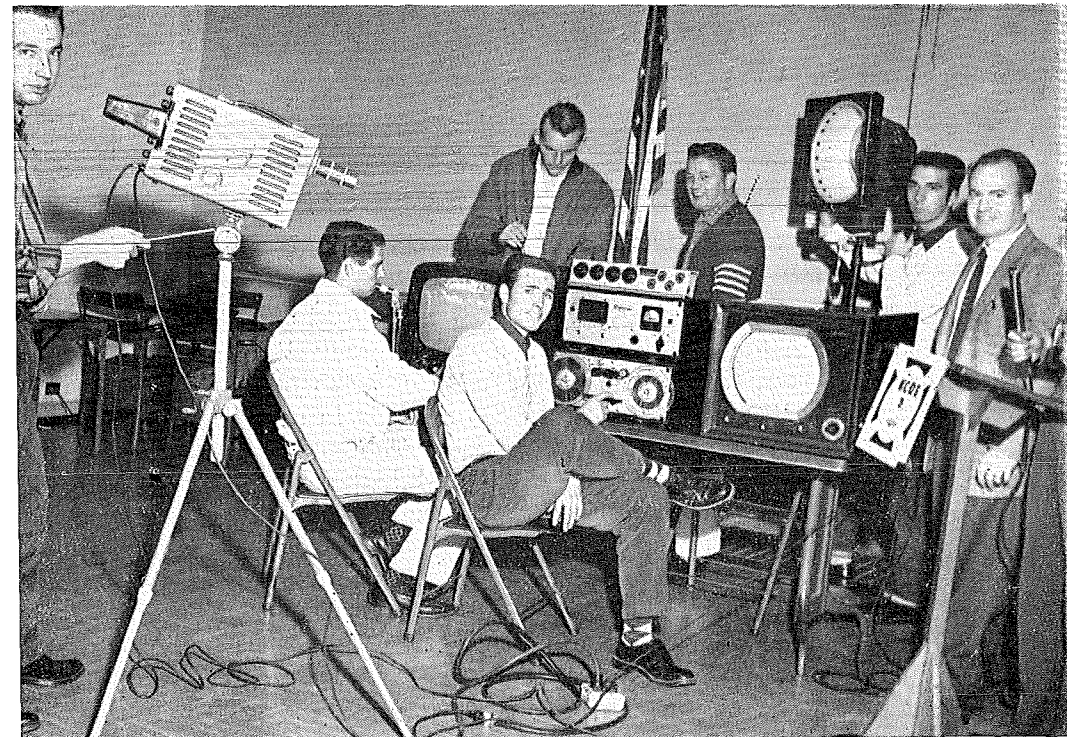
There are several variations in the lower division requirements in the state colleges. The student should consult the major department requirements in the catalog of the particular college which he intends to enter.

FRESNO STATE COLLEGE

The curriculum leading to the A.B. Degree at Fresno State College includes:

- A. English and Speech (both oral and written), 6 units.
English 1a and Speech 1a.
- B. Mathematics.
Elementary algebra and plane geometry. If not completed in high school, these courses must be completed in college.
- C. Science, 9 units.
Both physical and biological science must be included.
- D. Social Science, 12 units.
The combination of History 10 and Political Science 5, or History 8a-8b and Political Science 5, or History 17a-17b and Political Science 5 may be offered in satisfaction of the degree requirement for American institutions and ideals. Geography 1 is required of all elementary education majors.
- E. Psychology 1a, 3 units.
- F. Physical Education (four semesters of one-half unit each).
- G. Hygiene, 2 units.
- H. Literature, Philosophy, the Arts, Foreign Language, and Mathematics, 9 units. At least three units must be included in Literature or Philosophy.

— 28 —



SAN JOSE STATE COLLEGE

The curriculum leading to the A.B. Degree at San Jose State College includes:

- A. English and Speech, 6 units. (English 1a, Speech 1a).
- B. Literature, Philosophy, or the Arts, 8 units. At least three units must be taken in Literature or Philosophy.
- C. Natural Science, 9 units, including both physical and biological sciences.
- D. Social Science, 9 units. History 17a-17b or History 8a-8b or History 10, and Political Science 5 are required. Geography 1 is required of all education majors.
- E. Physical Education, 2 units; Hygiene, 2 units.
- F. General Psychology, 3 units (Psychology 1a).
- G. Electives in General Education, 6 units. Electives may be additional courses in any of the above areas or foreign language, marriage and family life, or mathematics.

— 29 —



SUGGESTED PROGRAMS

AGRICULTURE

Instruction is offered in three major divisions: plant science, animal science, and agricultural mechanics. Courses are designed to prepare students for farming or for jobs requiring practical agricultural training.

Students who plan to transfer to the University of California, to California State Polytechnic College, or to Fresno State College for degree work in agriculture may take their first two years at the College of the Sequoias. Because of the variations in the lower division requirements of the four-year schools, transfer students should consult an agricultural counselor in planning their programs.

The one hundred sixty acre farm laboratory owned by the College is available for demonstration and laboratory work. Animal units including dairy, beef, sheep, swine, and poultry are kept at the farm. Crops including alfalfa, permanent pasture, cotton, corn, cereal crops, and deciduous fruits are provided for practical field work.

SUGGESTED TWO YEAR COURSE

Plant Science			Animal Science		
FIRST SEMESTER	UNITS		SECOND SEMESTER	UNITS	
English	3	3	English	3	3
Pol. Sci. 5 or 51.....	3	3	Pol. Sci. 5 or 51	3	3
History 10 or 51.....	3		Hist. 10 or 51	3	
Hygiene	2		P. E.	1	1
P. E.	1	1	Hygiene	2	
Botany 10	3		Zoology 10	3	
Agronomy 1	2	2	Animal Husbandry 7....	4	
Pomology 2	3	3	Animal Husbandry 8....	1	
Viticulture 1	2		Agriculture 58a-58b	3	2
Agriculture 58a-58b	3	2	Agriculture 65		4
Agriculture 82	3		Agriculture 74	1	
Agriculture 84	2	2	Agriculture 84		2
Agriculture 87	4	4	Agriculture 87		4
Agriculture 88	4		Agriculture 90		4
Agriculture 90	4	4	Agriculture 91		2
Agriculture 91	2	2	Agriculture 92	2	
Agriculture 92	2				
Agriculture 99	1		Meat Animal Majors		
Electives	3	4	Agriculture 72		2
	30	30	Agriculture 75		3
			Agriculture 76	3	
			Agriculture 99	1	
			Electives	3	
				30	30
			Dairy Majors		
			Agriculture 60	4	
			Agriculture 63	3	
			Agriculture 64		2
			Agriculture 99		1
			Electives		2
				30	30



ART

Art offerings at the College of the Sequoias are designed to give maximum opportunities to both terminal and transfer students. These courses also provide basic training for students wishing to equip themselves for a vocation as well as for those who may enter other fields but desire to enrich their understanding and appreciation of art.

Transfer students may not be able to follow the suggested outline exactly because of the academic requirements of the University or special art school to which they wish to transfer. Art transfers are asked to secure guidance from their advisors in planning their program.

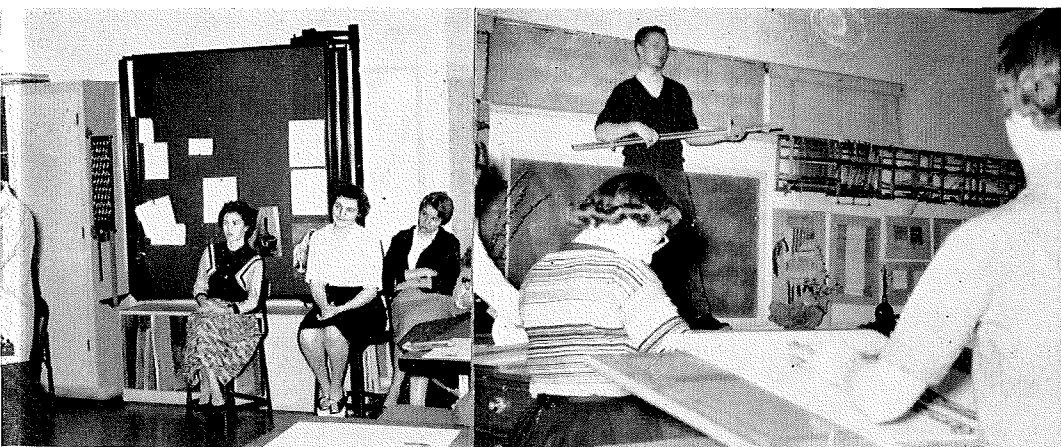
Suggested Program at State Colleges

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Art 6a	2	Art 6b	2
Art 7a	2	Art 7b	2
Political Science 5	3	History 10	3
Natural Science	3	Natural Science	3
English 1a	3	English 1b	3
Engineering 52	2	Electives—General Education..	2
Physical Education	½	Physical Education	½
	15½		15½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Art 12 or 14	2	Art 19	2
Art 25 or 29	2	Art 12 or 14	2
Natural Science	3	Art 23 or 24	2
Speech 1a	3	Social Science Elective	3
Psychology 1a	3	Hygiene	2
Electives—Minor	2	Electives—General Education..	2
Physical Education	½	Electives—Minor	2
	15½	Physical Education	½
			15½



BUSINESS

Modern business as it becomes increasingly complex requires beginning workers with an understanding of business and its relationship to society as a whole. Those students with a basic knowledge of the organizational structure of business and its functions and with a mastery of those skills required of the entering business worker will find their places more quickly and easily in the business environment. While each type of business has characteristics exclusively its own, the fundamental problems of and principles underlying business present great similarities.

Students of business should register for those courses which will provide them with a foundation upon which, through actual experience in the business world, they may expand their knowledge and thus progress in the careers of their choice.

Students may elect one of the five major study fields of the Business Department: accounting, general business, merchandising, secretarial, and pre-business administration.

All college transfer courses listed for the Business Department parallel in content those same lower division courses offered at the state colleges and universities. Many of the state colleges will accept for transfer credit any of the business courses regardless of the course number, although they will transfer only the number of units which they allow were the course to be completed on their campuses.

In the terminal business classes students are encouraged to work to capacity and to progress as rapidly as is consistent with the business standards required. The skill-building classes in shorthand and typewriting allow placement of the student at the speed level corresponding to the maximum speed previously attained. Progression is determined by speed rather than by course sequence.

Adults are urged to attend the regular day or evening business classes for training in any skills which they need to qualify them for upgrading and promotion or for qualifying for civil service examinations. The American Institute of Banking each year offers special classes for the bank employees of the area.

Suggested College Transfer Pre-Business Administration Program

Business Administration students planning to transfer to a state college or university should consult the catalog of the school of their choice as requirements differ from school to school. The program illustrated gives only a general idea of the pattern of courses to be included in a lower division program.



FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 1a	4	Business 1b	4
Psychology 1a	3	Business 18	3
Natural Science	4	Natural Science	4
English 1a	3	English 1b	3
Hygiene	2	Physical Education	1/2
Physical Education	1/2		
	<hr/>		<hr/>
	16 1/2		14 1/2

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Economics 1a	3	Economics 1b	3
Foreign Language	4	Foreign Language	4
Speech 1a	3	Speech 1b	3
History 10	3	Political Science 5	3
Geography 1	3	Mathematics 2	3
Physical Education	1/2	Physical Education	1/2
	<hr/>		<hr/>
	16 1/2		16 1/2

Recommended electives: Geography 2; others selected from those recommended by the college of the student's choice.

Suggested Two-Year General Business (Clerical) Program

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 60a (Typ.)	2	Business 60b (Typ.)	2
Business 68a (Off. Machs.)	2	Business 68b (Off. Machs.)	2
Business 95 (Bus. Arith.)	3	Business 96b (Bus. Corr.)	3
Business 96a (Bus. Eng.)	3	Business 10 (Mod. Bus.)	3
Business 70a (Sales)	3	Business 98 (Pers. Eff.)	3
Business 59a (Fil.)	1	Hygiene	2
Physical Education	1/2	Physical Education	1/2
	<hr/>		<hr/>
	14 1/2		15 1/2

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 61a (Typ.)	2	Business 61b (Typ.)	2
Business 69 (Mach. Trans.)	2	Business 93 (Law)	3
Business 91 (Sm. Bus. Mgmt.)	3	Business 87 (Sec'l Acct.)	2
Business 97 (Mging. Money)	3	English or Speech	3
Speech 51a	3	Political Science 51	3
History 51	3	Electives	2
Physical Education	1/2	Physical Education	1/2
	<hr/>		<hr/>
	16 1/2		15 1/2

Recommended Electives: Business 13 (Consumer Problems); Art 19 (Art Appreciation); Home Economics 50a-50b (Career Foods); Home Economics 51a-51b (Career Clothing); Music 10 (Appreciation); Sociology 26 (Marriage and Family Life); Speech 40 (Radio Speech).

Suggested Two-Year Secretarial Program

Students are registered in the shorthand and typewriting classes corresponding to the speed levels which they attain in the placement tests given in these subjects. Progression from an elementary to an advanced class is based upon speed attained and may not follow the course sequence indicated.

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 50α, 51α, or 52α..... (Shthd.)	5	Business 50b, 51b, or 52b..... (Shthd.)	5
Business 60α, 61α, or 53α..... (Typ. or Trans.)	2	Business 60b, 61b, or 53b..... (Typ. or Trans.)	2
Business 10 (Mod. Bus.).....	3	Business 59α (Fil.).....	1
English, Speech 51 or Business 96α (Bus. Eng.)	3	English, Speech 51 or Business 96b (Bus. Corr.).....	3
Business 68α (Off. Machs.).....	2	Business 87 (Sec'l Acct.).....	2
Physical Education	½	Hygiene	2
	15½	Physical Education	½
			15½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 52α (Shthd.)	5	Business 52b (Shthd.)	5
Business 53α (Transcr.)	2	Business 53b (Transcr.)	2
English or Speech 51	3	English or Speech 51.....	3
History 51	3	Business 58b (Sec'l Proc.).....	3
Business 58α (Off. Proc.).....	3	Political Science 51.....	3
Physical Education	½	Physical Education	½
	16½		16½

Recommended Electives: Business 13 (Consumer Problems); Business 69 (Machine Transcription); Business 91 (Small Business Management); Business 93 (Survey of Business Law); Business 97 (Managing Your Money); Business 98 (Personal Efficiency in Business); Art 19 (Art Appreciation); Home Economics 50α-50b (Career Foods); Home Economics 51α-51b (Career Girls Clothing); Music 10 (Appreciation); Sociology 26 (Marriage and Family Life); Speech 40 (Radio Speech).

Suggested One-Year Secretarial Program

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 51a or 52a (Shthd)	5	Business 51b or 52b (Shthd.).....	5
Business 61a or 53a (Typ.).....	2	Business 61b or 53b (Typ.).....	2
Business 96a (Bus. Eng.) English or Speech	3	Business 96b (Bus. Corr.) Eng- lish or Speech	3
Business 58a (Off. Proc.)	3	Business 58b (Sec'l Proc.).....	3
Business 68a (Off. Machs.).....	2	Business 87 (Sec'l Acct.).....	2
Physical Education	½	Business 59a (Fil.).....	1
	<hr/>	Physical Education	½
	15½		<hr/>
			16½

MERCHANDISING

The two-year merchandising curriculum is designed for the student who desires to fit himself for working in a retail store or selling in general. The training given will qualify him for employment either in large or small retail organizations as practical retailing and selling are emphasized. Close contacts are maintained with businesses of the college community in order to offer the student the training that retail firms demand.

Merchandising students working for the Associate in Arts degree need not necessarily take the courses in the exact order illustrated. However, if the student is to put into practice on the job the material learned in the classroom, it is imperative that Business 70 and 72 be taken concurrently.

Suggested Two-Year Merchandising Program

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 70a (Sales.)	3	Business 72b (Merch.).....	3
Business 72a (Merch.).....	3	Business 91 (Bus. Mgmt.).....	3
Business 96a (Bus. Eng.)	3	Business 96b (Bus. Corr.).....	3
Electives	5	Business 60a or 61a (Typ.).....	2
Physical Education	½	Electives	3
	<hr/>	Physical Education	½
	14½		<hr/>
			14½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 80a (Acct.).....	4	Business 80b (Acct.).....	4
Business 10 (Mod. Bus.).....	3	Business 18 (Law).....	3
Hygiene	2	English or Speech.....	3
English or Speech 51.....	3	Political Science 51.....	3
History 51	3	Electives	3
Electives	1-2	Physical Education	½
Physical Education	½		<hr/>
	<hr/>		16½
	16½		

Recommended Electives: Economics 10 (Survey of Economics); Sociology 26 (Marriage and Family); Physics 10 (Survey of Physics); Art 19 (Art Appreciation); Speech 51a (Practical Speech); Business 98 (Personal Efficiency in Business).

Suggested One-Year Merchandising Program

If the merchandising student plans to enroll for only one year, then it is recommended that he follow the program outlined for first and second semesters.

Suggested Two-Year Accounting Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 80α (Acct.).....	4	Business 80b (Acct.).....	4
Business 60α or 61α (Typ.).....	2	Business 60b or 61b (Typ.).....	2
Business 98 (Pers. Eff.).....	3	Business 22 or 95 (Bus. Math.)....	2-3
Business 10 (Mod. Bus.).....	3	Business 93 (Law).....	3
English or Business 96α (Bus. Eng.)	3	English or Business 96b (Bus. Corr.)	3
Electives	1	Hygiene	2
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	16½		16½
SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Business 81 (Acct.).....	4	Business 82 (Cost Acct.).....	4
Speech or English.....	3	Speech 51 or English.....	3
Business 68α (Off. Machs.).....	2	Business 68b (Off. Machs.).....	2
Psychology 51	3	Business 59α (Fil.).....	1
History 10 or 51.....	3	Political Science 5 or 51.....	3
Physical Education	½	Electives	3
	<hr/>	Physical Education	½
	15½		<hr/>
			16½

Students who are preparing to qualify as Certified Public Accountants under the California Accountancy Act should include: Business 18 (Business Law) in place of Business 93.

DENTISTRY

University of California at Berkeley and at Los Angeles

~~The College of Dentistry offers a program leading to the degree of Doctor of Dental Surgery, based upon two years of college pre-dental work.~~

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
English 1α	3	English 1b	3
Chemistry 1α	5	Chemistry 1b	5
Zoology 1α	4	Zoology 1b	4
History 10.....	3	Political Science 5.....	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

SECOND YEAR

Chemistry 8	3	Chemistry 5	3
Chemistry 9	3	Physics 2b	3
Physics 2a	3	Physics 3b	1
Physics 3a	1	Psychology 33	3
Psychology 1a	3	English 5b or Philosophy 6b.....	3
English 5a or Philosophy 6a.....	3	Hygiene	2
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	16½		15½

University of Southern California

The College of Letters, Arts and Sciences offers a program leading to the degree of Bachelor of Science in dentistry, based upon two years of college pre-dental work.

Suggested Program

FIRST YEAR

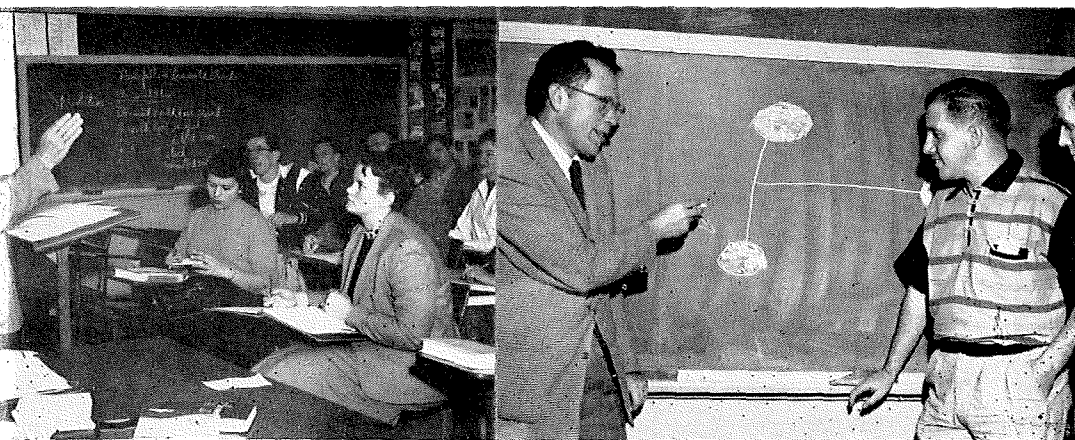
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Chemistry 1b	5
Foreign Language	4	Foreign Language	4
History 10	3	Political Science 5	3
Zoology 1a	4	Zoology 1b	4
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	16½		16½

SECOND YEAR

Art 19 or Music 10.....	2	Psychology 1a.....	3
Foreign Language	4	Hygiene	2
History 4a	3	History 4b	3
Physics 2a	3	Physics 2b	3
Physics 3a	1	Physics 3b	1
English 1a	3	English 1b	3
Physical Education	½	Art 25a	1
	<hr/>	Physical Education	½
	16½		<hr/>
			16½

The university recommends that organic chemistry be taken in upper division. Literature requirements (English 4a-4b or 5a-5b) may be taken in lower division.

For the pre-dental program leading to the degree of Doctor of Dental Surgery without the above degree, consult the university catalog and the counselor.



DRAFTING

This curriculum is designed to train men and women for a career in either Architectural Drawing or Engineering Drawing at the completion of two years of junior college education.

Suggested Two-Year Program in Drafting

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Engineering 52	2	Engineering 22	2
Mathematics D	3	Engineering 23	2
History 10 or 51	3	Mathematics C	3
English	3	English or Speech	3
Electives	4	Electives	5
Physical Education	½	Physical Education	½
	15½		15½
SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Architecture 1a	3	Architecture 1b	3
Engineering 24	2	Engineering 26	2
Engineering 1a	3	Engineering 1b	3
Political Science 5 or 51	3	Hygiene	2
Mathematics 20	2	Electives	5
Electives	2	Physical Education	½
Physical Education	½		15½
	15½		

Suggested electives: Art 6a, Art 7a, Art 19, Chemistry 53, Mechanics 64a-64b, Mechanics 65a, Mathematics 3a-3b, Physics 10, Physics 2a-2b.

Students must include a minimum of 12 units of Architectural and Engineering Drawing.

EDUCATION

The State of California requires a credential of the proper type for teaching in the public schools. Among the credentials issued are the Kindergarten-Primary, General Elementary, Junior High School, Special Secondary, General Secondary, and Junior College. Students planning to secure one of these credentials should follow the lower division program of the institution to which they wish to transfer.



Suggested Program for Elementary Education at the State Colleges

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
English 1a	3	English 1b	3
Political Science 5	3	Education 30	2
* Biology 1a	3	History 10	3
Art or Music Elective	2	* Biology 1b	3
Music 21	1	Hygiene	2
Electives	3	Music 9	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		16½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Geography 1	3	Social Science Elective	3
Physical Science Elective	3	Art 5	2
Psychology 1a	3	Industrial Arts 30	2
Speech 1a	3	Art or Music Elective	2
Mathematics 10	3	Electives (Minor)	6
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

* The San Jose State transfer should substitute Nature Study 10a-10b and should include English 5a-5b in the sophomore year.

ENGINEERING AND PHYSICAL SCIENCE

College of the Sequoias offers a two year course that will enable the student to receive the Associate in Arts Degree and to complete a program of study that is comparable to the first two years in most four year institutions of higher learning. In order to complete the necessary lower division work in two years it is necessary that the student complete trigonometry and two years of algebra in high school. It is strongly recommended that introductory courses in chemistry and physics also be completed in high school.

If the student is not fully prepared, it will take more than two years to complete the lower division requirements of most institutions.

Suggested Transfer Program

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Chemistry 1b	5
Engineering 22	2	Engineering 23	2
History 10	3	English 1a	3
Hygiene	2	Mathematics 3b	3
Mathematics 3a	3	Physics 4a	4
Philosophy 6a	3	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	18½		17½

		SECOND YEAR	
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Engineering 1a	3	Engineering 35	3
Engineering 8	2	Mathematics 14b	5
Mathematics 14a	5	Physics 4c	4
Physics 4b	4	Political Science 5	3
Technical Elective	3	Technical Elective	3
Physical Education	½	Physical Education	½
	17½		18½

This is a general program designed to meet most requirements in the engineering fields. Those students preparing for transfer to other institutions in other physical science specialties should check the specific requirements of the institution of their choice, and modify the above program to fill those requirements.

HOME ECONOMICS

The courses in the home economics department at the College of the Sequoias have been planned to satisfy both professional and vocational objectives and to contribute to the general education of students.

Courses are offered leading to a bachelor of arts degree for those planning to transfer to a state college, with a major in home economics, and for special or general secondary credentials.

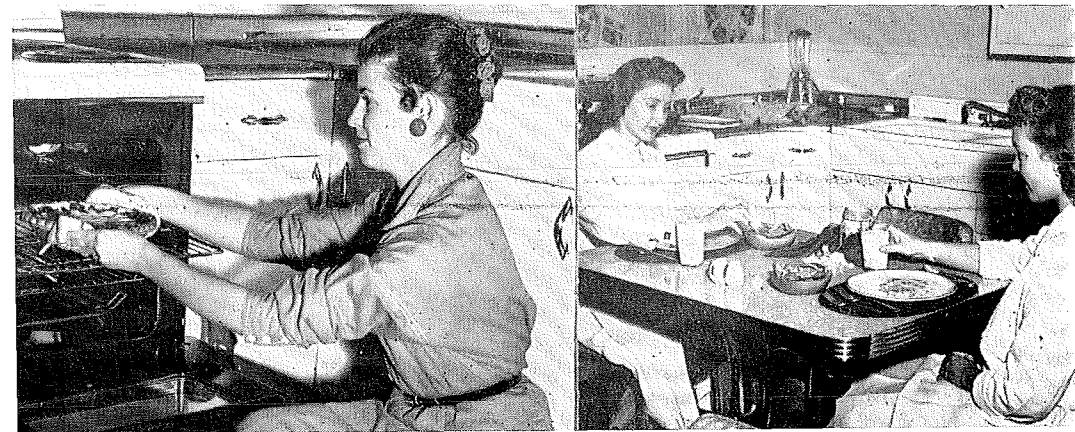
In addition to preparing students for teaching and homemaking, the curriculum provides courses for those planning to transfer to California universities offering a bachelor of science degree in home economics.

Professional and commercial careers besides teaching are: agricultural extension (home service and 4H), dietetics, institutional management, home economics journalism, experimental foods, home equipment demonstration and testing, consumer education, consultation in home furnishings, nursery school supervision, social service, commercial positions in clothing and textiles, radio, and TV.

Studies show that there will be a shortage of homemaking teachers in secondary schools for some time.

Dietitians, for hospitals, cafeterias, and armed services are also in greater demand than are available. Those students with a strong science and mathematics background should find this field especially challenging.

For the terminal student desiring to major in homemaking to broaden their general education the department offers courses which enrich personal and family life through the development of basic concepts and skills. For



the electives of these students we recommend they consult the business education department and acquire some skills that might be used to supplement the family income in time of need.

Suggested Prerequisites for Transfer Programs

High school requirements — college preparatory program which includes chemistry and two years of algebra or satisfactory grade in College of the Sequoias chemistry placement test.

HOME ECONOMICS

Transfer to University of California at Berkeley or Davis

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Economics 1a	3	Economics 1b	3
Home Economics 10a	3	Home Economics 10b	3
Home Economics 15	1	Hygiene 2	2
Art 6a	2	Home Economics 13	2
* Chemistry 2a or 1a	3-5	*** Chemistry 2b	3
** History 10	3	Zoology 10	3
Home Economics 26	2	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	17½		16½

*Chemistry 1a for University of California — must have high school chemistry and 2 years of algebra or pass College of the Sequoias mathematics test or take Mathematics D in place of Chemistry.

**Omit if taking Chemistry 1a.

***In place of Chemistry 2b — History 10 for University of California transfer.

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Home Economics 12a	3	Nutrition 8	2
* Mathematics D	3	Home Economics 12b	3
Psychology 1a	3	Physiology 1a	4
Political Science 5	3	English 1b	3
English 1a	3	Bacteriology 1	5
Chemistry 8	3	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	18½		17½

*Not necessary if completed in high school or summer session.

Suggested Transfer Program to State Colleges

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Home Economics 10a	3	Home Economics 10b	3
English 1a	3	English 1b	3
Art 6a	2	Hygiene 2	2
Nutrition 8	2	Speech 1a	3
Home Economics 15	1	History 10	3
Chemistry 2a	3	Chemistry 2b	3
Home Economics 26	2	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	16½		17½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Home Economics 12a	3	Home Economics 12b	3
Political Sciences	3	Physiology 1a	3
Bacteriology 1	4	Physiology 1c	1
Economics 1a	3	Economics 1b	3
Psychology 1a	3	Psychology 1b	3
Physical Education	½	Home Economics 13	2
		Physical Education	½
	<hr/>		<hr/>
	16½		15½

Terminal Course

FIRST YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Home Economics 50a	2	Home Economics 50b	2
Home Economics 51a	2	Home Economics 51b	2
Nutrition 8	2	Home Economics 26	2
English	3	Speech	3
History 51	3	Political Science 51	3
Electives	3	Electives	4
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		16½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Home Economics 59abc	3	Economics 10	3
Home Economics 13	2	Home Economics 57	2
Psychology 51	3	Hygiene 2	2
Art 50abc	3	Art 24	2
Electives	5	Home Economics 53	3
Physical Education	½	Electives	4
		Physical Education	½
	<hr/>		<hr/>
	16½		16½

LAW ENFORCEMENT

This curriculum is designed to train men and women for police service in law enforcement agencies.

In addition to the general requirements for admission to the College the student must possess certain basic qualifications including a satisfactory scholastic record in high school, and the intelligence, aptitude and normal integrity required for success as a law enforcement officer.

In-service training is provided in this curriculum for men or women already employed by any law enforcement agency. This type of student may enroll, upon consultation with the instructor, for the entire course or for those subjects in which he is interested.

The two-year terminal course as outlined below fulfills the require-

ments for the degree of Associate in Arts. The student who is planning to complete his training at a college or university should consult with his faculty adviser for proper programming.

Suggested Two-Year Program in Law Enforcement

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
English	3	Speech	3
History 51	3	Political Science 51	3
Political Science 10a	3	Political Science 10b	3
Law Enforcement 51	2	Law Enforcement 52	2
Electives	4	Law Enforcement 54	2
Physical Education	½	Electives	2
	<hr/>	Physical Education	½
	15½		<hr/>
			15½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Psychology 51	3	Natural Science	3
Hygiene	2	Law Enforcement 50b	2
Law Enforcement 50a	2	Law Enforcement 53	3
Law Enforcement 55	3	Law Enforcement 57	3
Law Enforcement 58a	1	Law Enforcement 58b	1
Electives	4	Electives	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

MEDICINE

University of California at Berkeley and at Los Angeles

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Chemistry 1b	5
English 1a	3	English 1b	3
Foreign Language or Elective ..	4	Foreign Language or Elective ..	4
History 17a	3	History 17b	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Zoology 1a	4	Zoology 1b	4
Chemistry 8	3	Chemistry 5	3
Political Science 5	3	Hygiene	2
Philosophy 6a	3	Philosophy 6b	3
English 5a	3	English 5b	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	16½		15½

**University of Southern California
Suggested Program**

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Chemistry 1b	5
English 1a	3	English 1b	3
* Foreign Language	4	* Foreign Language	4
Zoology 1a	4	Zoology 1b	4
Physical Education	½	Physical Education	½
	16½		16½
SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Psychology 1a	3	Chemistry 5	3
History 4a	3	History 4b	3
Physics 2a	3	Physics 2b	3
Physics 3a	1	Physics 3b	1
History 10	3	Political Science 5	3
Art 19 or Music 10	2	Hygiene	2
Physical Education	½	Physical Education	½
	15½		15½

* French or German recommended. The University recommends that organic chemistry be taken in upper division. Consult your counselor.

MUSIC

The following courses are offered to the student majoring in music to enable him to obtain the Associate of Arts degree and complete a program that is comparable to the first two years of many other institutions. Besides the music courses listed below, the music major should carry 45 units of general education work in line with the graduation requirements established by the College of the Sequoias and the lower division program of the institution to which they wish to transfer.



**Music Transfer to State Colleges
Suggested Program**

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	
Music 4a (musicianship)	1	Music 4b (musicianship)	1
Music 12a (beginning theory) ...	3	Music 12b (beginning theory) ...	3
* Music 7, 8, 18, 19	1	* Music 7, 8, 18, 19	1
English 1a	3	English 1b	3
Science	3	Political Science 5	3
History 10	3	Science	3
Electives	2	Physical Education	1/2
Physical Education	1/2		
	<hr/>		<hr/>
	16 1/2		14 1/2

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	
Music 5a (adv. musicianship)....	1	Music 5b (adv. musicianship)....	1
Music 14a (adv. theory)	3	Music 14b (adv. theory)	3
* Music 7, 8, 18, 19	1	* Music 7, 8, 18, 19	1
Speech 1a	3	Psychology 1a	3
Science	3	Hygiene	2
Social Science Elective	3	General Education Electives ...	5
Elective	2	Physical Education	1/2
Physical Education	1/2		
	<hr/>		<hr/>
	16 1/2		15 1/2

* All music majors are required to participate in at least one music ensemble group per semester according to their individual interests. Choose from Music 7abcd—orchestra, Music 8abcd—choir, Music 18ab—marching band, and Music 19ab—concert band.

It is recommended that music majors choose electives from the following courses: Music 1ab—beginning strings, class instruction; Music 3ab—beginning woodwinds, class instruction; Music 6ab—beginning brass and percussion, class instruction; Music 20—opera appreciation; Music 21—beginning piano, class instruction; and Music 22ab—intermediate piano, class instruction. Music majors should not take Music 10.

NURSES' TRAINING

Students may obtain nursing education either in (a) hospitals operated by universities (University of California, University of California at Los Angeles, or Stanford) or in (b) hospital training schools. For admission to the former, the student must obtain regular junior standing in the university to which transfer is desired and must complete certain pre-nursing courses. Both the Bachelor of Science degree and the Registered Nurse Certificate will be granted upon the completion of three years of university study after attaining junior standing.

Before admission to hospital training schools, the student is advised to complete at least thirty units of a college pre-nursing course with a "C" average.

A thirty-six month training program in a school of nursing is required

by the California State Board of Nurse Examiners. An exception is made in some schools which allow nine months time credit for work completed in the junior college.

An applicant must be at least eighteen years of age, must be a high school graduate, and must have completed satisfactorily a course in general chemistry. Most schools of nursing are now requiring at least a year, and recommending two years, of college work for entrance. This preparation should include science, psychology, and English.

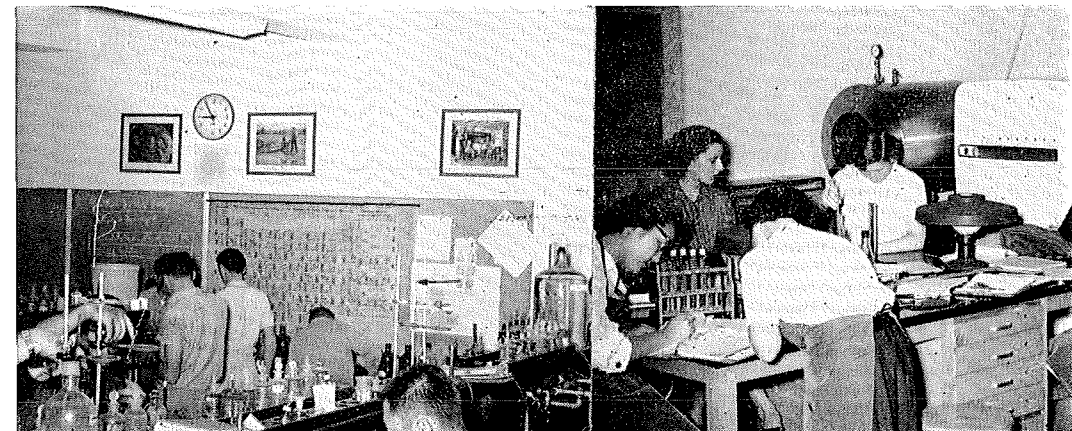
Students are urged to visit schools of nursing in order to obtain details of hospital school requirements and to make their choices before enrolling in college courses. Many hospital schools have specific subject requirements which must be met.

Universities and University Hospital Training Schools

This suggested program leads to a Bachelor of Science degree and a certificate of nursing.

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Physiology 1a and 1c	5
English 1a	3	English 1b	3
History 17a or 8a	3	History 17b or 8b	3
Foreign Language or Elective....	4	Foreign Language or Elective....	4
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Anatomy 1	4	Bacteriology 1	5
English 5a or Philosophy 6a	3	English 5b or Philosophy 6b	3
Sociology 1a	3	Political Science 5	3
Psychology 1a	3	Hygiene 2	2
Nutrition 8	2	Elective (Psychology 33 recom-	
Physical Education	½	mended)	3
	<hr/>	Physical Education	½
	15½		<hr/>
			16½



Hospital Training Schools

Either of the following programs is acceptable foundation work for the training course in a Hospital School of Nursing. The two-year program is recommended.

Suggested Two-Year Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 53	3	Hygiene 2	2
History 51	3	Political Science 51	3
English	3	English	3
Bacteriology 2	4	Psychology 51 or 1a	3
Electives	2	Electives	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		14½
SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Anatomy 1	4	Physiology 1a, 1c	5
Psychology 1a or 1b	3	Sociology 1b	3
Sociology 1a	3	Nutrition 8	2
Speech 51a	3	Electives	4
Electives	2	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	15½		14½

Suggested One-Year Program

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Bacteriology 2	4	Chemistry 53	3
Anatomy 1	4	Physiology 1a, 1c	4
English	3	Psychology 51 or 1a	3
Hygiene 2	2	Nutrition 8	2
Electives	2	Electives	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	15½		15½

PHARMACY

University of California at Berkeley and at Los Angeles

The School of Pharmacy offers a four-year course leading to the degree of Doctor of Pharmacy based upon two years of college pre-pharmacy work.

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
English 1a	3	English 1b	3
Chemistry 1a	5	Chemistry 1b	5
Economics 1a	3	Economics 1b	3
Elective	3	Botany 1	5
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	14½		16½

SECOND YEAR

FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Zoology 1a	4	Zoology 1b	4
Physics 2a	3	Physics 2b	3
Physics 3a	1	Physics 3b	1
Mathematics 3a	3	Mathematics 3b	3
History 10	3	Political Science 5	3
Physical Education	½	Physical Education	½
	14½		14½

University of Southern California

The School of Pharmacy offers a four-year course leading to the degree of Doctor of Pharmacy, based upon two years of college pre-pharmacy work.

Mathematics C and Mathematics D must be included in the pre-pharmacy program if they were not completed in high school.

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Chemistry 1a	5	Chemistry 1b	5
English 1a	3	English 1b	3
History 4a	3	History 4b	3
Political Science 5	3	History 10	3
Physical Education	½	Hygiene	2
	14½	Physical Education	½
			16½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Zoology 1a	4	Zoology 1b	4
Economics 1a	3	Economics 1b	3
Physics 2a	3	Physics 2b	3
Physics 3a	1	Physics 3b	1
Psychology 1a	3	Elective	4
Elective	2	Physical Education	½
Physical Education	½		
	16½		15½



TRADES AND INDUSTRIES

Building Trades

A training curriculum in the building trades with carpentry as a basic course, has been set up as an integral unit of the regular two-year junior college program. Manipulative instruction in carpentry, painting, plumbing, and dry wall construction under the supervision of master craftsmen is given to approved students. Manipulative training is given each year on one major project, such as a residence.

Trade technical class instruction is given in fundamental and advanced construction procedures, in blueprint reading, in estimating and contracting procedure, and in structural stresses and strains including simple truss designs. Trade related subjects, including drafting, mathematics, English, accounting, business law, job ethics, economics, history, political science, physical education, and hygiene are required as part of the training.

Upon leaving school or graduating, the student may ask the trade advisory committee of the California Division of Apprenticeship Standards to evaluate his training and experience toward the completion of an apprenticeship and the attainment of a journeyman's status in the carpentry trade.

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Building Trades 55a	3	Building Trades 55b	3
Building Trades 65a	6	Building Trades 65b	6
Architecture 51a	2	Architecture 51b	2
Hygiene 1	2	English	3
* Mathematics 50 or Elective ..	2	Physical Education	½
Physical Education	½		
	<hr/>		<hr/>
	15½		14½

SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Building Trades 56a	3	Building Trades 56b	3
Building Trades 66a	6	Building Trades 66b	6
History 51	3	Political Science 51	3
Business 88	2	Electives	3
Physical Education	½	Physical Education	½
	<hr/>		<hr/>
	14½		15½

*Mathematics 50 is required of students who need additional instruction in mathematics as determined by proper standardized tests.



METAL TRADES

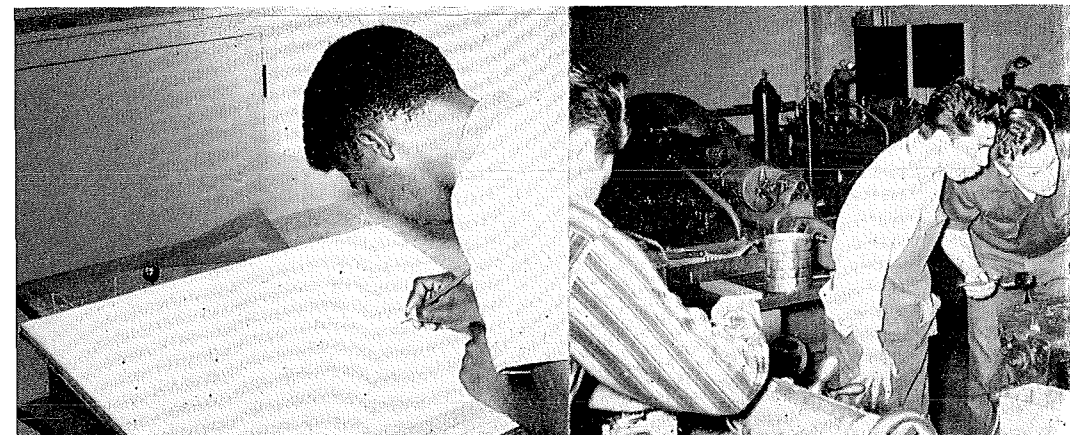
The metal shop curriculum comprises a series of shop, mathematics, (accounting), and drawing courses which will prepare the student for placement in a machine shop, a related mechanical trade, or will supply him with a practical understanding of our industrialized society.

Emphasis is on blueprint reading, welding, foundry, sheet metal and machine shop.

Suggested Program

FIRST YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Mechanics 64a	3	Mechanics 64b	3
* Engineering 52	2	Engineering 22	2
Mathematics 50	2	Political Science 51	3
English	3	Speech 51a	3
History 51	3	Electives	3
Electives	2	Physical Education	½
Physical Education	½		
	15½		14½
SECOND YEAR			
FIRST SEMESTER	UNITS	SECOND SEMESTER	UNITS
Mechanics 65a	3	Mechanics 65c	3
Mechanics 65b	3	Mechanics 65d	3
Mechanics 60a	3	Mechanics 60b	3
Business 88	2	Hygiene 1	2
Electives	4	Electives	3
Physical Education	½	Physical Education	½
	15½		14½

*Students who have had high school mechanical drawing equivalent to Engineering 52 may substitute two additional elective units for this course.



DESCRIPTION OF COURSES

EXPLANATION OF SYMBOLS

Example: "AGRICULTURE 65—FEEDS AND FEEDING (3) I II E"

"65" is the number of the course in Agriculture.

"(3)" indicates the number of units of credit earned toward a degree in one semester of successful work in this course.

"I" indicates that this course is given in the fall semester of the school year.

"II" after the course indicates that it is given in the spring semester of the school year.

"Yr." after a course indicates that it is a year sequence course, the "a" part given during the fall semester and the "b" part during the spring semester.

"E" after the course indicates that the course is given in the Extended Day program.

In general, courses numbered from 1 to 49 are college transfer, and from 50 to 99 are terminal.

AGRICULTURE

AGRICULTURE 50a-50b—VETERANS' AGRICULTURE (12-12)

Not offered 1957-1958.

This course consists of four hours of lecture, two hours of field instruction, and forty hours of work on a supervised farming program per week.

AGRICULTURE 51—FARM MACHINERY (3) Not offered 1957-1958.

A course in the operation, care and repair of farm machinery with demonstrations and laboratory work on tillage, planting, and harvesting machinery.

AGRICULTURE 56a-56b—FARM STRUCTURES (3-3) Not offered 1957-1958.

A course in planning, designing, and building the various types of farm buildings necessary to agricultural enterprises of the San Joaquin Valley.

AGRICULTURE 58a-58b-58c—FARM MECHANICS (3-2-3) I, II.

The repair, maintenance, design, and construction of farm machinery and equipment.

AGRICULTURE 60—ELEMENTS OF DAIRYING (4) I.

A survey of the field of dairying. Study of approved practices in the San Joaquin Valley, including selection, feeding, and management.

AGRICULTURE 63—MILK PRODUCTION (3) I.

Factors affecting milk production. Practice in milk production skills. Dairy production problems and methods.

AGRICULTURE 64—DAIRY MANAGEMENT (2) II.

A study of the feeding and management of dairy cattle, record keeping, developing a herd, and raising replacement stock.

AGRICULTURE 65—FEEDS AND FEEDING (4) I.

A study of the constituents of feeds, the digestive system, and the compiling of rations for livestock.

AGRICULTURE 72—SHEEP PRODUCTION (2) II.

A study of market sheep production. Selection of breeding stock, feeders and equipment. Care and management of the flock.

AGRICULTURE 74—FITTING AND SHOWING (1) I.

A course in the methods of fitting and showing cattle, sheep, and hogs for sale and exhibition.

AGRICULTURE 75—BEEF PRODUCTION (3) I.

A study of market beef production. Selection of breeding stock, feeders, and equipment. Care and management of the herd.

AGRICULTURE 76—SWINE PRODUCTION (3) I.

A study of market swine production. Selection of breeding stock, feeders, and equipment. Care and management of the herd.

AGRICULTURE 77—POULTRY BROODING (2) II.

A study of brooding principles and practices, growth of the chick, care and feeding of young stock.

AGRICULTURE 78—EGG PRODUCTION (2) II.

A study of the selection, feeding, sanitation, and management of the laying flock.

AGRICULTURE 82—ECONOMIC ENTOMOLOGY (3) I, E.

General study of western insects; life cycles, economic importance and control.

AGRICULTURE 84—FORAGE CROPS (2) II.

A study of the common forage crops: alfalfa, permanent pastures, silages.

AGRICULTURE 87—SOILS (4) II.

A study of values and management of different types of soils.

AGRICULTURE 88—CITRUS FRUITS (4) I.

A study of the cultural practices necessary to citrus production.

AGRICULTURE 90—FARM MANAGEMENT (4) II.

A study of prices, economic trends, budgets, credits, and choice of enterprises.

AGRICULTURE 91—FARM ACCOUNTING (2) II.

A study of farm record keeping and analysis, including inventories, production records, tax records, financial and annual statements.

AGRICULTURE 92—AGRICULTURAL MATHEMATICS (2) I.

Procedures, problems in soils, dairy, horticulture, poultry, and feeds; equations, discounts and interest, area, volumes, and proportions.

AGRICULTURE 99a-99b-99c-99d—SUPERVISED FARM PRACTICE (1-1-1-1) I, II.

Three hours of supervised work experience on the school farm per week.

AGRONOMY 1—INTRODUCTION TO AGRONOMY (2) II.

The principles and practices of field crop production and soil management. A survey of the production and uses of field crops including cotton, sugar beets, cereals.

ANIMAL HUSBANDRY 7—INTRODUCTION TO ANIMAL HUSBANDRY (4) I.

A survey course of the sources of the world's supply of animal products. The origin, characteristics, and adaptation of the more important breeds of livestock and dairy.

ANIMAL HUSBANDRY 8—LIVESTOCK JUDGING AND SELECTION (1) I.

A study of the animal form in relation to its various functions.

POMOLOGY 2—PRINCIPLES OF FRUIT GROWING (3) II.

An introduction to the principles underlying the behavior of fruit trees. Study of climatic influences, varieties, rootstocks, and elementary production practices.

VITICULTURE 1—INTRODUCTION TO VITICULTURE (2) I.

A survey of the grape industry, grape varieties and economics, with a study of the cultural practices in production.

ART

ART 5—PUBLIC SCHOOL ART (2) I, II, E.

A course in the study of the art expression of the child in relation to his creative growth and development. Art principles are stressed in experimenting with various media adapted to the child's level of development. Required for elementary teaching credential.

Prerequisite: Psychology 1a recommended.

ART 6a-6b—COLOR AND DESIGN (2-2) Yr.

A basic course in art with the primary purpose of familiarizing the student with the elements and principles used in art through the study of historic examples from all countries and periods. Creative imagination and judgment are stimulated through problems involving various media. Experiments with line, form, and color, in two and three dimensions.

ART 7a—FREEHAND DRAWING (2) I.

Freehand and perspective drawing. Use of pencil, pen and ink. Chinese brush, charcoal, water color, and scratch board techniques.

ART 7b—FIGURE DRAWING (2) II.

Drawing from models—human and animal, in various media.

Prerequisite: Art 7a or permission of the instructor.

ART 12a-12b-12c-12d—WATER COLOR PAINTING (1-1-1-1) I, II.

The theory and techniques of water color and gouache painting as applied to still life and landscape.

Prerequisites: Art 6a-6b and Art 7a or permission of the instructor.

ART 14a-14b-14c-14d—OIL PAINTING (1-1-1) I, II.

Experimental painting of still life, landscape, and the human figure. A study of painting procedure, color theory, and techniques. Medium—oil paint.

ART 19—ART APPRECIATION (2) I, II, E.

A course designed to develop the student's capacity to enjoy his surroundings by making him conscious of the beauty he sees in his home, his school, his community, and in works of master craftsmen and artists.

ART 20—COSTUME DESIGN (2) I, II.

An introductory course in the study of art principles, applied to modern dress with particular emphasis on individual problems.

Prerequisite: Art 6a. Art 6b and Art 7a recommended.

ART 23a-23b-23c-23d—DESIGN IN LEATHER (1-1-1) I, II, E.

A course in creative leather craft designing, pattern making, carving, finishing, and monogramming.

Prerequisites: None. Art 6a or Art 19 recommended.

ART 24a-24b-24c-24d—DESIGN IN TEXTILES (1-1-1) I, II.

A study of textiles and creative weaving.

ART 25a-25b-25c-25d—JEWELRY (1-1-1) I, II, E.

A basic course in modern jewelry making in creative design and conventional pins, brooches, clasps, rings, earrings. The course is basic for hobby or trade.

ART 27a-27b-27c-27d—LAPIDARY (1-1-1) I, II, E.

The art of cutting and polishing semi-precious stones.

Not less than one field trip each semester for the study of geological formations and the collection of suitable materials.

ART 29a-29b-29c-29d—GRAPHIC ARTS (1-1-1) I, II.

Year book design and layout, photographic composition, printing, air brush, linoleum and wood prints, scratch board, drawing and page paste-up for lithography. Pen and brush lettering.

ART 31a-31b-31c-31d—MERCHANDISING ART (1-1-1) I, II.

Basic techniques in window and counter display with emphasis on hand lettering, design, and color.

ART 50a-50b-50c—INTERIOR DESIGN (1-1-1 or 3) I, II.

Three separate units are offered. Each unit may be taken separately or all three may be taken in one semester.

Unit a. Flower arrangement and garden plans.

Unit b. Color arrangement and design in interior decoration.

Unit c. Decorative arts applied in the home.

BUSINESS

Pre-Business Administration

BUSINESS 1α-1b—PRINCIPLES OF ACCOUNTING (4-4) Yr.

Lecture and discussion 3 hours; laboratory 2 hours.

Basic techniques of up-to-date record-keeping based upon the double-entry philosophy. Particular attention is devoted to the basic business procedures of gathering and statistically classifying accounting data for statement analysis and interpretation. A comprehensive coverage of assets, liabilities, income and expense accounts is made and a limited consideration is given to specialized phases of accounting.

BUSINESS 10—MODERN BUSINESS (3) I, II.

A business background course presenting a survey of business principles, problems, practices, and procedures of value to all students, whether or not they are majoring in business. For the business major, this course affords assistance in choosing an area of specialization and a background for the more specialized business courses. Formerly Business 90.

BUSINESS 11 (Formerly Economics 2)

INTRODUCTION TO BUSINESS ADMINISTRATION (AIB) (3) E.

Introduction to the various divisions of Business Administration. Includes labor relations, industrial management, business cycles, budgeting, law, financial management, and marketing.

BUSINESS 13—CONSUMER PROBLEMS (2) I, II.

A transfer course open to all students. Instructors from other departments and professional specialists will discuss such topics as personal finance, insurance, buymanship, home furnishings, clothing, and others selected by the class.

BUSINESS 18—BUSINESS LAW (3) II.

Basic concepts of American Business Law, contracts, agency, negotiable instruments, sales, and courts and legal procedure.

BUSINESS 22—BUSINESS MATHEMATICS (2) II.

A condensed treatment of fractions, decimals, percentages, interest, discount, installment buying, and personal borrowing. An introduction to payrolls, wage payment systems, statistical graphs, and merchandise pricing.

Prerequisite: Satisfactory score in the Mathematics section of the A.C.E. test or "C" grade or better in Mathematics 50 or Business 95.

Secretarial and Clerical

BUSINESS 50α-50b—ELEMENTARY SHORTHAND (5-5) Yr.

Business 50α, an elementary course in the theory and technique of Gregg shorthand, is open for credit only to those students who have had no previous instruction in shorthand. Students achieving a speed of 60 words per minute will transfer to Business 51b; those achieving higher speeds to Business 52b.

Typewriting must be taken concurrently with Business 50α unless the student makes a satisfactory score on the typewriting placement test.

BUSINESS 51α-51b—INTERMEDIATE SHORTHAND (5-5) Yr.

Business 51α is a remedial shorthand course for those students who need review in the theory and techniques of Gregg shorthand before continuing in the second-year shorthand class. Speeds and accuracy in reading, writing, and transcribing shorthand notes are emphasized. Those students achieving a speed of 80 words per minute will transfer to Business 52b-53b.

Prerequisite: A satisfactory score on the shorthand and typewriting placement tests.

BUSINESS 52α-52b—ADVANCED DICTATION (5-5) Yr.

A second-year shorthand course where emphasis is placed upon building vocational shorthand vocabularies. The objective of this course is a shorthand dictation speed of 120 words per minute.

Business 53α-53b must be taken concurrently.

Prerequisite: A satisfactory score on the shorthand and typewriting placement tests.

BUSINESS 53α-53b—ADVANCED SHORTHAND TRANSCRIPTION (2-2) Yr.

A required transcription course which must be taken concurrently with Business 52α-52b. Emphasis is placed upon the transcription of the vocational dictation given in the shorthand class and upon improvement of typewriting speed. Office standards are maintained.

Prerequisite: A satisfactory score on the shorthand and typewriting placement tests.

BUSINESS 54α-54b—SHORTHAND REPORTING (3-3) Yr.

Advanced course in shorthand speed building designed to develop dictation speeds above 120 words per minute on tests of lengthy duration.

Prerequisite: Business 52α-52b or its equivalent.

BUSINESS 55—LEGAL SECRETARIES (2) E.

A course providing background information which enables the legal secretary to understand what is being done in the law office and to improve the necessary legal skills.

BUSINESS 56—MEDICAL SECRETARIES (2) E.

A basic coverage of a medical secretary's duties and responsibilities, including legal matters, credit and collection procedure, public relations, business management, medical terminology, and vocabulary.

BUSINESS 58α—OFFICE PROCEDURES (3) I.

A required course for secretarial and clerical majors designed to acquaint the student with the functions of the office in modern business and with the duties, traits, and knowledges required of the general office worker. Students will learn to operate the duplicating machines (Ditto, Mimeograph, and Mimeoscope) and will become acquainted with the operation of the transcribing machines (Audograph, Comptometer, Dictaphone, Ediphone, and Sound-Scriber).

Prerequisite: Typewriting.

BUSINESS 58b—SECRETARIAL OFFICE PROCEDURES (3) II.

A required course for secretarial majors designed to acquaint the student with the secretary's duties in the office, especially those for which she

will be individually responsible. Special emphasis is placed on the status of secretarial work and its relation to office organization; personality development; problems of business etiquette; and methods of obtaining positions and promotions to higher positions.

Prerequisite: Shorthand and typewriting.

BUSINESS 59α—PRINCIPLES OF FILING (1) I, II.

A course covering the basic rules and procedures of filing. Individual practice filing equipment allows actual practice in arranging records according to alphabetic, geographic, numeric, and subject methods of filing.

This course is recommended for accounting, secretarial, and clerical majors.

BUSINESS 60α-60b—ELEMENTARY TYPEWRITING (2-2) I, II, E.

An elementary course covering the fundamentals of typewriting. Stress is placed upon technique, accuracy, and posture. Simple business forms, business letters, and social forms are included in the work.

Business 60α is open only to those students who have had no previous instruction in typewriting.

BUSINESS 61α-61b—ADVANCED TYPEWRITING (2-2) I, II, E.

A second year typewriting course open to all students who make a satisfactory score on the typewriting placement test.

Typical office materials used in the typewriting problems include business letters, legal documents, and other business forms and papers. The emphasis in this course is upon skill-building.

BUSINESS 68α—OFFICE MACHINES (2) I, II, E.

A course of instruction designed to acquaint the student with those machines in most common use in business offices and to build skill in performing the fundamental arithmetic operations upon them. The machines studied are: Comptometer, Burroughs, Marchant, Friden, and Monroe Calculating Machine; Remington-Rand, Clary, and Underwood-Sunstrand Adding Machines; Burroughs and Underwood-Sunstrand Posting Machines.

BUSINESS 68b—OFFICE MACHINES (2) II, E.

An advanced course designed to meet the needs of those students who desire to build professional skill in the use of the calculating and adding machines. This course provides specialized work on practical problems chosen from the various major lines of business, thus enabling the operator to obtain proficiency.

Prerequisite: Business 68α and permission of the instructor.

BUSINESS 69—MACHINE TRANSCRIPTION (2) I, II.

A course of instruction designed to train the student in the operation and care of the Dictaphone, Ediphone, Audograph, Comptometer, and Sound-Scriber dictating and transcribing machines and to develop skill in their use. Specialized instruction is also given in the use of electric typewriters.

Prerequisite: Adequate typewriting skill and permission of the instructor.

Merchandising

BUSINESS 70α—SALESMANSHIP (3) I.

A practical vocational salesmanship course designed to show students how to begin a successful career in merchandising through selling. Through cooperative arrangement with the retail organizations of the college area, classroom instruction is correlated with practical experience for the students.

BUSINESS 72α-72b—MERCHANDISING (3-3) Yr.

A course dealing with successful merchandising techniques and methods which will aid the student in acquiring job competency in retail service and in preparing for sales positions leading to management in retail stores. Attention is focused upon the following merchandising problems which confront both the large and small retailer: what to buy, where to buy, trade channels, location and layout, stock care and arrangements.

This is a required course for all merchandising majors.

Accounting

BUSINESS 80α-80b—ELEMENTARY ACCOUNTING (4-4) I, II, E.

An elementary course in accounting principles and practice. The course includes a practice set in departmental retail accounting. Specialized phases in income tax, payroll, consignment, branch, partnership, corporation and accounting systems accompany the course.

Prerequisite for 80b: Business 80α or a passing grade in the accounting placement examination.

BUSINESS 81—INTERMEDIATE ACCOUNTING (4) I, E.

An intermediate course covering balance sheet and income accounting including specialized phases.

Prerequisite: Business 80b or equivalent.

BUSINESS 82—COST ACCOUNTING (4) II, E.

Practical training in cost accounting techniques. The course covers job cost, process cost, and standard cost.

Prerequisite: Business 80b or equivalent.

BUSINESS 86—ANALYSIS OF FINANCIAL STATEMENTS (AIB) (3) E.

Basic techniques for analyzing the balance sheet and the income statement. Attention is given to the application of ratios, percentages, and other comparisons.

BUSINESS 87—ACCOUNTING FOR SECRETARIES (2) II.

A course specifically designed for secretarial majors, its content, organization and emphasis based upon the actual bookkeeping and recording activities performed on the job by the secretary.

BUSINESS 88—RECORD KEEPING FOR SMALL BUSINESS (2) I.

A course covering basic bookkeeping procedure. A practice set is included.

BUSINESS 89α-89b—ACCOUNTING FOR BANKERS (AIB) (3-3) E.

A second year course covering balance sheets, income accounts, payrolls, and loans.

Business Background

BUSINESS 91—SMALL BUSINESS MANAGEMENT (3) II.

A basic course in the organization, operation, and management of small businesses. Special attention is given to the problems of the sole proprietorship type of organization.

BUSINESS 93—SURVEY OF BUSINESS LAW (3) II, E.

A study of the meaning and operation of the law under which the student lives, the value of such law to his everyday living, and its aid in the conduct of his home, social, and business affairs.

Recommended for business majors and required for nontransfer majors in accounting excepting students taking Business 18.

BUSINESS 94—BUSINESS LAW FOR BANKERS (AIB) (3) E.

An AIB course for bankers with emphasis on common contracts, negotiable instruments, partnerships, and corporate business. Other topics covered include ownership of personal and real property and community property.

BUSINESS 95—BUSINESS ARITHMETIC (3) I, II.

A vocational mathematics course in which the student will develop speed and accuracy in the fundamental processes of arithmetic commonly used in making business calculations and will develop the ability to make many ordinary computations mentally rather than by the use of pencil and paper.

BUSINESS 96a—ENGLISH FOR BUSINESS (3) I, II.

A course designed to give business students a review of and practice in the basic English skills necessary for office workers. It offers a review of the fundamentals of English grammar, sentence structure, punctuation, and aids in the building of an adequate business vocabulary. Not open to students who have had English 51.

Prerequisite: Satisfactory score on English placement test.

BUSINESS 96b—WRITING FOR BUSINESS (3) I, II.

A course in business communications dealing with the central principles underlying the writing of effective business letters and reports, and providing liberal practice in applying these principles. Study is made of the basic and associated forms of business communications, sales writing, credit, collection, and adjustment letters, and letters of application.

This course is required of all business majors.

Prerequisite: Satisfactory score on English placement test, or a "C" grade in either English 51 or Business 96a.

BUSINESS 97—MANAGING YOUR MONEY (3-3) I, II.

A practical course covering the proper management of personal income and expenditures which is open to both business and nonbusiness majors. To be discussed will be such topics as: commercial and savings accounts, investments, borrowing money; budgets, charge accounts, and installment buying; property, income, estate, inheritance, and gift taxes; life, health, accident, property, and miscellaneous insurance; pension plans and Social Security; trust funds and wills; inflation and business cycles; and problems of owning a home.

BUSINESS 98—PERSONAL EFFICIENCY IN BUSINESS (3) I, II.

A course to acquaint the student with the accepted principles of present day psychology that will be of practical use for advancing in business, to aid the student in becoming more efficient personally, and in understanding the problems of human relations and morale in business.

EDUCATION

EDUCATION 30—INTRODUCTION TO EDUCATION (2) I, II, E.

A brief survey of the fundamental concepts in public education.
Field trips may be required.
Required for elementary teaching credential.

ENGINEERING

ARCHITECTURE 1α-1b—ARCHITECTURAL DRAWING (3-3) Yr., E.

Six hours per week.

The preparation of a complete set of plans for a wood frame house from preliminary sketches. A study of materials of construction, specifications, estimating costs, and the California State Building Code.

Prerequisite: Mechanical Drawing.

ARCHITECTURE 51α-51b—TRADE DRAWING - BUILDING TRADES (2-2) Yr., E.

One lecture and three laboratory hours per week.

A practical course in drawing for the building trades including the fundamentals of mechanical drawing; introduction to architectural drafting and blue print reading; details, symbols, and specifications.

ENGINEERING 1α-1b—SURVEYING (3-3) Yr.

Three hours lecture and three hours field work per week.

Fundamental principles and practice in methods of land and route surveying.

Prerequisites: Trigonometry and Mechanical Drawing. These may be taken concurrently.

ENGINEERING 8—MATERIALS OF ENGINEERING CONSTRUCTION (2) I.

Two hours lecture per week.

Structural properties and use of various materials.

Recommended: Sophomore engineering standing.

~~ENGINEERING 22—ENGINEERING DRAWING (2) I, II, E.~~

~~One lecture and five laboratory hours per week.~~

~~Geometric construction; freehand pictorials; theory of orthogonal projection; simple auxiliaries; sectioning; fasteners; dimensioning; simple working drawing.~~

~~Prerequisite: Engineering 52 or one year of high school mechanical drawing.~~

ENGINEERING 23—DESCRIPTIVE GEOMETRY (2) I, II.

Six hours a week.

The fundamental principles of descriptive geometry and their application to the solution of three-dimensional problems arising in the various branches of engineering.

Prerequisite: Engineering 22 and plane geometry. Engineering 22 may be taken concurrently.

ENGINEERING 24—ADVANCED ENGINEERING DRAWING (2) I, II.

One lecture and five laboratory hours per week.

Cams and gears; detail and assembly drawings of machine parts; free-hand sketches; structural detailing; piping layouts; application of American Standards in drafting room practice; tolerances; classes of fit and machining specifications.

Prerequisites: Engineering 22 and 23, or Engineering 23.

ENGINEERING 26—MACHINE DESIGN (2) I, II.

One lecture and five laboratory hours per week.

Design of original machines or parts which can subsequently be made in the college shop. Production drafting methods are followed as closely as possible.

Prerequisites: Engineering 22 and 24.

ENGINEERING 35—STATICS (3) II.

Three lectures per week.

Force systems and equilibrium conditions as applied to engineering problems.

Prerequisites: Physics 4a; Mathematics 14a.

ENGINEERING 50a-50b—BLUE PRINT READING (2-2) E.

A survey course designed to convey an understanding of basic engineering symbols and to interpret blue prints in terms of the common objects and devices related to the engineering field.

ENGINEERING 52—MECHANICAL DRAWING (2) I, II, E.

One lecture and three laboratory hours per week.

A rapid comprehensive coverage of the fundamentals of mechanical drawing and modern drafting practice; lettering; geometric drawings; orthographic projection, pictorial representation, and blueprinting.

ENGINEERING 53—TRADE DRAWING—METAL TRADES (2) I, II, E.

Not offered 1957-1958.

One lecture and five laboratory hours per week.

A practical course in drawing for the metal trades, blueprint reading, sheet metal development and detail, and assembly drawings of machined and fabricated parts.

Prerequisite: Engineering 52 or one year of high school mechanical drawing.

ENGINEERING 60a-60b—ELEMENTARY PROBLEMS IN ENGINEERING (2-2) E.

A preview of the engineering field with problems in logarithms, slide rule, dimensional analysis, trigonometry, mechanics, uniform motion, friction, work, power, energy, and forces.

ENGLISH

Composition and Literature

ENGLISH 1a—FIRST-YEAR READING AND COMPOSITION (3) I, II, E.

This course is designed to provide training in intelligent interpretation and in correct and effective expression, oral and written, through analysis and discussion of expository types of literature, especially the essay and biography, and the writing of themes. Organization of material, clarity and

directness of style, and idiomatic correctness are stressed. Experience in the preparation of a formal research paper is included.

Prerequisite: A grade of "C" or better in the English placement test or in English 51.

ENGLISH 1b—FIRST-YEAR READING, COMPOSITION, AND LITERATURE
(3) I, II, E.

The purpose of this course is to improve the student's powers of analysis and expression, and to cultivate his appreciation of literary values through a critical study of selected plays, poems, short stories and a novel. Oral discussion and written composition are continued.

Prerequisite: English 1a.

ENGLISH 4a-4b—MASTERPIECES OF LITERATURE—THE ENGLISH NOVEL
(3-3) Yr.

The course covers the history and development of the English novel from the eighteenth to the twentieth century. Emphasis is placed on the social as well as the aesthetic aspects of the works. Seven representative novels are read and discussed each semester.

Prerequisite: English 1a or permission of the instructor.

ENGLISH 5a-5b—HISTORY OF ENGLISH LITERATURE (3-3) Yr.

This course covers the history of English literature from the Anglo-Saxon period to the present, emphasizing the study of social and historical backgrounds and literary movements, with illustrative readings from literary masterpieces, lectures, and discussions.

Prerequisite: English 1a-1b.

ENGLISH 8—DIRECTED READING (2). Not offered 1957-1958.

The object of this course is to encourage recreational reading. It is designed to help students to read more rapidly and with better comprehension, to stimulate the student who has not read much to develop a taste for reading, and to develop in all a discriminating sense in the choice of books.

ENGLISH 10a-10b—ELEMENTARY JOURNALISM (3-3) I, II.

A course which puts emphasis on writing news stories but which also deals with head writing, copy reading, proof reading, page makeup, and ethics in journalism.

Prerequisite: Satisfactory score in English placement test or a grade of "C" or better in English 51, or permission of the instructor.

ENGLISH 12a-12b—JOURNALISM WORKSHOP (2-2) I, II.

A laboratory course in practical journalism. Includes special publicity assignments and advanced work in news writing, copy-editing, and page makeup. Students serve in key positions on campus publications.

Prerequisites: English 10a-10b, or permission of the instructor.

ENGLISH 14—CREATIVE WRITING (2) I, E.

The purpose of this course is to provide opportunity for experience in writing short stories, feature articles, verse, and plays. Workshop discussion of the students' own productions forms a large part of the class activity. Members of the class are encouraged to specialize in the type of writing that interests them most.

Prerequisite: English 1a or special permission of the instructor.

ENGLISH 15—CREATIVE WRITING (2) II, E.

This course is a continuation of English 14, offered to all students interested in creative writing. Professional standards of writing receive special emphasis.

Prerequisite: English 1a or special permission of the instructor.

ENGLISH 51—GRAMMAR AND COMPOSITION (3) I, II, E.

This course includes drill in mechanics, diction, grammar, punctuation, and spelling, and practice in writing sentences, paragraphs and themes. It is intended primarily for those students who fall below the median score in the English Placement Test. Some colleges allow partial transfer credit for the course; however, no credit is granted by the University of California.

Prerequisite: Score of 40 or above on English Placement Test, or permission of instructor.

ENGLISH 52—ESSENTIALS IN READING AND WRITING (3) I, II.

This course is planned to assist the student in increasing his ability to read rapidly and understandingly, to write clearly, concisely, and correctly.

Prerequisite: English 51.

ENGLISH 53—PRACTICAL ENGLISH (3) II.

This course partially fulfills the English requirement for junior college graduation and is intended for those students who do not plan to transfer to a four-year institution. Students desiring preparation for English 1a should take English 51.

ENGLISH 54—READING BETTER AND FASTER (3) I, II.

This course is intended for those students who wish to improve their comprehension and speed in reading.

Prerequisite: None.

ENGLISH 55a-55b—FILM FORUM (2-2) E.

A discussion and analysis of a series of outstanding foreign and American films. Films are preceded by analytical and critical discussions, then panels are conducted. Collateral reading is required. Student is given an insight into social, historical, and literary works. This course does not fulfill graduation requirement for English, but is accepted as elective credit.

ENGLISH 64—SPEED READING (2) E.

A course designed to meet the needs of business and professional people who want to increase their reading ability, and particularly their speed of reading.

Speech Arts

SPEECH 1a-1b—FUNDAMENTALS OF PUBLIC SPEAKING (3-3) I, II, E.

This course is concerned primarily with training in meeting practical speech situations. The work of the first semester concentrates on such fundamentals as techniques of finding and organizing speech materials, effective use of the voice in communication, and good platform manners. In the second semester, the student receives training in the preparation and delivery of various types of speeches.

Prerequisite: A grade of "C" or better in the English Placement Test or in English 51.

SPEECH 33a-33b—PLAY PRODUCTION (2-2) Yr.

The work of the course comprises a study of the technique of acting and directing, and practical experience in the production of plays. Attendance at outside rehearsals is required for credit.

Prerequisite: A grade of "C" or better in the English Placement Test, or permission of the instructor.

SPEECH 34a-34b—ADVANCED PLAY PRODUCTION (2-2) Yr.

A course designed for advanced drama students. Actual experience in acting, directing, and producing short and long plays for public presentation in the College Experimental Theatre and Montgomery Auditorium. Attendance at outside rehearsals is required for credit.

Prerequisite: Speech 33a-33b or permission of the instructor.

SPEECH 35a-35b—PLAY PRODUCTION FOR ADULTS (3-3) E.

A comprehensive course in make up, costume, technique of acting; stage production and design. Each semester a one act play is produced by the class.

SPEECH 40—RADIO-TV SPEECH (2) I, II.

This is a laboratory course in microphone and television technique, in which voice control, diction, radio, and television announcing are studied. It is intended especially for speech majors and for students who wish experience in radio and television announcing.

SPEECH 51a-51b—PRACTICAL SPEECH (3-3) Yr., E.

This course is arranged for those students who intend to go directly into homemaking or business upon the completion of their junior college work. Stress is placed upon the development of poise and self-confidence, right use of the voice, and parliamentary procedure for meetings of clubs.

Prerequisite: For Speech 51a, None. For Speech 51b, Speech 51a.

SPEECH 61a-61b—STAGE CRAFT (2-2) II.

Technical problems in lighting and stage production. Practical experience in design, construction, and staging of college dramatic and musical productions. This course does not fulfill graduation requirements for English or speech, but is accepted as elective credit.

FOREIGN LANGUAGES

FRENCH 1a—ELEMENTARY FRENCH (4) I, E.

Basic oral and aural French; pronunciation, reading, writing, and inductive grammar; French life and culture.

Corresponds to first two years of high school French.

FRENCH 1b—(4) II, E.

Continuation of French 1a.

Prerequisite: French 1a or two years of high school French.

FRENCH 1c—INTERMEDIATE FRENCH (4) I, II, E.

Reading and discussion of French novels, plays, and short stories. Basic grammar review.

Prerequisite: French 1a-1b or three years of high school French.

FRENCH 1d—(4) II. Continuation of French 1c. Prerequisite: French 1c or four years of high school French.	e need lothing. well as 1 prob-
GERMAN 1a—ELEMENTARY GERMAN (4) I. Pronunciation, essentials of grammar, and progressive reading. Corresponds to first two years of high school German.	
GERMAN 1b—(4) II. Continuation of German 1a. Prerequisite: German 1a or two years of high school German.	s. Em- Figure
GERMAN 1c—INTERMEDIATE GERMAN (4) I. Grammar review, written composition, extensive reading, and translation. Prerequisite: German 1b or three years of high school German.	ATION eration tments. renova- ulness.
GERMAN 1d—(4) II. Continuation of German 1c. Prerequisite: German 1c or four years of high school German.	
SPANISH 1a—ELEMENTARY SPANISH (4) I, E. Basic oral and aural Spanish; pronunciation, reading, writing, and inductive grammar; Spanish life and culture.	se, use organi- home.
SPANISH 1b—(4) II, E. Continuation of Spanish 1a. Spanish life and culture. Prerequisite: Spanish 1a or two years of high school Spanish.	
SPANISH 1c—INTERMEDIATE SPANISH (4) I, E. Reading and discussion of Spanish novels, plays, and short stories. Basic grammar review. Prerequisite: Spanish 1a-1b or three years of high school Spanish.	eeding id self- 1 child
SPANISH 1d—(4) II, E. Continuation of Spanish 1c. Prerequisite: Spanish 1c or four years of high school Spanish.	es and aking,
SPANISH 51a-51b—(2-2) E. First year terminal conversational Spanish.	
SPANISH 52a-52b—(2-2) E. Second year terminal conversational Spanish.	ncately
SPANISH 53a-53b—(2-2) E. Advanced Spanish conversation. Prerequisite: Two years of college Spanish.	nt. Se-

HOME ECONOMICS

HOME ECONOMICS 10a—FOODS (3) I. A study of the relationship between food composition, nutrition, and health; basic principles of food preparation to conserve nutritive values; development of the ability to plan, prepare, and serve meals which are attractive, adequate for health, and within different income levels. Prerequisite: High school chemistry or permission of instructor.	. nutri-
--	----------

HOME ECONOMICS 63—HOSTESS AND TABLE SERVICE (1).

Not offered 1957-1958.

Courtesies of home and business life.

Planning and table service for entertaining.

Open to all women students.

more com-
des buffet,

HOME ECONOMICS 70a-70b-70c-70d—PRACTICAL NURSING REFRESHER COURSE (3-3-3-3) E.

ividual for
, use, and

A comprehensive course designed to enable practical nurses to qualify for their state licenses, and to advance them in civil service. Lecture and demonstration of hospital and sick room procedure. Emphasis on body mechanics, nutrition, care of aged, paralyzed, convalescent, medication, and nursing ethics.

ding some

NUTRITION 8—NUTRITION FOR PHYSICAL FITNESS (2) I, II.

A study of human food needs with relation to diet planning both at home and in hospitals; for normal, obese, diabetic, low-sodium, post operative, pregnancy, and lactation requirements. Role of the elementary, physical education and home economics teachers, and parents in fostering sound nutritional habits.

it measure
s are ac-
r clothing,
id, protec-
nents and

HYGIENE

HYGIENE 1—MEN (2) I, II, E.

A general course including the facts necessary for intelligent maintenance of physical and mental health and a scientific discussion of the effects of narcotics and alcohol. Interpretation of life processes; a study of the principal body systems and of the hygiene and first aid associated with each; includes fire prevention.

ed to meet
nstruction,

HYGIENE 2—WOMEN (2) I, II, E.

An introduction to hygiene with emphasis on the special health problems and health interests of college students; means of promoting health; including a scientific discussion of the effects of narcotics and alcohol; relationship of mental health to physical health; includes fire prevention.

ivalent.

HYGIENE 3—RED CROSS FIRST AID (1) E.

The American Red Cross Standard First Aid Course; includes fire prevention.

ito family
ily mem-
r a mate;
d, sexual,

INDUSTRIAL ARTS

INDUSTRIAL ARTS 30—INDUSTRIAL ARTS FOR ELEMENTARY SCHOOLS (2) I, II, E.

Stationary, movable, and mechanical toys, box furniture, play houses to meet needs in kindergarten-primary and elementary schools; tools and their proper use. Field trips may be required.

of meals
heir need
phasis on
in menu
al meals.

LAW ENFORCEMENT

LAW ENFORCEMENT 50a-50b—TRAFFIC REGULATIONS AND CONTROL (2-2) Yr., E.

50a covers traffic accident investigation and its relation to accident prevention. 50b is a study of the California Vehicle related laws with reference to the traffic problem.

on's time
or meals.
handling,

LAW ENFORCEMENT 51—CRIMINAL LAW (2) I, E.

Elements of criminal law; the California Penal Code; specific offenses; elements of crime.

LAW ENFORCEMENT 52—LAW OF ARREST (2) II, E.

Rights and duties of peace officers, citizens and prisoners; warrants; techniques of arrest, searches, and seizures.

LAW ENFORCEMENT 53—CRIMINAL INVESTIGATION (3) II, E.

Three hours lecture and three hours laboratory per week.

Principles and techniques of criminal investigation; scientific crime detection methods; laboratory practice in the techniques of investigation.

Prerequisite: Law Enforcement 51, 54, and 55.

LAW ENFORCEMENT 54—RULES OF EVIDENCE (2) II, E.

Obtaining and presenting evidence in court; elemental rules of evidence; weight and value of various types of evidence.

LAW ENFORCEMENT 55—POLICE RECORDS AND REPORTS (3) I.

A study of the structure and functions of the police record system from the administration aspect; complaint records; criminal files; cross index techniques; modus operandi; report writing; descriptions of persons and property; collateral police records; police statistical method and prediction of significant trends.

Prerequisite: Political Science 10a-10b.

LAW ENFORCEMENT 56—CRIMINAL IDENTIFICATION (3) I, E.

Theory and practice in the study of fingerprints, description of persons, and modus operandi in its application to individual characteristics.

LAW ENFORCEMENT 57—CRIME PREVENTION (3) II, E.

Nature and extent of juvenile delinquency; the problem of cause; methods of treatment and prevention; police problems and methods of dealing with juvenile delinquency.

Prerequisite: Sophomore standing. Recommended: Sociology or psychology; may be taken concurrently.

LAW ENFORCEMENT 58a-58b—GUNNERY (1-1) I, II.

A basic course in firearms training emphasizing the standard police sidearm including safety, range technique, and range firing. A number of sessions on field problems and range practice will be held on Saturdays during each semester.

LAW ENFORCEMENT 59—POLICE PROCEDURES (3) I, E.

Basic police procedures in beat patrol and observation, handling complaints, and the mechanics of arrest.

Prerequisites: Law Enforcement 51, 54, and sophomore standing.

LAW ENFORCEMENT 60a-60b-60c-60d-60e—POLICE TRAINING FOR PEACE OFFICERS (1-5) E.

Includes the study of laws of arrest, evidence, penal code, report writing, court appearance, field note-taking, investigation, beat patrol, interrogation, and public and race relations. The course is geared to meet the needs of peace officers and law enforcement agencies of this area.

LIBRARY SCIENCE

LIBRARY SCIENCE 50a-50b-50c-50d—(1-1-1-1) I, II.

A course of training in the use of books and libraries for students who wish to learn how to use libraries with greater efficiency, and for those who are interested in librarianship as a vocation. Two or four practice periods per week.

MATHEMATICS

MATHEMATICS A—ELEMENTARY ALGEBRA (3) I, II.

An intensive one-semester course in elementary algebra covering fundamental operations, linear equations, factoring, graphing, exponents, and radicals. This course is given for students who are deficient in high school algebra.

MATHEMATICS B—PLANE GEOMETRY (3) I, II.

An intensive one-semester course in the elements of plane geometry covering rectilinear figures, the circle, similar figures, ratio and proportion, and areas of plane figures. This course is given for students who are deficient in high school geometry.

Prerequisite: Elementary algebra.

MATHEMATICS C—TRIGONOMETRY (3) I, II, E.

Trigonometric functions of any angles; logarithms; solutions of triangles; trigonometric equations.

Prerequisites: One and one-half years of high school algebra and plane geometry.

MATHEMATICS D—INTERMEDIATE ALGEBRA (3) I, II, E.

Rapid review of elementary algebra; exponents; radicals; progressions; quadratic equations; systems of equations; logarithms; the binomial theorem.

Prerequisite: One year of high school algebra. This course is not open to students who have received credit for two years of high school algebra.

MATHEMATICS G—SOLID GEOMETRY (2). Not offered, 1957-1958.

A study of points and lines in space and the properties of regular solids.

Prerequisite: Plane geometry.

MATHEMATICS 1—COLLEGE ALGEBRA (3) I, II.

Mathematical induction; determinants; inequalities; permutations and combinations; probability; partial fractions; higher equations; theory of equations.

Prerequisite: One and one-half years of algebra in high school or Mathematics D.

MATHEMATICS 2—MATHEMATICS OF FINANCE (3) II.

A study of graphs, logarithms, statistics, interest, annuities, life insurance, amortization, sinking funds, valuation of bonds, and depreciation.

Prerequisite: Two years of high school algebra or Mathematics D.

MATHEMATICS 3a—ANALYTIC GEOMETRY AND CALCULUS (3) I, E.

The plotting of curves, loci, differentiation and integration of algebraic functions, and application.

Prerequisite: Two years of high school algebra or Mathematics D; plane geometry; plane trigonometry. Recommended: Mathematics 1 taken concurrently.

MATHEMATICS 3b—ANALYTIC GEOMETRY AND CALCULUS (3) II.

The geometry of the conic sections, differentiation and integration of trigonometric and transcendental functions, parametric equations, and applications.

Prerequisite: Mathematics 3a.

MATHEMATICS 10—MATHEMATICS FOR ELEMENTARY TEACHERS

(3) I, II, E.

Work and tests covering the operations of arithmetic; fundamental concepts; unit plan of organization of subject matter; analysis of skills and difficulties.

Prerequisites: Mathematics A and Mathematics B.

MATHEMATICS 14a—CALCULUS AND ADVANCED CALCULUS (5) I.

Polar coordinates, space coordinates, partial differentiations, conjugate functions, hyperbolic functions, vector algebra, Fourier series, complex variables.

Prerequisites: Mathematics 3a-3b.

Formerly Mathematics 4a, 19a.

MATHEMATICS 14b—CALCULUS AND ADVANCED CALCULUS (5) II.

Multiple intergrade, applications series, and differential equations.

Prerequisite: Mathematics 14a.

Formerly Mathematics 4b, 19b.

MATHEMATICS 20—SLIDE RULE (2) I, II, E.

Adjustment, operation, and the theory of the slide rule; computation rules, graphical methods, interpolation, logarithms.

Prerequisite: Mathematics C; may be taken concurrently.

MATHEMATICS 50—REVIEW OF ARITHMETIC FUNDAMENTALS (2) I, II.

Drill in the fundamentals with emphasis on fractions, decimals, and percentages.

MILITARY

MILITARY 1—MILITARY SCIENCE (4)

Satisfactory completion of at least one year of training in the military service of the United States.

MILITARY 2a-2b-2c-2d—MILITARY LEADERSHIP (1-1-1-1) I, II.

Three hours per week.

Prerequisite: Approval of instructor.

MUSIC

MUSIC 1a-1b—STRING INSTRUMENTS: CLASS INSTRUCTION (1-1) I, II.

Elementary instruction in violin, viola, cello, bass viol; tone production, bowing, technique, care of instruments.

MUSIC 2α-2b-2c-2d—DANCE BAND (1-1-1-1) I, II.

A terminal course which includes the organization, training procedures, arranging, vocals, and other phases of dance band work. Public performance. Designed for the student desiring to enter the field of professional dance music, radio, or theatre orchestra work.

Prerequisite: Permission of the instructor.

MUSIC 3α-3b—WOODWIND INSTRUMENTS; CLASS INSTRUCTION (1-1) Yr.

3α—Elementary instruction; correct tone production; technique and care of instruments; emphasis on clarinet.

3b—Continuation of 3α with emphasis on flute, oboe, saxophone, and bassoon.

MUSIC 4α-4b—MUSICIANSHIP (1-1) Yr.

Simple rhythmic notation; scales, intervals, triads; melodies in major mode, emphasizing the tendency of tones individually and their significance in groups; music reading of material containing simple tonal relations and simple rhythmic designs; phrasing and general principles of musical interpretation. Should be taken concurrently with Music 12α-12b.

MUSIC 5α-5b—ADVANCED MUSICIANSHIP (1-1) Yr.

Continuation of Music 4α-4b. Diatonic and chromatic modulation, altered chords.

Prerequisites: Music 4α-4b. Should be taken concurrently with Music 14α-14b.

MUSIC 6α-6b—BRASS AND PERCUSSION INSTRUMENTS: CLASS INSTRUCTION (1-1) Yr.

6α—Elementary instruction; correct tone production, technique, and care of instruments.

6b—Continuation of 6α.

MUSIC 7α-7b-7c-7d—ADVANCED ORCHESTRA (1-1-1-1) I, II, E.

A course designed for students and adults who are proficient in playing their instruments. The orchestra prepares music for accompaniment for oratorio and light opera. Participation in public performances expected.

Two hours classwork.

Prerequisite: Permission of the instructor.

MUSIC 8α-8b-8c-8d—COLLEGE CHOIR (1-1-1-1) I, II.

A study of the best choral literature for mixed voices, with emphasis on tone production, precision, and sincerity of ensemble interpretation.

Choir students are asked to participate in a limited number of out of school performances.

Prerequisite: Permission of the instructor.

MUSIC 9—MUSIC FOR ELEMENTARY TEACHERS (3) I, II, E.

Introduction to basic music skills. Fundamentals of music, piano keyboard, writing and reading music, singing unison and part songs, playing simple melodic and rhythmic instruments, conducting.

MUSIC 10—APPRECIATION OF MUSICAL LITERATURE (2) I, II.

Designed to aid the average student in developing an understanding and enjoyment of the music of the great composers. No previous musical training required. Special emphasis given to the problems of the musically untrained listener.

MUSIC 12α-12b—BEGINNING THEORY (Formerly MUSIC 12, 13) (3-3) Yr.

This course includes the fundamentals of music notation and the use of chords in harmonizing melodies and basses in both major and minor keys. Simple ear-training and keyboard harmony included. Should be taken concurrently with Music 4α-4b.

MUSIC 14α-14b—ADVANCED THEORY (Formerly MUSIC 14, 15) (3-3) Yr.

Continuation of Music 12α-12b. Diatonic and chromatic modulation, altered chords.

Prerequisites: Music 12α-12b.

Should be taken concurrently with Music 5α-5b.

MUSIC 16α-16b—MUSIC HISTORY (2-2) Yr.

16α—The history of music from primitive times to the eighteenth century.

16b—A continued study to the present.

No prerequisite for Music 16b.

MUSIC 17α-17b—ORCHESTRATION (2-2) Yr.

17α—Range, technique, timbre, transposition of band and orchestral instruments; exercises in orchestration for individual instrumental choirs.

Prerequisites: Music 4α-4b, 12α-12b.

17b—Scoring for small instrumental combinations and for full band and orchestra.

Prerequisite: Music 17α.

MUSIC 18α-18b—MARCHING BAND (2-2) I.

Rehearsal and participation in performances for athletic and other college functions. Some extra-class time is required for public appearances of the group.

MUSIC 19α-19b—CONCERT BAND (1-1) II.

The study and performance of standard band music, with special attention to interpretation, tone, technique, and general effect. Planned for those interested in improving their musicianship.

Prerequisite: None.

MUSIC 20—APPRECIATION OF THE OPERA (2) I, II.

Complete opera recordings of selected composers.

MUSIC 21—BEGINNING PIANO (1) I, II.

Prerequisite: None.

MUSIC 22α-22b-22c-22d—INTERMEDIATE PIANO (1-1-1-1) I, II.

Prerequisite: Music 21 or consent of instructor.

PHILOSOPHY

PHILOSOPHY 6a-6b—INTRODUCTION TO PHILOSOPHY (3-3) Yr.

This course in philosophy is presented by types or typical world views. It attacks the fundamental problems by acquainting the student with representative thinkers and major philosophical systems, and aims to make the subject as practical as possible.

Prerequisite: None.

PHILOSOPHY 10a-10b—HISTORY OF PHILOSOPHY (3-3) Not offered 1957-58.

This is a course in the history of philosophy, chronologically considered, treating of the major philosophers from the pre-Socratic to the Scientific Era.

Prerequisite: None.

PHOTOGRAPHY

PHOTOGRAPHY 51—ELEMENTARY PHOTOGRAPHY (1) I, II, E.

A lecture course designed to give knowledge of the fundamentals of the photographic process.

PHOTOGRAPHY 52—ELEMENTARY PHOTOGRAPHY (1) I, II, E.

A three-hour laboratory course to acquaint the student with the fundamental techniques of the photographic process.

Prerequisite: Instructor's permission or course 51 taken concurrently.

PHOTOGRAPHY 1a—BASIC PHOTOGRAPHY (3) I, II.

Two hours lecture and three hours laboratory per week.

A general course dealing with the theory and practice of photography. Students acquire skill in photographing artistic, scientific, and technical subjects.

PHOTOGRAPHY 2a-2b-2c—ADVANCED PHOTOGRAPHY LABORATORY (1-1-1) I, II.

A three-hour laboratory course designed to acquaint students with some of the more advanced techniques of the photographic process.

Prerequisite: Photography 1a.

PHOTOGRAPHY 53a-53b—ADVANCED PHOTOGRAPHY (2-2)

Not offered 1957-1958.

One hour discussion, three hours laboratory.

Advanced problems in photographic techniques.

Prerequisite: Permission of the instructor.

PHYSICAL EDUCATION

A wide range of activities adapted to the various needs, interests, and capacities of the students is offered. Two units of general physical education activities are required for graduation. Not more than one unit in general activities may be earned in any one semester. All regular students, under 25 years of age, are required to participate in a physical education class for at least two periods each week.

Students majoring in Health and Physical Education or Recreation are encouraged to study carefully the course requirements in the college or university to which they expect to transfer in order that they may complete the proper lower division requirements in the junior college.

PHYSICAL EDUCATION—GENERAL ACTIVITY (½ each) I, II.

- Physical Education 1a-1b—Archery.
- Physical Education 2a-2b—Badminton.
- Physical Education 3a-3b—Bowling.
- Physical Education 4a-4b—Boxing.
- Physical Education 5a-5b—Folk and Square Dance.
- Physical Education 6a-6b-6c-6d—Modern Dance.
- Physical Education 7a-7b—Social Dance.
- Physical Education 8a-8b—Golf.
- Physical Education 9a-9b—Swimming.
- Physical Education 10a-10b—Tennis.
- Physical Education 11a-11b—Tumbling.
- Physical Education 12a-12b—Weight Lifting.
- Physical Education 13a-13b—Wrestling.
- Physical Education 14a-14b—Cross Country.
- Physical Education 15a-15b-15c-15d—General Activities—Not listed.

No Physical Education course may be repeated. An advanced course will be offered to the fourth semester student. Grades in courses 1-15 are assigned on "S" and "U" basis.

The 50 courses are for students who excel in athletic ability and wish to participate in the inter-collegiate program competing against other junior colleges within the Central California Conference. These students participating in this program are also expected to work toward demonstrating minimum ability in at least one activity in any one of the several recreational groups which is not a duplicate of their team activities. Students intending to enter this program are advised to plan their regular schedules to include a minimum of ten hours per week during the seasons of each competitive sport entered. Grades in classes marked 50 are assigned on A, B, C, D, F basis.

- Physical Education 50a-50b—Varsity Football (1-1) I.
- Physical Education 51a-51b-51c-51d—Varsity Basketball (1-1-1-1) I, II.
- Physical Education 52a-52b—Varsity Baseball (1-1) II.
- Physical Education 53a-53b—Varsity Track (1-1) II.
- Physical Education 54a-54b—Varsity Tennis (1-1) II.
- Physical Education 55a-55b—Swimming (1-1) II.
- Physical Education 56a-56b—Boxing (1-1) II.
- Physical Education 57a-57b—Golf (1-1) II.
- Physical Education 58a-58b—Cross Country (1-1) I.

PSYCHOLOGY

PSYCHOLOGY 1a—GENERAL PSYCHOLOGY (3) I, II, E.

The introductory course in psychology is a survey of the processes of adjustment, growth, learning, remembering, perceiving, thinking, sensation, and emotion.

Prerequisite: Open to all Sophomores and all second-semester Freshmen and to qualified first-semester Freshmen.

PSYCHOLOGY 1b—FIELDS OF PSYCHOLOGY (3) I, II.

A survey of the fields of contemporary psychology such as social, abnormal, child, educational, and vocational. Local kindergartens and clinics are visited.

Prerequisite: Psychology 1a with a grade of "C" or better, or with the instructor's approval.

PSYCHOLOGY 19—FUNDAMENTALS OF LEADERSHIP (1) I.

A course for members of the student executive board and other interested students for the study of the student body constitution, parliamentary procedures, organization, publicity, and finance, and for the development of leadership qualities.

PSYCHOLOGY 33—PERSONAL AND SOCIAL ADJUSTMENT (3) I, II, E.

The development of normal personality and the study of problems of social adjustment.

Prerequisite: Psychology 1a.

PSYCHOLOGY 51—PSYCHOLOGY OF PERSONAL ADJUSTMENT (3) I, II, E.

A course designed to give students an understanding of the development of personality and to develop a knowledge of psychology that will be useful in everyday living.

SCIENCE

ANATOMY 1—HUMAN ANATOMY (4) I.

Three hours lecture and three hours laboratory per week.

A study of the body first as an integrated whole, followed by a consideration of the organ systems in succession with enough histology to make the study of gross structures more meaningful. Designed to meet the requirements for pre-nursing courses and a cultural course in human biology.

Prerequisite: None. High school biology and chemistry are recommended.

ASTRONOMY 10—SURVEY OF ASTRONOMY (3) E.

Three hours lecture per week.

A non-technical course in astronomy with emphasis on an understanding and an appreciation of the wonders of the universe combined with a study of the constellations. One or more evening observation periods required.

Prerequisite: High school algebra and geometry recommended.

BACTERIOLOGY 1—GENERAL BACTERIOLOGY (5) II.

Three hours lecture and six hours laboratory per week.

Lectures cover history, morphology, biochemical activities, effects of physical and chemical agents, and an introduction to infection and disease.

The microbiology of the soil, air, water, foods, and industry are also considered.

Laboratory exercises deal with morphology and the physiology of bacteria.

A student who has credit in Bacteriology 2 may earn not more than three units for Bacteriology 1.

Prerequisite: Chemistry 1a. Recommended: Botany 1, Zoology 1a, or Physiology 1.

BACTERIOLOGY 2—ELEMENTARY BACTERIOLOGY (4) I.

A course designed to give pre-nursing, home economics, and agricultural majors an understanding of the principles of bacteriology. Material covered includes the types of micro-organisms, their physiology and cultivation, microbiology in industry, microbiology of soil, sewage, water, air, milk, foods, diseases of man and animals, and immunity to diseases. Infectious diseases of plants are also included.

Prerequisite: None. High school chemistry or biology recommended.

BIOLOGY 1 α —PLANT BIOLOGY (3) I, II.

Two hours lecture and three hours laboratory per week.

A survey course of the plant kingdom designed to enrich the cultural background of any student, and serve as a prerequisite for further study in Biology. Not open to students who have had a previous college course in Botany.

Biology 1 α is not prerequisite to Biology 1b.

BIOLOGY 1b—ANIMAL BIOLOGY (3) I, II.

Two hours lecture and three hours laboratory per week.

A survey of the animal kingdom designed to enrich the cultural background of any student, and serve as a prerequisite for further study in Biology. Not open to students who have had a previous college course in Zoology.

Biology 1 α is not prerequisite to Biology 1b.

BOTANY 1—GENERAL BOTANY (5) I, II.

Three hours lecture and six hours laboratory per week.

An introductory study of the basic principles of plant morphology, taxonomy, ecology, physiology, heredity, and evolution.

BOTANY 10—SURVEY OF BOTANY (3) I, II, E.

A course designed for students who desire general knowledge of plant life without spending time in the laboratory. Three lectures a week covering the same material as the lectures in Botany 1.

CHEMISTRY 1 α -1b—GENERAL CHEMISTRY (5-5) I, II.

A study of the fundamental theories and laws of chemistry with an emphasis on the mathematical treatment of chemistry rather than the general aspects and introduction to laboratory qualitative analysis. This is a thorough course for those intending to enter the professional fields which require chemistry as a foundation.

Prerequisite: Satisfactory score on the Chemistry Placement Test. Recommended: high school chemistry or physics and through second year high school algebra.

CHEMISTRY 2 α -2b—GENERAL CHEMISTRY (3-3) Yr.

Two hours lecture and three hours laboratory each week.

A study of the fundamental theories and laws of chemistry.

Prerequisite: Chemistry placement test, high school chemistry or the permission of the instructor.

CHEMISTRY 5—QUANTITATIVE ANALYSIS (3) II.

One hour lecture, one hour recitation, six hours laboratory per week.

An introductory course in the fundamental principles of quantitative analysis with a theoretical treatment of the laws and theories which apply and general instructions in various methods of gravimetric and volumetric analysis. For students interested in medicine, clinical work, petroleum, or chemical industries in general.

Prerequisite: Chemistry 1a or 1b with a grade of "C" or better.

CHEMISTRY 8—ORGANIC CHEMISTRY (3) I.

Three hours lecture per week.

A study of the fundamental theories and laws of the chemistry of the aliphatic and aromatic carbon compounds. Designed primarily for majors in pre-medicine, pre-dentistry, related biological fields, and engineering.

Prerequisite: Chemistry 1a or 1b with a grade of "C" or better.

CHEMISTRY 9—ORGANIC CHEMISTRY (3) I.

One hour lecture and six hours laboratory per week.

A study of the properties and reactions of the common types of carbon compounds. Designed as the laboratory for Chemistry 8.

Prerequisite: Chemistry 8, which may be taken concurrently.

CHEMISTRY 53—GENERAL CHEMISTRY (3) I, II.

An introduction to the theories, laws and concepts of chemistry. Practical applications of chemistry in daily living will be stressed. This course is suitable for students needing an introductory course in chemistry before studying Chemistry 1a. It will satisfy, in most cases, the chemistry requirements for students not interested in a four-year degree, but who plan to enter a pre-nursing hospital training program.

ENTOMOLOGY 82—ECONOMIC ENTOMOLOGY (3) I, E.

General study of western insects; life cycles, economic importance and control. Corresponds to Agriculture 82.

FIELD NATURE STUDY 10a-10b-10c—(1 or 2) II. Not offered 1957-1958.

A field course designed to acquaint students with natural phenomena as they exist out-of-doors. Trips are taken to areas suitable for study of plant and animal life, geology, and other phases of Natural Science.

Offered during Easter vacation and first part of summer vacation. One-unit courses offered at other times when shorter periods are available.

No prerequisites; some knowledge of Biology desirable.

GEOLOGY 1a—PHYSICAL GEOLOGY (3) I, II, E.

Four hours lecture and laboratory per week.

A consideration of the composition and structure of the earth, and the internal and external processes which modify the crust and surface. One or more field excursions on Saturdays.

Prerequisite: None. Chemistry recommended.

GEOLOGY 1b—HISTORICAL GEOLOGY (3) II.

Three hours lecture per week.

A study of the geologic history of the earth, as shown by the changing patterns of land and sea, and by succession of flora and fauna. One or more field excursions on Saturdays.

Prerequisite: Geology 1a.

GEOLOGY 10—SURVEY OF PHYSICAL GEOLOGY (3) E.

A survey of the nature and structure of the materials composing the earth and of the processes that shape the earth's surface. Field trips.

Not open to students who have taken or are taking Geology 1a.

METEOROLOGY 1—ELEMENTARY METEOROLOGY (3) I, II, E.

Three hours lecture per week.

A brief general course, designed to give the student an insight into the physical processes and laws underlying the phenomena of weather and climate. Meets the needs of the general student in addition to covering the specialized material ordinarily required for the commercial pilot ground curriculum.

MINERALOGY 1a-1b—GENERAL MINERALOGY (2-2) E.

One hour lecture and three hours laboratory per week.

An elementary course in the identification of the common rock and ore minerals. Laboratory practice in the determination of minerals by crystal form and by chemicals and blowpipe analysis. One or more field excursions on Saturdays. Not offered 1957-1958.

NATURE STUDY 10a—NATURE STUDY FOR ELEMENTARY TEACHERS (3) I.

Two hours lecture and three hours laboratory.

A nature study approach to the study of the more common animals, plants, and natural phenomena. Subject matter for the fall semester will be obtained from the exploration of large areas such as: the vacant lot, the seashore, the creek or pond, signs of winter, and animals of city and country. Some Saturday field trips required.

NATURE STUDY 10b—NATURE STUDY FOR ELEMENTARY TEACHERS (3) II.

Two hours lecture and three hours laboratory.

A nature study approach to the study of the more common animals, plants, and natural phenomena. Subject matter for the spring semester will be obtained from the exploration of such areas as: the stars above us, the earth and its rocks, signs of spring, the open fields in spring, how plants grow, etc. Some Saturday field trips required.

PALEONTOLOGY 10— (3) II.

Two lectures and one demonstration section per week.

General principles of the history of life. Structures and development of animals and plants revealed in the fossil record. One or more field excursions on Saturdays.

Prerequisite: None. Biology 1a or Geology 1a are recommended.

PHYSICS 4 α —GENERAL PHYSICS (4) II.

Three hours lecture and three hours laboratory each week.

Fundamental treatment of the general principles of physics for the pre-engineer and pre-physical scientist. The topics considered in this first course are: mechanics, properties of matter, hydraulics, heat, and sound.

Prerequisite: Mathematics 3 α . High school physics and/or high school chemistry recommended.

PHYSICS 4b—GENERAL PHYSICS continued (4) I.

Three hours lecture and three hours laboratory each week.

Fundamental theoretical treatment of electricity, magnetism, and electronics.

Prerequisite: Physics 4 α ; Mathematics 14 α concurrently.

PHYSICS 4c—GENERAL PHYSICS continued (4) II.

Three hours lecture and three hours laboratory each week. Optics, radiant energy, atomics, nucleonics.

Prerequisites: Physics 4 α -4b; Mathematics 14b concurrently.

PHYSICS 2 α -2b—GENERAL PHYSICS (3-3) Yr.

Three hours lecture per week.

A survey course in physics covering properties of matter, mechanics, heat, sound, light, electricity, and magnetism. Required for pre-medical students. May be taken by other students as an elective to satisfy science requirements.

Prerequisite: Trigonometry or Mathematics C.

PHYSICS 3 α -3b—GENERAL PHYSICS LABORATORY (1-1) Yr.

One three-hour laboratory each week in which students may work out experiments dealing with the phases of physics covered in Physics 2 α -2b. To be taken concurrently with Physics 2 α -2b.

PHYSICS 10—STUDY OF PHYSICS (3) I, II, E.

A survey of mechanics, heat, optics, electronics, and atomic physics.

Prerequisite: High school algebra.

PHYSICS 19 α -19b—ELEMENTARY ELECTRONICS (3-3) Yr., E.

Three hours lecture each week.

A lecture, demonstration course for the beginner. It is designed to develop an ability to reason how electrons will react when under the influence of electric and magnetic fields within conductors and electron tubes.

Recommended to take Physics 23 α -23b concurrently.

PHYSICS 20 α -20b—FUNDAMENTAL ELECTRONICS (3-3) Yr.

Not offered 1957-1958.

Two hours lecture and three hours laboratory each week.

A course concerned with the design and application of vacuum tubes in amplifiers, oscillators, and special circuits. Radio and TV transmission and reception are considered in some detail.

Prerequisite: Physics 4 α or 2 α or 19 α -19b.

PHYSICS 23a-23b—ELECTRONICS LABORATORY (1-1) Yr.

Three hours laboratory per week. Time to be devoted to electronic tests and measurements.

Designed to accompany Physics 19a—19b.

PHYSICS 45—ELEMENTARY NUCLEAR PHYSICS (1) II.

Non-mathematical theoretical approach to atomic structure, to practical atomic energy and their application to the modern world. Demonstrations of radio-activity will be given. Ionization survey chambers, pocket dosimeters, geiger counters, as used in the laboratory and in Civil Defense by the State of California will be utilized. Elementary physics or chemistry desirable, although not required.

PHYSICS 61—ELECTRICITY (2) E.

Two hour lecture and two hours laboratory per week.

An elementary course covering electricity, magnetism, and electronics.

PHYSICS 62—INDUSTRIAL ELECTRONICS (2) E.

Two hour lecture and two hours laboratory per week.

A continuation of Physics 61 covering certain industrial applications.

Prerequisites: High school algebra and trigonometry are recommended.

PHYSICS 70—RADIOLOGICAL MONITORING (Civil Defense) (3) E.

A lecture, demonstration, and laboratory course to familiarize the interested person in the procedures and methods of radiological monitoring as used in Civil Defense. The course includes elementary theory and use of communications and radiation detection instruments.

PHYSIOLOGY 1a—INTRODUCTORY PHYSIOLOGY (3) II.

Three hours lecture per week.

A survey of the systems of the body and their functions. Special emphasis is placed upon the functional interrelationships of the neuro-muscular, circulatory, respiratory, digestive, and endocrine systems. This course will satisfy the requirements of pre-nursing and physical education majors, and of a general cultural course in life sciences.

Prerequisite: None. Anatomy 1a is recommended. Physiology 1c should be taken concurrently.

PHYSIOLOGY 1c—INTRODUCTORY PHYSIOLOGY LABORATORY (1 or 2) II.

Three or six hours laboratory per week.

A course covering experimental phases of the lecture material. The experiments cover nerve muscle preparation and recordings, sensory apparatus, blood pressures and clinical blood examinations, respiration, chemistry of food, urinalysis.

Prerequisite: Physiology 1a, which may be taken concurrently.

Note: Students should check the requirements of the college to which they intend to transfer before signing up for less than two units of laboratory.

ZOOLOGY 1a-1b—GENERAL ZOOLOGY (4-4) Yr.

Two hours lecture and six hours laboratory per week.

An introductory study of the basic principles of animal morphology, taxonomy, ecology, physiology, embryology, heredity, and evolution. This course satisfies the zoology requirements of pre-medicine, dentistry, agriculture.

ZOOLOGY 10—SURVEY OF ZOOLOGY (2) I, II, E.

Three hours lecture per week.

An introductory study of the basic principles of animal life. Open to those students who have no previous course in college zoology.

SOCIAL SCIENCE

ECONOMICS 1a-1b—PRINCIPLES OF ECONOMICS (3-3) I, II.

An introduction to the fundamental principles of economics. The areas of production, exchange, consumption, and distribution of the rights to use goods are studied with particular emphasis placed upon factors influencing prices, the nature of capitalism, the role of government in economic life, and special economic problems confronting the United States.

ECONOMICS 10—FUNDAMENTALS OF ECONOMICS (3) I, II.

A study of the general principles underlying economic activity and their relation to present American economic conditions and problems. This is for the student who desires a less intensive course than that presented in Economics 1a-1b.

ECONOMICS 50—ECONOMICS FOR BANKERS (AIB) (3) E.

This course covers the economic concepts of consumption, distribution, and exchange, including the organization of business, the regulation of public utilities, capital and labor, business cycles, international trade, and American economic policies.

GEOGRAPHY 1—ELEMENTS OF GEOGRAPHY (3) I, II.

A systematic study of the physical elements of geography—climate, land forms, map projections, natural vegetation, soils—combined with a study of the world's natural and cultural regions and their relationship with the physical patterns of the earth's surface.

GEOGRAPHY 2—REGIONAL GEOGRAPHY (3) II, E.

A study of the major regions of the world and their constituent countries. The physical setting, population patterns, natural resources, and economic development of each country are covered.

HISTORY 4a-4b—HISTORY OF WESTERN EUROPE (3-3) Yr.

The evolution of western civilization from antiquity to the contemporary scene. The course presents a general perspective through a consideration of the development of religious, political, intellectual, and economic institutions. The aim is to lay a foundation for the understanding of contemporary problems.

HISTORY 8a-8b—HISTORY OF THE AMERICAS (3-3) Yr.

A general survey of the history of North, Central, and South America. Emphasis the first semester is on the European inheritance, colonial development, and international rivalry. The second semester is devoted to the wars of independence, the development of the American nations, and their inter-relations during the nineteenth and twentieth centuries.

This six-unit course fulfills state requirements in American History.

HISTORY 10—AMERICAN HISTORY (3) I, II, E.

This course is designed, when used with Political Science 5, to fulfill the state requirement in American history for the student. A brief survey of the development of American economic, political, and social institutions. Traces the founding of the American colonies, the American revolution, the western movement, the era of sectional conflict, and the recent history of the United States.

HISTORY 17a-17b—HISTORY OF THE UNITED STATES (3-3) Yr.

A detailed study of the history of the United States from the colonial period to the present. History 17a covers the period of United States history from the colonial period through the Civil War. History 17b covers the period from the Civil War to the present. Social, cultural, intellectual and political developments are presented as a part of the development of American democracy.

This six-unit course fulfills state requirements in American History and is recommended for University transfer students.

HISTORY 29—THE UNITED STATES IN THE TWENTIETH CENTURY (3) I, E.

Not offered 1957-1958.

The development of the United States as a rapidly growing world power, with the attendant problems and responsibilities. A discussion of the impact on American ideas and institutions by the ever-growing triumvirate of big business, big labor, and big agriculture. Will also serve to emphasize the growing complexity of our national life. Does not satisfy the state requirement in American history.

HISTORY 30a-30b—HISTORY OF CALIFORNIA (2-2) E.

A detailed study of the history of California from the discovery period to the present. History 30a covers the discovery, exploration and early settlement of Alta California; founding of the missions; the Spanish, Mexican, and the American period of 1850; the government, customs, habits, and influences of the various peoples who occupied California.

History 30b covers the period from 1850 to the present, including a study of transportation and communication, political activities, immigration commercial, industrial, and cultural development of California. This course does not fulfill U. S. History requirements for graduation.

HISTORY 51—AMERICAN HISTORY (3) I, II, E.

A survey of the development of American economic, political and social institutions.

This course fulfills state requirements in American History.

This course is designed primarily for those students not interested in transferring to a four year institution.

POLITICAL SCIENCE 1—GOVERNMENT IN THE UNITED STATES (3) I, II.

An introduction to the principles and problems of government, with particular emphasis on national government in the United States. This course fulfills all state requirements in the Constitution of the United States, State and local government. The course is designed primarily for students who desire a university parallel course.

POLITICAL SCIENCE 2—COMPARATIVE GOVERNMENT (3) I, II.

A comparative study of constitutional principles, governmental institutions, and political problems of the various major governments of the world.

POLITICAL SCIENCE 5—FEDERAL, STATE AND LOCAL GOVERNMENT
(3) I, II, E.

An introduction to the principles and problems of national, state, and local government, with particular emphasis on the Constitution of the United States of America.

This course fulfills all state requirements in the Constitution of the United States and the State and local governments of California.

POLITICAL SCIENCE 10α-10b—GENERAL ADMINISTRATION OF JUSTICE
(3-3) Yr., E.

Course 10α is a study of the purpose, function, and brief history of the agencies dealing with the administration of justice. Course 10b is a study of the organization, administration and management of municipal police departments. Required for Law Enforcement major.

POLITICAL SCIENCE 51—AMERICAN, NATIONAL, STATE AND LOCAL GOVERNMENT (3) I, II, E.

An introduction to the principles and problems of national, state, and local government, with particular emphasis on the Constitution of the United States of America.

This course fulfills all state requirements in the Constitution of the United States and the State and local governments of California.

This course is designed primarily for those students not interested in transferring to a four year institution.

SOCIOLOGY 1α-1b—INTRODUCTION TO SOCIOLOGY (3-3) I, II, E.

An introductory course covering the nature and understanding of social organizations, social problems, forms and growth of culture, human institutions, personality, and group life.

~~SOCIOLOGY 26—MARRIAGE AND FAMILY LIFE (2) I, II.~~

~~This course is designed to give the student greater insight into family living. Consideration of such topics as: roles played by various family members; importance of the family for individuals and society; choosing a mate; successful living as husband, wife, parent, child; emotional, spiritual, sexual, and financial adjustment in marriage; the family in time of stress.~~

SOCIOLOGY 50—COUNSELING (2) E. Not offered 1957-1958.

Designed to aid the professional worker in counseling and guidance. Interviewing techniques, personal work, testing, and vocational information are stressed.

SOCIOLOGY 51—SOCIAL PROBLEMS (2) E. Not offered 1957-1958.

An introductory course for the social worker. An investigation is made of the factors in the social life of man and his role in society. Emphasis is placed on social problems of this area.

TRADES AND INDUSTRIES

Building Trades

BUILDING TRADES 55α-55b—ELEMENTARY CARPENTRY, TRADE RELATED INFORMATION (3-3) Yr.

An introductory course in those phases of carpentry that can be taught in the classroom, including safety, care and use of tools, blueprint reading, material estimating, bearing capacities of soils, termite control, laying out buildings, foundation form construction, framing. This course is required of all regular day school carpentry students.

BUILDING TRADES 56α-56b—ADVANCED CARPENTRY, TRADE RELATED INFORMATION (3-3) Yr.

A continuation of 55α and 55b. This course covers roof framing, exterior trim, interior trim and cabinet work. It is required of all regular day school second-year carpentry students.

BUILDING TRADES 65α-65b — ELEMENTARY CARPENTRY, MANIPULATIVE INSTRUCTION (6-6) Yr.

For three hours each school day the student works on a project house and performs the work of a beginning carpenter in the trade. He is furnished the hand and power tools found in the trade and is taught how to care for and use them. The beginning student usually works with an advanced student on the job.

BUILDING TRADES 66α-66b — ADVANCED CARPENTRY, MANIPULATIVE INSTRUCTION (6-6) Yr.

For three hours each school day the second-year student works on the project house and performs the more advanced work of a carpenter. This includes framing and rafter lay-out, cabinet making, material estimating. He usually works with a beginning student and learns to give instructions and directions to assistants in the manner of a journeyman.

Metal Trades

MECHANICS 60α-60b—WELDING (3-3) Yr., E.

Five hours per week.

Study of welding materials, supplies, tools, and equipment. Welding procedures using arc welding and acetylene welding and cutting equipment.

MECHANICS 64α-64b—ELEMENTARY MECHANICS (3-3) Yr., E.

Five hours per week.

An introductory course covering the study of materials, processes, tools, and machines in the general metal field. Project construction on layout, benchwork, welding, foundry, heat treating, sheet metal, and machine shop.

MECHANICS 65α-65b-65c-65d—MACHINE SHOP (3-3-3-3) I, II, Yr.

Five hours per week.

Study of materials, supplies, tools and equipment. Project construction involving layout, set-up, and operation of jobs on lathes, drill presses, grinders, milling machines, and shapers.

Prerequisite: Mechanics 64α-64b.

MECHANICS 70—COMMERCIAL ELECTRIC WIRING (5) E.

A 140-hour apprentice course covering the theory of electricity, National Electrical Code requirements, reading electrical blueprints, and practical supervised experience.

